

Old Library Accessibility Committee
Meeting Minutes September 17, 2019
Upper Town Hall – Main Meeting Room
13 Ayer Road, Harvard, MA

Members Present: Wendy Cote-Magan, Chris Cutler, Mark Mikitarian, Lucy Wallace

Clerk of the Works: Carl Sciple

Guest: Joan Eliyesil, *The Harvard Press*

The meeting was called to order by Lucy Wallace at 9 AM.

Administrative

The minutes for the September 11, 2019 meeting were approved as presented.

Update on Construction

Final Inspection: Gabe Vellante had done the final inspection earlier today. The building passed and a Certificate of Occupancy was issued by the end of the day.

Punch List: Chris Cutler reported that he and Pete Jackson had gone through the punch list (dated August 19, 2019) and noted the following items to be addressed and/or completed:

- Electrical: Items 1, 3 and 4 (painting on fixtures). With respect to item 2, a dent in light pole, it was agreed to ask for credit in amount of cost of replacement rather than have the light pole replaced.
- Steel: Items 3 (paint gouge in stringer) and 6-8 (ramp grating and bolts)
- Masonry: Item 2 (redo patch of brownstone pier) Lucy suggested if Spillane cannot satisfactorily redo patching, we seek a credit so that we can hire another mason to do this work. Wendy Cote-Magan noted this work will last the longest and should be done correctly.
- Windows: Items 2 and 4 (caulking and painting)
- Interior: Item 1b - Bathroom (fill holes in bathroom due to relocation of grab bar). There was also a brief discussion about changing the lock so that a more conventional deadbolt interior lock could be used. Lucy recalled the location of the sink would limit access to such a lock by someone in a wheelchair. Carl will check with Austin. We also agreed the signage should be replaced for both bathrooms to read Unisex.
- Interior: Item 2a – Green Room (patching) Chris felt the patch to the wall around the wiring was sufficient.
- Interior: Item 3a – Dance Room (paint the conduit)
- Interior: Item 4a – Basement Meeting Room (pull station box)
- Interior: Item 6e – South Porch Window (caulking needs to be removed from most western window)
- Interior: Item 6h – South Porch Ceiling and Crown Molding (painting) The entire ceiling and molding should be repainted, not just the areas impacted by demolition.
- Interior: Item 9a - Entry Door (also Site, Items 20 and 21) The finish on the door is still rough. In addition, the hole in the door needs to be filled on the inside and both sides need to be stained to match the door.
- Ramos: Item 1 (paint the conduit to match the fire box)
- Ramos: Item 2 (patch and paint holes in basement ceiling)

Carl Sciple will give Austin Ludwig the feedback from OLAC on these outstanding items.

Additional Items:

- Crash Bar: Mark Mikitarian noted that the crash bar is difficult to relock and fears it will be stripped by the hex key. Carl will let Rinaldi know that Perron needs to repair it.
- Fireplace Room: Mark reported that there is a small plastic plate (usually used to provide access to electrical work) in the interior wall where it abuts the exterior brick wall that was not there before. Carl will ask Austin if he knows the reason for the plate.
- Outdoor Lights: The sconces and light pole work perfectly off the inside switches, but do not seem to work with the photocell programming. In addition to the manuals, which Rinaldi is required to give to the owner, perhaps there should be a hands-on tutorial as well. Carl noted that Pete is also trying to ascertain why the photocell system does not seem to be working properly.
- Exterior Faucet: Rick West is installing it today.
- Card Swipe System: Perron is not interested in doing this job for the Town as the prevailing wage requirements are too onerous. Pete has contacted Marie Sobalvarro to see if we can retain Ethier (the Town's locksmith) to do this work. If Ethier cannot Lucy suggested asking Jasonics for a locksmith recommendation.
- Ribbon Cutting: Lucy asked about having a ribbon cutting to celebrate completion of this project. Given on-going events and exhibits, Mark suggested postponing until after the end of the month. We agreed on Monday, October 7th, 5:30-6:30 PM. Lucy will raise it at the Selectmen's meeting this evening. Carl will let Abacus and Rinaldi know, once the date has been finalized.

The meeting adjourned at 10 AM.

Next meeting: Tuesday, October 1st, at 9 AM.