

# ANNUAL REPORT

## 2008



*Harvard, Massachusetts*

**TOWN OF HARVARD**  
**WORCESTER COUNTY**

**DATE OF INCORPORATION:** 1732

**FORM OF GOVERNMENT:** Town Meeting

**POPULATION:** 5,741 – as of January 1, 2008

**AREA:** 16,500 acres

**ELEVATION:** 608 feet above sea level on Oak Hill

**MINIMUM BUILDING LOT SIZE:** 1.5 acres  
Building, Electrical, Plumbing Codes and Health Regulations require permits  
for new buildings and alterations, obtainable at the Selectmen's Office in Town Hall.

**TOWN HALL OFFICE HOURS:** 8:30 A.M. – 4:00 P.M. Monday to Thursday

**SENATORS IN CONGRESS:+** Edward M. Kennedy, John F. Kerry

**REPRESENTATIVE IN CONGRESS, Fifth District:** Nicole Tsongas

**STATE SENATOR, Middlesex and Worcester District:** Pamela Resor

**STATE REPRESENTATIVE, 37<sup>th</sup> Middlesex District:** James Eldridge

**QUALIFICATIONS FOR REGISTRATION AS VOTERS:** Must be 18 years of age, and a U.S. citizen. Registration at Town Clerk's Office in Town Hall, Monday through Thursday, 8:30 A.M. – 4:00 P.M., and Tuesday evenings until 7:00 P.M. Special voter registration sessions before all town meetings and elections. Absentee voting for all elections.

***TOWN OF HARVARD***  
**FOUNDED JUNE 29, 1732**

Set off from Groton, Lancaster, Stow, by petitions to the General Court.

Incorporators: Simon Stone, Groton, Thomas Wheeler Stow and Hezekiah Willard, Lancaster. The name Harvard was inserted in the engrossed bill in the handwriting of Josiah Willard, the Secretary of State. This was the custom when neither the Governor nor petitioners had suggested a name for the new town.

***2008 ANNUAL TOWN REPORT***

The 2008 Town Report has been compiled, formatted and edited by Valeska Ross, former Executive Assistant to the Town Administrator and Board of Selectmen.

*In Loving Memory of Harvard's Friends..  
Families.. Officials and Neighbors*

*2007 Deaths recorded in 2008*

*Donna Harrod*

*Amy Watt*

*Wilbur Watt*

*Roy Joseph Moffa*

*Florence L. Nielsen*

*Suzanne Michaeli Powderly*

*Simons Lucas Roof*

*Barbara Anne Ryan*

*Joseph Bradbury Shaw*

*William Joseph Shea*

*Janice H. Smith*

*Anna Socha*

*Kathryn Elizabeth Stanski*

*Robert David Swain*

*Charlanne B. Van Wormer*

*2008 Deaths*

*George William Baird*

*David P. Bartlett*

*Janina Maria Beltran*

*Dean Morrison Cahill*

*Frederic Colby Day*

*Charlotte J. Doe*

*Robert Wilbur Harley*

*Hazel H. Hewson*

*Catherine Holland*

*Judith Kinney Joslin*

*George Harold Lawler*

*Ann R. Levison*

*Emma Yvonne Loxier*

*Eugene Robert Marteney*

## CITIZEN OF NOTE



*Paul Willard*

A life long resident (with a small period in Vermont and Maine), Paul Willard is known by most as "Farmer Paul" and can be found tending the fields in Still River from April to October. Paul left Harvard in the '60's to attend the Marlboro College in Vermont where he received a degree in English Literature. Upon returning to Harvard, Paul returned to his family roots of farming. The farm stand in Still River is a local meeting place for many of Harvard's residents, while picking up the best corn in Town. Paul always has time for a meaningful debate about current happenings around Town.

In 1994 Paul was appointed as the Dog Officer. In 2001 the position was expanded to Animal Control Officer. There are very few dogs in Town that Paul does not know by name. He often speaks of writing a book about all of the humorous animal control stories he has stored away. Many stray animals have found good homes thanks to him.

Paul has been a member of the Conservation Commission since 1998. He has served as chairman for the past five years. As a member of the Conservation Commission he has been instrumental in obtaining several parcels in Town for open space. Over the years he has been active in trail maintenance and land stewardship. As the Commission's liaison to the Highway Department Paul has previously assisted in directing summer workers in marking, clearing and making signs for the conservation hiking trails in Town. Paul served on the Still River Village Wastewater Committee in 2004 and 2005. The efforts to construct a communal system in Still River stalled in 2005.

Paul has been known to say "Nature belongs in the woods". To know Paul is to know the color of his shirt!

The Board of Selectmen is proud to name Paul Willard Citizen of Note!!!



