

**APPLICATION TO THE HARVARD PLANNING BOARD**

Applicants should review the Harvard Protective (Zoning) Bylaw, Chapter 125 of the Code of the Town of Harvard, the Planning Board's Rules and Regulations, Chapter 133 of the Code of the Town of Harvard and the Requirements regarding Driveway Inspections (Chapter 125 of the Protective Bylaw). Copies of the Bylaw may be purchased from the Town Clerk and copies of the Rules and Regulations may be purchased from the Land Use Office. Information is also available online at [www.harvard.ma.us](http://www.harvard.ma.us). The Rules and Regulations specify the documents that are required as a part of the application. The Application, with certified abutters list and filing fee, must be filed with the Town Clerk.

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant is (check one): Owner \_\_\_\_\_ Agent \_\_\_\_\_ Prospective Buyer \_\_\_\_\_

Location of Property: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Harvard Assessors' Map \_\_\_\_\_ Parcel \_\_\_\_\_

Registry of Deeds: Book Number \_\_\_\_\_ Page Number \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Email: \_\_\_\_\_

Owner's Address: \_\_\_\_\_ Owner's Phone: \_\_\_\_\_

Seventeen (17) copies of the application must be submitted to the Town Clerk. This application is for:

<input type="checkbox"/> Special Permits*	\$500/required permit
<input type="checkbox"/> Driveway Site Plan	\$180
<input type="checkbox"/> Inspections of Driveways	\$300
<input type="checkbox"/> Approval of Covenant	\$100
<input type="checkbox"/> Wireless Communication Tower	\$2500
<input type="checkbox"/> Consultant Review Fee**	\$1000
<input type="checkbox"/> Site Plan Review with a Special Permit	\$180
<input type="checkbox"/> Site Plan Review without a Special Permit	\$500
<input type="checkbox"/> Modification/Extension	½ of original application fee

Specific bylaw section(s) you are applying under \_\_\_\_\_

\* Unless otherwise specified

\*\* Required with all Special Permit Applications. This is a deposit to cover costs of Planning Board consultants and additional amounts may be required depending on the complexity of the Application. All unused monies will be returned. Please submit "Request for New Vendor" form with application. (Available on line at [www.harvard.ma.us](http://www.harvard.ma.us) under Forms & Documents)

All applications associated with a Wireless Communication Tower requires proof of compliance with § 125-27H(2)

All filing fees are cumulative. All Special Permits and uses subject to Site Plan Approval require Driveway Inspections and written approval by the Planning Board, or its agent, prior to issuance of an occupancy permit or use of the premises (§ 125-31 C) All Shared (common) Driveways require an approved covenant running with the land in accordance with § 125-31 B (4) (b). The applicant will be required to pay a local newspaper of general circulation for the current cost of advertising the hearing. The applicant will be billed directly from the newspaper for the cost of the advertised hearing or all advertising must be paid for in full prior to submittal to the newspaper. The undersigned hereby requests a hearing before the Planning Board with reference to this application.

Signed: \_\_\_\_\_