

Phase 2 Hildreth House COA Subcommittee  
Friday, September 27, 2019  
Hildreth House  
Minutes

Present: Guy Oliva, Connie Larrabee, Carl Sciple, Cathy Walker, Beth Williams  
Joan Eliyesil, Harvard Press

Guy called the meeting to order at 9 a.m.

The minutes of the September 13, 2019 meeting were approved as submitted.

The committee reviewed the updated Phase 2 capital request form and cost estimate, which now stands at \$4.3 million. The latest reduction was achieved by removing \$250,000 budgeted for furnishings. Members agreed to pay for dining room tables, chairs, kitchen appliances, and other related equipment by fundraising.

Carl agreed to draft wording for Question #10 on the capital request form, which asks for details about the building, such as major elements and square footage.

Carl will also ask a solar power company in Hudson to assess the building site for solar suitability, and estimate the cost of installing solar panels. Solar panels are not included in the current cost estimate, but committee members agreed it would be good to have an answer if/when the solar question comes up.

Carl reported that he had spoken with John and Susan Lee, whose property abuts Hildreth House to the north. He showed them the site of the proposed new building and answered their questions about parking and how the building would be used. He said their main concerns were about noise and lighting, particularly when the leaves are off the trees. Guy said having a wall around the mechanical courtyard should cut down on the noise from heating and air-conditioning.

The full COA board will meet Tuesday, October 1, to review and approve the Phase 2 capital request. After that, the request will be submitted to the Capital Planning and Investment Committee.

The meeting was adjourned at 9:50 a.m.

Respectfully submitted,  
Connie Larrabee, recorder