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## ELECTED OFFICIALS

<b>BOARD OF SELECTMEN</b>	<i>(3 years) (5)</i>	<b>MODERATOR</b>	<i>(1 year)</i>
PETER E. WARREN	2009	DAVID "DOC" WESTERLING	2009
LUCY B. WALLACE	2010		
TIMOTHY A. CLARK	2010		
RONALD V. RICCI	2011	<b>PARK &amp; RECREATION COMM.</b>	<i>(3 years) (5)</i>
LEO F. BLAIR, Chair	2011	*MARK MANDOZZI	2009
		DONALD ASHE	2009
		MARGARET GROGAN	2010
		WILLIAM R. HOGAN	2011
		JAMES F. LEE, Chair	2011
<b>CEMETERY COMMISSIONERS</b>	<i>(3 years) (3)</i>		
WHIT SPRAGUE	2009		
BRUCE R. DOLIMOUNT	2010		
JOHN J. SPERO	2011		
		<b>PLANNING BOARD</b>	<i>(3 years) (5)</i>
<b>COMMUNITY PRESERVATION COMMITTEE</b>		KARA MCGUIRE MINAR, Clerk	2009
DEBORAH THOMSON	2009	BARBARA BRADY	2009
STEVE ROWSE	2010	JOE SUDOL, JR., Chair	2010
DONALD BOYCE, Vice-Chair	2011	PETER BROOKS	2011
PHILIP CROSBY	2011	*CRAIG BARDENHEUER	2011
CHRIS CUTLER, appt. Historical Commission	2009	LISA FOX, Associate	<i>yearly</i>
JOSEPH SUDOL, appt. Planning Board	2009	Liz Allard, Land Use Administrator	
GEORGE WATKINS, appt. Conservation Comm	2009		
MARK COOPER, appt. Housing Authority	2009	<b>SCHOOL COMMITTEE</b>	<i>(3 years) (5)</i>
MARGARET GROGRAN, appt. Park & Rec	2009	PATRICIA WENGER	2009
		WILLIE D. WICKMAN	2009
		STUART SKLAR, Chair	2010
		KEITH CHEVERALLS	2011
<b>CONSTABLE</b>	<i>(3 years)</i>	VIRGINIA JUSTICZ	2011
KERRY CURLEY	2011		
<b>HARVARD BOARD OF HEALTH</b>	<i>(3 years) (3)</i>	<b>TOWN CLERK</b>	<i>(3 years)</i>
JOHN SPERO	2009	JANET A. VELLANTE	2009
LORIN JOHNSON	2010		
THOMAS C. PHILLIPOU, Chair	2011		
Shanna Large, Administrative Assistant		<b>TREE WARDEN</b>	<i>(1 year)</i>
		CHRISTIAN BILODEAU	2009
<b>HOUSING AUTHORITY</b>	<i>(5 years) (5)</i>	<b>WARNER FREE LECTURE SOC.</b>	<i>(3 years) (6)</i>
SCOTT HAYWARD, state appointee, Chair	2008	VAN CHERINGTON	2009
MARK COOPER	2009	*CURTIS HOWES	2009
ROBERT M. LERNER	2010	JULIE MOBERLY	2010
BRUCE NICKERSON	2011	PATRICIA JENNINGS	2010
CHRISTOPHER ASHLEY	2012	MARY VESENKA TURNER	2011
		RACHEL OGLESBY	2011
<b>LIBRARY TRUSTEES</b>	<i>(3 years) (6)</i>	<b>WATER COMMISSIONERS</b>	<i>(3 years) (3)</i>
DAVIDA J. BAGETELLE	2009	DUANE BARBER	2009
CATINA HAYDEN BARBIERI	2009	CURTIS WILLIAM HOWES	2010
PETE JACKSON	2010	WLATER "RICK" DICKSON	2011
*vacant	2010		
CHARLES KRONAUER	2011		
VIRGINIA F. KENDALL	2011		

\* Appointed until 2009 Election

## APPOINTED OFFICIALS

### **ACCESS TO SERVICES LIAISON**

DEBORAH KELLER NYGREN

(yearly)

### **AGRICULTURAL ADVISORY COMMISSION**

4th Thursdays, 7:30 P.M. TH meeting room

FRANKLYN CARLSON, Chair

CANDACE FRAZER

WENDELL WILLARD, Vice-Chair

SEAN BILODEAU

PETER BASILE

PAM BROWNING, alternate

BILL BARRETT, alternate

AL COMBS, alternate

2009

2009

2010

2011

2011

yearly

yearly

yearly

### **AMBULANCE SERVICE** *volunteer*

STEVE BECKMAN, Assistant Director

ALEX BURNETT

SARAH COCHRANE

SEAN DOOCEY

DAVID DURRANT, Director Emeritus

BIZZY HERBOLSHEIMER

DERRIN JARVIS

DEREK JORDAN

ANNI LIERHAUS

JOHN MCCLURE

CAITLIN NYGREN

ANDREW PERRY

RAMAE PHILLIPOU

THOMAS PHILLIPOU, Director

HARRY POWELL

STEVEN POWELL

CASEY SILVER

MICHELLE SWEARINGTON

JUSTIN WARREN

ROBERT WILLIAMS

JESSE WOLF

yearly

### **ANIMAL INSP./ANIMAL CONTROL**

PAUL WILLARD

yearly

### **BARE HILL POND WATERSHED MGMT COMM.**

4th Wednesday, 7:30 PM, Hildreth House

CHRISTOPHER ASHLEY

BRUCE LEICHER, Chair

WILLIAM JOHNSON

ROBERT BLANCK

TOM GORMLEY

JEFF RITTER

NICK BROWSE

\*vacant student member

(3 years) (7)

2009

2009

2010

2010

2010

2011

2011

yearly

### **BOARD OF ASSESSORS**

Office: Town Hall hours

JOSEPH THERIAULT

RICHARD F. MAIORE, chair

DEBRA GEORGE

(3 years) (3)

2009

2010

2011

### **BURIAL OFFICER**

EDWARD DENMARK

(yearly)

### **CAPITAL COMMITTEE**

THOMAS JEFFERSON, Superintendent

TIM BRAGAN, Town Administrator

LORRAINE LEONARD, Finance Director

GEORGE MCKENNA, Fin Com

VIRGINIA JUSTICZ, School Com

LEO BLAIR, Selectmen

DEBBIE RICCI, citizen at large

CINDY RUSSO, citizen at large

(3 years) (8)

2010

2011

### **COMMUNITY CABLE ACCESS COMMITTEE**

2nd Wednesday of month, 7:30 PM Hildreth House

PAUL LIERHAUS

JONATHAN WILLIAMS

\*vacant

RAY DUNN

PAT NATOLI, Chair

KEITH TURNER

JOHN BALL

\*vacant, student

\*vacant, student

\*vacant, alternate

(3 years) (7)

2009

2009

2009

2010

2010

2011

2011

yearly

yearly

yearly

### **CONSERVATION COMMISSION**

1st and 3rd Thursday, 7:00 PM, TH meeting room

GEORGE WATKINS

PAUL WILLARD, Chair

MARGARET (WENDY) SISSON

DONALD RITCHIE

CHARLES GORSS

JANET WALDRON

JAMES BRESLAUER

JOSHUA GOULD, Associate

LIZ ALLARD, Conservation Agent

(3 years) (7)

2009

2009

2010

2010

2011

2011

2011

yearly

### **COUNCIL ON AGING**

1st Monday, 2:00 PM, Hildreth House

CARLENE PHILLIPS, Chair

CONNIE LARRABEE

JEFFREY HARRIS

FRANCES NICKERSON

SHARON BRIGGS

(3 years) (9)

2009

2009

2009

2010

2010

## APPOINTED OFFICIALS

### ***COUNCIL ON AGING continued***

BARBARA KEMP	2010
JANICE GOODELL, Secretary	2011
WILLIAM MOHN	2011
COLLEEN NIGZUS	2011
GINGER QUARLES, Senior Services Director	<i>yearly</i>
MARIA HOLLAND, Outreach Coordinator	<i>yearly</i>

