

Old Library Accessibility Committee
Meeting Minutes
January 3, 2018 – Upper Town Hall

Members Present: Wendy Cote-Magan, Chris Cutler, Mark Mikitarian, Ken Swanton, Lucy Wallace

The meeting was called to order at 1:45 PM by Mark Mikitarian.

Candidate Interviews

The two architectural firms, Beacon Architectural Associates (Beacon) and Abacus Architects + Planners (Abacus), that submitted proposals in response to our RFQ for “Architectural Design Services for Accessibility Renovations to the Old Library” were individually interviewed by the Committee members. After each interview members ranked them according to the criteria set forth in the RFQ. Lucy Wallace will deliver the ranking sheets to Marie Sobalvarro, Assistant Town Administrator/Chief Procurement Officer.

Wendy Magan left the meeting at 4:30 PM.

Based on the ranking by the members, the remaining Committee members voted unanimously to recommend to the Board of Selectmen Abacus as its first choice and Beacon as its second choice. Ken Swanton and Lucy will advise the Selectmen of the Committee’s recommendation at the Board’s meeting on January 9th.

Administrative

The minutes of the December 19, 2017 meeting were approved as presented.

The meeting adjourned at 4:45 PM.