### ***CULTURAL COUNCIL***

ELSIE SHUTT (2)	(3 years) (9) 2009
KIRSTI GAMMAGE (1)	2009
MARY VESENKA TURNER (1)	2009
RACHEL OGLESBY (1)	2009
*vacant	2010
JEAN MCCROSKY (1)	2011
TRUDY LAMBIE (1)	2011
DEBRA VANDERWERF (1)	2011
*vacant, student	<i>yearly</i>

### ***DEVENS ENTERPRISE COMMISSION***

JOHN KNOWLES	2008
JAMES DE ZUTTER	2009
RUTH SILMAN, Appeals Designee	2009
ERIC STOLTZFUS, Alternate	<i>yearly</i>

### ***DOG OFFICER***

PAUL WILLARD	(yearly)
ANN BAMFORD, assistant	
ANN BAMFORD, pound keeper	

### ***ELDERLY & DISABLED TAXATION AID COMMITTEE***

VICTORIA SMITH, TREASURER/COLLECTOR  
 RICHARD MAIORE, CHAIR BD OF ASSESSORS  
 MARY JO BOYNTON  
 JIM HIGGINS  
 CINDY DUMSER

### ***ELM COMMISSION***

CHRISTIAN BILODEAU	(2 years) 2009
DENIS WAGNER	2009
DENNIS COLLINS	2010
MARIO CARDENAS	2010
BILL CALDERWOOD, Chair	2010

### ***EMERGENCY PROGRAM DIRECTOR***

ROBERT MIGNARD	(yearly)
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### ***ENERGY ADVISORY COMMITTEE***

BRIAN SMITH, Chair	2009
ERIC BROADBENT	
DAVID FAY	
FORREST HODGKINS	
BILL BLACKWELL	
RENE ROY	
GEORGE RANDIG, Associate member	
JACK SPERO, Associate member	
JOHN SWEENEY, Associate member	
HELEN KILIAN, Student member	

### ***FENCE VIEWERS***

ROBERT EUBANK	(yearly) (3)
BILL MARINELLI	
RANDALL DEAN	

### ***FIELD DRIVER***

EDWARD DENMARK	(yearly)
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### ***FINANCE COMMITTEE***

<i>Appointed by Moderator</i>	(3 years) (7)
BOB THURSTON, Co-Chair	2011
LORI GRANVILLE	2011
MARIE FAGAN, Clerk/Secretary	2011
STEVE COLWELL	2009
MARIE SOBALVARRO	2009
TERRY MEAD	2010
GEORGE MCKENNA, Chair	2010
PAUL VONLOESECKE, Associate	<i>yearly</i>
COLLYN BRADLEY, Associate	<i>yearly</i>

### ***FIAT - FISCAL IMPACT ANALYSIS TEAM***

BONNIE HEUDORFER	2009
BILL JOHNSON	
ELAINE LAZARUS	
BRUCE LEICHER	
RICK MAIORE	
VICTOR NORMAND	
STEVE ROWSE	

### ***FINANCE DEPARTMENT***

LORRAINE LEONARD, Finance Director, CPO	2009
VICTORIA SMITH, Treasurer/Tax Collector	
FRED APONTE, Accounting Officer	
STEPHANIE GINTNER, Assistant Treasurer/Collector	
ANGELA MARRAMA, Assessor	
CELIA JORNET, Assistant Assessor	
LESLIE PHILLIPS, Administrative Assistant	

## APPOINTED OFFICIALS

### **FIRE DEPARTMENT**

ROBERT MIGNARD, Chief  
ROBERT MIGNARD, Forest Fire Warden

### **FOURTH OF JULY COMMITTEE**

KATHY FARRELL, Chair  
STEVE MILLER  
SHANNON KELLEY  
TOM DANIELS  
LORI DANIELS  
PIALI DE  
LAURA ANDREWS  
JOAN MINTZ  
VANESSA PERINI  
MARY ELLEN MILLER  
VINCE FARRELL  
JOAN ELIYESIL  
LISA SILAGYI  
JOHN LEE  
SUZANNE MAHONEY  
BART MORRISON  
PAT RIEMITIS

### **HARBORMASTER**

\*vacant

### **HAZARDOUS WASTE COORDINATOR**

ROBERT MIGNARD

### **HISTORICAL COMMISSION**

1st Tuesday, 7:30 PM, Hildreth House  
DOUG COOTS (AIA)  
CHRIS CUTLER (Hist. Society)  
RHONDA SPRAGUE (Bd. Of Realtors)  
ROSEANNE SAALFIELD (ConCom)  
SUSAN WHALEN FRECHETTE (Hist. Society)  
JONATHAN FEIST, Chair (Pl. Bd.)  
EVELYN HOROWITZ, (Hist. Soc.)  
RUDY MINAR, alternate  
JOHN MARTIN, alternate

### **HOUSING PARTNERSHIP**

4th Monday, 7:30 PM, Hildreth House  
\*vacant  
\*vacant  
CHRIS READY  
BARBARA BRADY, Planning Board rep.  
\*vacant  
\*vacant

(yearly)

### **INSPECTIONAL SERVICES**

(yearly)

GABRIEL VELLANTE, Inspector of Buildings/Zoning Officer  
Office hours: Monday 8:30 - 11:00 AM  
ROLAND BERNIER, Alternate Building Inspector  
\*vacant, Alternate Zoning Officer  
JAMES BAKUN, Plumbing and Gas Inspector  
ROBERT FRIEDRICH, Alternate Plumbing and Gas Inspector  
DAVID WOODSUM, Wiring Inspector  
PHILIP HORGAN, Alternate Wiring Inspector  
ROBERT MIGNARD, Gas and Fuel Storage Inspector

### **KEEPER OF THE LOCKUP**

(yearly)

EDWARD DENMARK

### **LAND STEWARDSHIP SUB-COMMITTEE**

2nd Mondays at 7:30 A.M. Town Hall Meeting Room  
MELISSA MARTENEY 3/31/09  
BEN URQUHART 3/31/09  
CHARLIE GORSS, ConCom representative 3/31/10  
TOM COTTON, Acting Chair 3/31/10  
MICHELE GIRARD 3/31/10  
PAM DURRANT 3/31/11  
TONY SHAW 3/31/11

(yearly)

### **LIBRARY DEPARTMENT**

MARY WILSON, Director  
LISA GAGNON, Assistant Director/Reference  
JOANNE WILLIAMSON  
NORA CASCADDEN  
JUDY VENO  
NANETTE MOFFA  
RENEE VORHEES  
CONSTANCE MCCORMACK  
JENNIFER MACMILLAN  
ABBY KINGSBURY  
SUSAN ANDREWS  
BARBARA RAAB  
AUDREY ALENSON

(yearly)

(3 years) (7)

2009

2009

2010

2010

2010

2011

2011

yearly

yearly

### **MART ADVISORY BOARD**

yearly

BRUCE NICKERSON

(yearly)

### **MASTER PLAN IMPLEMENTATION COMMITTEE**

JOE SUDOL, Planning Board representative  
PAUL WILLARD, Conservation Commission rep  
CHRIS TRACEY, ZBA representative  
LUCY WALLACE, Selectmen representative  
LORIN JOHNSON, Board of Health representative  
TIM CLARK  
AL COMBS

## APPOINTED OFFICIALS

### **MBTA ADVISORY COMMITTEE**

J. MARK ENRIQUEZ

### **MINUTEMAN HOME CARE CORP. REP.**

ANNE MARIE ROWSE

*yearly*

### **MONTACHUSETT JOINT TRANSPORTATION COMM.**

JOSEPH SUDOL JR., Planning Board Appointee

\*vacant, Selectmen's representative

### **MONTACHUSETTS REGIONAL PLANNING COMM**

KARA MINAR, Planning Board Appointee

\*vacant, Selectmen. Appointee

### **MONTACHUSETTS VOC. TECH. REP. (2 years)**

SUE TOKAY

2009

### **MUNICIPAL AFFORDABLE HOUSING TRUST**

WADE HOLTZMAN

2 years

2009

MORT MILLER

2009

CHRIS READY

2009

SHERLIE LAPIERRE

2010

LUCY WALLACE

2010

BARBARA BRADY

2010

LEO BLAIR

2010

### **PERSONNEL BOARD**

\*vacant

(3 years) (5)

2009

TERRY MEAD (FinCom Rep.)

2009

JEFF SHAW

2010

VICTOR NORMAND, chair

2011

SUSAN NAYLOR, Employee Rep.

yearly

### **POLICE DEPARTMENT**

EDWARD DENMARK, Chief and Communications Director

JOHN COATES, Sergeant

JAMES BABU, Sergeant

SUSAN NAYLOR, clerk

### POLICE OFFICERS

SCOTT HUGHES

JACK IZZO

KIMBERLY MURPHY

GREGORY NEWMAN

WILLIAM CASTRO

DANIELLE PAGANELLI

### RESERVE POLICE OFFICERS

JOHN DRISTILARIS

NATHAN BOWOLICK

### **POLICE DEPARTMENT, continued**

#### DISPATCHERS/SPO

SUE PODZYCKI

PATRICIA NATOLI

PARTICIA ROUVEL

ANDREW PERRY

GORDON HAMEL

### **PUBLIC WORKS DEPARTMENT**

RICHARD NOTA, Director

2009

RONALD GILBERT, Foreman

EUGENIO VAZQUES, Mechanic

JAMES BURRINGTON

JOSEPH CANOLE

WILLIAM CARD

STEPHEN JOHNSON

ROBERT MELVIN

PHILLIP BATTEN

JEFFREY GRECO

ANTHONY COLELLA, Transfer Station

JAMES HOLMES, Transfer Station

### **REGISTRARS OF VOTERS**

(3 years) (4)

Voter Registration: Town Hall hours and mail-in

JANET VELLANTE, clerk

2009

MICHELLE CATALINA

2009

RUTH MILLER

2010

MARYLIN MORGAN

2011

### **SELECTMEN'S OFFICE**

TIMOTHY BRAGAN, Town Administrator

2009

JULIE DOUCET, Executive Assistant

yearly

### **TOWN CENTER PLANNING COMMITTEE**

(yearly)

LUCY WALLACE, Selectmen

TIM CLARK, Selectmen

PAUL WILLARD, Conservation Commission

THOMAS PHILLIPOU, Board of Health

DOUG COOTS, Historical Commission

DAVE SWAIN, Water Commission

BILL MOHN, Council on Aging

CARLENE PHILLIPS

TAMMY ENDICOTT

SUSAN BARBER

BILLY SALTER

GLENN FREDERICK, Unitarian Church

JOE GAFFNEY, St. Theresa's Church

CHRIS ASHLEY, Congregational Church

BETSY WILLIAMS

## APPOINTED OFFICIALS

### **TOWN CENTER SEWER ACTION COMM.**

CHRIS ASHLEY  
JOE SUDOL  
CARRIE FRAZER  
PAT JENNINGS  
WADE HOLTZMANN  
TIM CLARK, Selectmen liaison

### **TOWN COUNSEL**

*(yearly)*

MARK LANZA

### **TOWN CUSTODIAN**

ED STOFFEL

*(yearly)*

### **TRAFFIC SAFETY ADVISORY COMMITTEE**

*yearly*

RICH NOTA, DPW Director  
ED DENMARK, Police Chief  
TIM BRAGAN, Town Administrator

### **TRANSFER STATION COMMITTEE**

*(yearly) (5)*

2nd Monday, 7:30 PM, (Jan, Apr, Jul, Oct), Hildreth House

CHRIS RYAN, chair  
JUDITH JOSLIN

\*vacant  
\*vacant  
\*vacant

### **VETERANS' SERVICES AGENT**

*(yearly)*

DENNIS LYDDY

### **ZONING BOARD OF APPEALS**

*(3 years) (3)*

2nd & 4th Wednesdays, TH meeting room

by appointment

CHRISTOPHER TRACEY  
ROBERT CAPOBIANCO  
STEVE MOESER

2009  
2010  
2011

### **Associates**

*(yearly) (3)*

TED MAXANT  
ORVILLE DODSON  
\*vacant  
LIZ ALLARD, Land Use Administrator

## **GENERAL GOVERNMENT**

*Selectmen, Zoning Board of Appeals, Board of Assessors,  
Planning Board, Municipal Affordable Housing Trust,  
Community Preservation Committee, Cable Advisory Committee,  
Harvard Energy Advisory Committee, Devens Enterprise Commission,  
Veterans' Services Agent*

### **> > > BOARD OF SELECTMEN < < <**

Voters at the spring town elections elected Leo Blair and Ron Ricci to 3-year terms and Peter Warren to the remaining 1-year term created by the resignation of Bill Marinelli. At its annual organizational meeting, the Board elected Leo Blair chair, Tim Clark vice-chair and Peter Warren clerk.

#### **Board Goals**

At its annual strategic planning session in April 2008, the Board discussed the major operational and organizational issues before the Board in the coming year. Topics included:

- Adequate training for the Board, as well as members of other committees, on the requirements of the Open Meeting Law;
- Avoidance of appointing a selectman to serve on a board or committee appointed by the Board of Selectmen, with certain exceptions;
- Seek to encourage greater citizen participation in town boards and committees;
- Pursue more coordinated approach to housing issues among the 3 housing committees;
- Encourage all board members to attend the Joint Boards of Selectmen meetings;
- Create task forces to address limited and specific issues, such as town energy needs, town center sewer, health insurance, and assessment of town's fiscal health and strategies to improve it;
- Evaluate optimal use of town buildings, particularly the Old Library;
- Improve communication with the public, particularly through an improved town website; and
- Improve communication with the state house and our legislators.

#### **Fiscal Year 09 Budget**

A proposition 2 ½ override in the amount of \$584,000 incorporated into the FY 09 budget was approved at the 2008 Annual Town Meeting, but failed at the town elections which followed 3 days later. Working with the School Committee and Finance Committee, a revised budget was presented for approval at a June Special Town Meeting and special election. This budget required a smaller \$200,000 override and passed at both the Special Town Meeting and elections. With the worsening economic situation over the course of 2008, the town saw a decline in its local receipts and state aid. Anticipating a significant shortfall before the end of the fiscal year on June 30, 2009, we instituted a freeze on discretionary spending and anticipated the need to reduce the budget early in 2009. Reductions were expected to include changes in town personnel and staffing levels.



Concerns about the ever increasing cost of health insurance led the Board to establish a small working group (Town Administrator Tim Bragan, Finance Director Lorraine Leonard, and Finance Committee member Marie Sobalvarro) to investigate health insurance options along with a statutorily required Insurance Advisory Committee comprised of town employees to evaluate plan options. With the opening of the state's Government Insurance Group (GIC) to local municipalities, there was an opportunity to re-evaluate the most cost effective way to deliver this important benefit to town employees and retirees. A serious limitation on the GIC, however, was the requirement that a majority of unions accept a move to GIC-provided carriers. So-called "saver plans," were also being developed by the town's current insurance provider as an alternative to GIC. It is expected that a decision on health insurance options will be made by the Selectmen in 2009.

## **Public Safety**

Assuring adequate public safety is one of the Board's primary responsibilities. Two events focused its efforts in 2008. First, the Board worked with the Ambulance Service on establishing and implementing a billing policy. Peter Warren took the lead in working through this often emotionally-charged change in operations with the squad.

Second, the town and region were hit with a serious ice storm in early December. With power out nearly town wide and most of the town roads blocked with down trees and power lines, assuring public safety and communicating with townspeople were job #1. A state of emergency was declared immediately, a command center set up in the Public Safety Building, and a temporary shelter established at the high school. For the next week the town was essentially shut down while town officials and department heads worked to bring the town "back on line." Special thanks go to the many town employees and elected and appointed officials for work above and beyond the call of duty. In addition, there were many, many residents who helped clear roads, checked on neighbors, and assisted in many other ways during this week-long emergency.

## **Housing**

The Board continued to be concerned about meeting the state's mandate for 10% of the year-round housing stock to be affordable (as defined by state criteria), and particularly the impact of unwanted Chapter 40B applications. Two Chapter 40B projects that had been endorsed by the Selectmen in 2007 received their comprehensive permits from the Zoning Board of Appeals. However, the drop in the housing market that preceded the economic slowdown has stalled construction of both projects. A third 40B project, Trail Ridge, approved several years ago was moving forward at a slow pace. A fourth potential 40B project on the Shaker Hills Golf Course was suspended to enable discussions between the Selectmen and the owner on mutually acceptable alternative uses.

Senior housing for Harvard residents continued to be pursued by the Harvard Municipal Affordable Housing Trust Fund in collaboration with the Harvard Housing Authority. The 2008 Annual Town Meeting approved the investigation of the Hildreth House property as a potential site for mixed rate senior housing (affordable and market), as well as further improvement of the senior center presently located in the Hildreth House. A conceptual plan was developed calling for up to 60 units (roughly half rental and half owned) and significant improvement to the Hildreth House (including the addition of a large function room and elevator). However, the project has been suspended due to several unanswered questions relative to its feasibility.

In the fall Lou Russo came before the Selectmen seeking support of a proposed all-rental all-affordable 42-unit senior housing project to be located on Ayer Rd on land behind Dunkin Donuts. The Selectmen sent a letter of support for the project to the Department of Housing and Community Development which when approved will provide the town with a two year reprieve from unwanted 40B developments and will help satisfy the current need for senior affordable rental housing in the region.

### **The Town Center**

Building on the work of previous committees and planning efforts, the Board created a Town Center Sewer Action Committee to finalize a proposal for addressing the pressing septic needs in the Town Center. Chaired by Chris Ashley, this committee worked diligently over the course of the year with the intent of bringing a specific proposal and request for funding before the 2009 Annual Town Meeting.

### **Devens and the Joint Boards of Selectmen**

Progress was made on considering options for future disposition of Devens with the adoption of success criteria by the three Devens towns and residents of Devens. The Joint Boards of Selectmen (JBOS) retained the services of the Montachusett Regional Planning Commission (MRPC) to assist in developing a disposition proposal. Cooperation and a regional approach to addressing various local needs and services became the focus of JBOS efforts. MassDevelopment came before the JBOS late in 2008 seeking support in the redevelopment of Vicksburg Square. After years of marketing it under its zoned use for innovative technology and incubator businesses without success, MassDevelopment found interest in the private sector in mixed use redevelopment and, specifically, housing. They subsequently asked the JBOS to consider a zoning amendment for Vicksburg Square to make this an allowed use. A subcommittee was formed to work with MassDevelopment, comprised of members of the towns' Board of Selectmen and Planning Boards, and representatives of the Devens Advisory Committee. It is the intention of the JBOS to offer a proposed zoning amendment to the Devens Bylaws and Reuse Plan for consideration by the voters at a 2009 super town meeting.

### **Liquor Licensing**

With final approval at the November 2008 elections to allow the Selectmen to issue liquor licenses, the Board developed a policy for liquor licensing. The first entity to request such a license was Fruitlands Museum. Hearings were held in late 2008; it was anticipated that a license would be issued in early 2009. This would bring to closure a multi-year process whereby the Museum brought its grandfathered operations into conformance with local zoning and other permit requirements.

Respectfully submitted,

Leo Blair, Chair  
Ronald Ricci

Timothy Clark, Vice Chair  
Lucy Wallace

Peter Warren, Clerk



## > > > ZONING BOARD OF APPEALS < < <

The Harvard Zoning Board of Appeals spent a majority of 2008 reviewing and approving a Comprehensive Permit (MGL Chapter 40B) on Stow Road. A permit was issued to Transformations, Inc. in October for twenty-four (24) unit development, which will include seven (7) affordable units. Neither of the two (2) Comprehensive Permits issued to Massachusetts Housing Opportunities Corporation in 2007 have received final plan approval as required by the Permits.

The Board held nineteen (19) meetings during 2008. In addition to the Comprehensive Permit application, the Board had six (6) Special Permit applications and one (1) Variance application. The Variance was withdrawn without prejudice. Four (4) of the Special Permits were granted, one (1) was denied and remaining application was withdrawn with prejudice.

An Administrative Appeal in September resulted in the upholding of the Building Inspectors/Zoning Enforcements Officers decision to deny a building permit for the renovations to an existing dwelling on a non-conforming lot without a Special Permit.

The Boards membership remained unchanged in 2008. Christopher Tracey once again served as the Chair, while Steve Moeser served another year as the Vice Chair, member Robert Capobianco's position remained unchanged, while Land Use Administrator Liz Allard served as the Clerk. Associate Members, Theodore Maxant and Orville Dodson continued to serve as well. The vacancy on the Board created when Associate Member, Joseph Sudol, left to become a member of the Planning Board, remained unfilled in 2008.

The Board typically meets on the second Wednesday of the month. Anyone seeking to make application to the Board or wanting to attend a meeting should check with the ZBA office to confirm the schedule. The Board typically sets aside the fourth Wednesday of the month to hear Comprehensive Permit applications. Again, it is suggested that anyone wishing to attend a meeting call the ZBA office to confirm the date.

The Board's office is on the second floor of Town Hall, 13 Ayer Road and can be reached at 978-456-4106, box #2, or via email at [lallard@harvard.ma.us](mailto:lallard@harvard.ma.us)

Respectfully submitted,

Christopher Tracey, Chair  
Theodore Maxant, Associate  
Liz Allard, Land Use Administrator

Steven Moeser, Vice Chair  
Orville Dodson, Associate

Robert Capobianco, Esq.



## > > > BOARD OF ASSESSORS < < <

Fiscal 2009 was an interim year and values were adjusted as a reflection of the current market trends. We had a change in personnel in the Assessing Department with Celia Jornet as our new Assistant Assessor starting in February of 2008. We welcome her to the Town of Harvard and wish her the best of luck in her new position. The Assessor, Angela M. Marrama, and her new assistant completed approximately 460 inspections in the town. We appreciate the citizens who give us access to their homes, as the department always strives to keep the assessing records current and accurate.

New values and growth were certified by the Department of Revenue on November 19<sup>th</sup>, 2008. The tax rate of \$13.43 was certified on December 4<sup>th</sup>, 2008.

As always, any concerns or questions regarding your assessments should be addressed to the Assessing Department at 978-456-4100 or by contacting the Assistant Assessor at [cjornet@harvard.ma.us](mailto:cjornet@harvard.ma.us).

<b>Fiscal Year</b>	<b>Assessed Value</b>	<b>Tax Levy</b>	<b>Tax Rate</b>
2005	1,182,427,000	11,836,094.28	10.01
2006	1,187,770,232	12,934,817.83	10.89
2007	1,184,542,305	13,764,381.58	11.62
2008	1,192,556,890	15,121,621.37	12.68
2009	1,182,225,622	15,877,290.10	13.43
Tax Rate as expressed per \$1,000 of valuation			

### Valuation of Property by Class

<b>Property Class</b>	<b>FY08</b>	<b>FY09</b>
Residential	1,140,954,360	1,128,857,884
Commercial	38,410,640	36,493,416
Industrial	2,376,000	2,376,000
Personal Property	10,815,890	14,498,322
<b>Assessment/Classification Report FY09</b>		

<b>Property Type</b>	<b>Parcel Count</b>	<b>Value</b>
Single Family 101	1,651	1,022,845,200
Condominium 102	108	25,391,800
Miscellaneous 103& 109	31	24,282,100
Two Family 104	28	18,331,200
Three Family 105	2	2,523,200
Four to Eight Units 111-125	4	4,382,600
Vacant Land 130-132 & 106	271	28,804,200
Commercial 300-393	63	32,544,300
Industrial 400-452	15	2,376,000
Chapter 61 Land	38	101,000
Chapter 61A Land	41	571,100
Chapter 61B Land	10	1,756,900

Mixed Use 012-043	81	3,817,700
Personal Property	206	14,498,322

Respectfully Submitted,

Richard F. Maiore, Chair

Joseph R. T. Theriault

Debra M. George



## ➤ ➤ ➤ PLANNING BOARD < < <

The Planning Board experienced a slight increase in applications in 2008. However, the type of applications received were more diversified, and sometimes controversial, requiring more lengthy hearings to render decisions. In addition, the Board undertook a number of significant tasks that included development of formal Planning Board Rules and Regulations and a procedure for conducting public hearings on Local Initiative Program Projects.

Due to the continued slowdown in the real estate sector, there was a significant reduction in ANR (“Approval Not Required”) applications received in 2008. These applications, which carve a parcel of land from a larger parcel under the Subdivision Rules and Regulations accounted for only two (2) of the fifteen (15) total applications received by the Board. ANR applications would normally be the most frequent type of application submitted.

There was a significant increase in Special Permit applications over 2007, which included applications for hammerhead and back-land lots, and cell towers. The Board received ten (10) Special Permit applications in 2008, two (2) of which received an unusual amount of public input. Both applications resulted in extended public hearings and required extensive reviews before rendering a decision. Such permits are approved at the discretion of the Board, with a threshold requirement that they meet applicable criteria as set forth in the Town’s Protective Bylaw, better known to some as the “Zoning Bylaw”, as well as Chapter 40A of Massachusetts General Law. The Board also updated the Special Permit application to provide applicants with a clearer understanding of the related requirements for an application.

The Board received only two (2) applications for Scenic Road Consent in 2008, fewer than in past years, and was consistent with the downturn in the real estate sector. Under Massachusetts General Law, as adopted by Chapter 90 of the “Code of the Town of Harvard”, alterations to a Scenic Road require advertised public hearings if there are any changes to take place to the stone walls and trees along the road, including all land in the Town’s right-of way for the road. In order to provide applicants with a clearer understanding of the requirements regarding Scenic Roads, and to facilitate the filling process, the Board created on a new Scenic Road Consent application and submission check list.

Due to increased costs incurred in processing applications, the Board voted to increase application fees by approximately twenty percent over the current fees.

One of the ongoing responsibilities of the Board is to offer input to the Zoning Board of Appeals (ZBA) regarding applications which come before the ZBA. During 2008, the Board provided input on eight (8) applications before the ZBA.

At the 2008 Annual Town Meeting, the Board presented four (4) warrant articles for proposed amendments to the Code of the Town of Harvard, Chapter 125 "The Protective Bylaw" and the Code of the Town of Harvard. Those amendments included revisions to §125-16 Institutional uses – Museums, §125-40 Lighting, Chapter 90 Scenic Roads and Chapter 11 Associate Member of the Planning Board. All the articles were accepted by the Town Meeting.

The Board continued its review of a proposed Protective Bylaw Amendment to permit Wind Energy Conversion Systems (WECS) in the Town of Harvard. The Board was split in determining how to address the many concerns with the proposed draft amendment resulting in the amendment not being included in the 2008 Annual Town Meeting (ATM) warrant. At the 2008 ATM, a citizen's petition was proposed amending the Protective Bylaw to permit the installation of wind energy conversion systems throughout the Town. After considerable discussion, the Town voted against the petition. While supporting, in concept, a WECS bylaw amendment, the Board noted that the proper process was for the Board to develop an amendment after further consideration of the impact on the Town. The Board agreed to develop and has developed a Protective Bylaw amendment for the 2009 ATM.

The composition of the Board experienced some changes in 2008 with the resignation of Leo Blair, Associate member, elected to the Board of Selectmen, and Mary Essary, a long time member of the Board. Joining the Board were Craig Bardenheuer and Lisa Fox. In the spring, Peter Brooks was elected to a full term, and the Board voted Joseph Sudol, Chair, and Peter Brooks, Clerk. Craig Bardenheuer first served as Associate Member; and upon the resignation of Mary Essary, was appointed as a full Member. Lisa Fox was appointed as the new Associate Member.

The Board is represented on several other boards and committees within Town, some of which are directly responsible to the Board. In the fall, Joseph Sudol replaced Kara McGuire Minar on the Community Preservation Committee, as well as, continuing to represent the Board on the Montachusett Joint Transportation Committee and on the Master Plan Implementation Committee as Chair. Barbara Brady continued on the Housing Partnership; Kara McGuire Minar continued to represent the Town on the Montachusett Regional Planning Commission and on the Shaker Hills Ad Hoc Committee.

By State law mandate, the Board is charged with the ongoing responsibility for long range planning and administration. In fulfilling with this mandate, the Board continues to review the Zoning and Subdivision Rules and Regulations to ensure that they are consistent with practice, as well as clear to applicants. In 2008, the Board developed a comprehensive Procedural Rules and Regulations for the Planning Board for use by applicants and as a guide for newly elected or appointed members to the Board. The Master Plan Implementation Committee's work on a "Town Center Overlay District" that began in 2007 for presentation at the 2008 Annual Town Meeting was tabled as a result of opposition, concerns, and lack of a consensus during the public hearing process. A significant concern was the lack of having a plan for a town center sewer system to support the district being proposed.

In addition to clarifying procedural matters, and working on implementation of the Master Plan, the Board has continued to be concerned with the issue of affordable housing in Harvard. In 2008, the Board was given the responsibility for developing a procedure for the processing of Local Initiative Program (LIP) projects and subsequently was given the responsibility by the Board of Selectmen for initiating public hearings on proposed projects for consideration as a LIP project. A LIP project is a Chapter 40B project in which the Town partners with a developer in order to achieve clear benefits to the Town over a conventional (or “unfriendly”) Chapter 40B development. The Home Rule Petition sponsored by the Board in 2007 was approved by the State Senate in July 2008. The Board continues to work on a Town policy to approved and certify affordable accessory apartments.

Also late in 2008, the Master Plan Implementation Committee initiated efforts to address recommendations in the Town’s Master Plan to develop a strategy to address the affordable housing issue. As part of this effort the Committee is joining with the Municipal Affordable Housing Trust to develop an overall consistent strategy to meet affordable housing goals in the Town.

The Board typically meets the first and third Monday of the month at the Harvard Town Hall. It may be reached in its office on the second floor of Town Hall, at 13 Ayer Road, or by calling 978-456-4106 box #2, or emailing [lallard@harvard.ma.us](mailto:lallard@harvard.ma.us) Office hours are Monday - Thursday 8:30am-4:00 pm.

Respectfully submitted,

Joseph Sudol, Chair  
Barbara Brady

Craig Bardenheuer  
Kara McGuire Minar, Clerk

Peter Brooks  
Lisa Fox, Associate



## ➤ ➤ ➤ MUNICIPAL AFFORDABLE HOUSING TRUST ◀ ◀ ◀

The Trustees (Trustees) of the Municipal Affordable Housing Trust Fund (MAHTF) spent 2008 investigating a variety of affordable housing opportunities and strategies.

According to MAHTF policies, new officers are elected after the appointment by the Board of Selectmen of trustees which occurs in the fall. Therefore, most of the calendar year the MAHTF is led, in fact, by the officers elected in the fall of the previous year. In November, 2007, the following officers were elected:

Chair	Victor Normand
Vice Chair	Lucy Wallace
Treasurer	Steve Rowse
Secretary	Mort Miller

There was considerable turnover in trustees during the year, caused by personal and business considerations. Sherlie LaPierre was appointed in August 2008 to fill Randy Dean’s seat which had been vacant since the end of 2007. In October Scott Hayward was appointed to complete Bob

Lerner's term. In late summer Victor Normand and Steve Rowse resigned and Barbara Brady and Wade Holtzman, respectively, were appointed to complete their terms. In the October, when appointments were made, the terms of the re-appointed and continuing trustees were as follows:

To serve to 2009: Mort Miller, Chris Ready, and Wade Holtzman

To serve to 2010: Barbara Brady, Scott Hayward, Sherlie LaPierre, and Lucy Wallace

In November, 2008 elections were held and the following officers elected:

Chair	Lucy Wallace
Vice Chair	Mort Miller
Treasurer	Sherlie LaPierre
Secretary	Barbara Brady

Scott Hayward resigned in December, though continued to serve on the MAHTF Hildreth House Senior Housing Task Force (Hildreth Project).

At the 2008 Annual Town Meeting, the MAHTF was \$150,000 in CPA funds (having received \$25,000 and \$110,209 from the previous two Annual Town Meetings). An application for another \$250,000 was made in the fall of 2008 to the Community Preservation Committee. A recommendation will be made to the 2009 Town Meeting by the CPC on the amount, if any, to be awarded from CPA funds to the MAHTF.

With just over \$270,500 from the CPA and \$15,000 from the sale of 3 market-rate units at Trail Ridge, the MAHTF was able to investigate several affordable housing opportunities. First, a developer in the process of obtaining a comprehensive permit under Chapter 40B agreed to our incentive offer initiated in 2007 to provide additional affordable units (above the mandatory 25%) at a cost of \$25,000 per unit. At the time the permit was issued, the developed was hoping to add 2 more affordable units; however certain conditions attached to the permit by the ZBA looked to make that financially infeasible for the developer.

Second, a 14-acre property on Ayer Rd at the Harvard/Ayer town line was put under option by Leo Blair, prior to his being elected to the Board of Selectmen. He approached the MAHTF to see if it would be interested in assuming his option and developing the property. The trustees were interested, but felt a degree of due diligence was required before proceeding. They contracted with CB Richard Ellis to do a market study/analysis on rental demand. The report came back indicating a minimum 100-unit complex, with some amenities (such as a swimming pool and community facility) would be economically feasible. The site, having wetlands and two streams which limited its buildable area to roughly 8 acres, would require public sewer and water to be developable. While both were available from Ayer or Devens, it was not clear either entity would be willing to allow a tie in for this project. The MAHTF policies also required public hearing before proceeding on the proposal. After holding a hearing (where many objections and concerns were raised) and considering the pros and cons of the project, the trustees voted not to assume Mr. Blair's the option on the property.

Third, in collaboration with the Housing Authority, the MAHTF formed the Hildreth House Senior Housing Task Force (Task Force) to investigate possible development of senior housing (affordable as well as market rate) and improvement to the Hildreth House on the 7-acre, town-



owned Hildreth House site (Hildreth Project). The members of the Hildreth Task Force included Scott Hayward (chair), Mark Cooper, Bruce Nickerson, and Chris Ashley (of the Housing Authority) and Lucy Wallace (of the MAHTF). The Task Force retained the services of Toby Kramer, Riverside Consulting, to help guide the process. Several firms were also retained to help assess and define a potential project: Goldsmith, Prest & Ringwall, engineering and site analysis; CBT Architects, architectural conceptual schemes; and Carol R. Johnson Associates, landscape architects and site development. As the Hildreth Project progressed, meetings were held with seniors, hosted by the Council on Aging, to get input and feedback on the proposal. The success of the Hildreth Project depends on a number of factors, not least of which is improvement of the municipal water system to provide adequate flow to the site (it is marginal, at best, now) and development of a municipal sewer system (which is under consideration by another town subcommittee). The current concept would include 60 residential units (in 3 buildings: 35 rental and 25 ownership), and improvement to the Hildreth House with the addition of a function room (approximately 1,000 sq ft), elevator to access 2<sup>nd</sup> floor, and more serviceable kitchen. Preliminary assessment is that this would be an economically feasible project, though further investigation is needed. The intent is that it would be built and financed by a private developer, with the town providing the land through a long term lease arrangement. The next steps include vetting the project further, issuing an RFP, and obtaining town meeting approval to transferring the land for such a project.

Lastly, late in 2008 L D Russo, Inc. approached MAHTF for a \$200,000 subsidy for a 42-unit all affordable senior rental facility on Ayer Rd (behind Dunkin Donuts). This proposal is still under consideration by the MAHTF. One benefit is, as with any rental project that is 25% affordable, all the units would count towards the town's state-required affordable housing. This project is being developed under the town's C-District Village Special Permit, which allows mixed use development subject to a special permit issued by the Planning Board.

In spite of a slowing economy the MAHTF has been extremely busy over the last year. In the coming year, the trustees will continue to actively pursue a variety of affordable housing opportunities and to seek new and innovative way to meet Harvard's affordable housing needs, including complying with state requirements.

Respectfully submitted,

Barbara Brady  
Sherlie LaPierre

Wade Holtzman  
Chris Ready

Mort Miller  
Lucy Wallace



## ➤ ➤ ➤ COMMUNITY PRESERVATION COMMITTEE < < <

With the establishment of the Community Preservation Act in 2000, the Commonwealth established a trust fund that would match up to 100% of dollars collected via a property tax surcharge of up to 3% by towns which adopted the terms of the act. The funds can only be used for acquisition of Open Space and Recreation assets, development of Affordable Community Housing, and Historic Preservation with a minimum of 10% of each year's new funds going to each of the three areas. The Town of Harvard adopted the Act provisions in 2001 voting a surcharge of 1.1%.

Since its inception through the end of fiscal 2010, we estimate \$2.2 million will have been raised including \$1.26 million raised locally by the 1.1% surcharge. This year, the state match was less than 100% for the first time at 62.67% and is expected to drop further to 35% due to lower contributions from property transfer fees and more Towns adopting the Act.

At the last seven Annual Town Meetings, the voters have approved just over \$1,827,000 in spending. Approximately \$77,000 of the appropriated funds that were not needed or passed a sunset date have been returned and \$14,000 of interest has been earned over the years.

### **Activities of the Community Preservation Committee**

Town Meeting 2008 voted to approve \$352,250 to all projects and reserves recommended by the CPC.

The approved projects were:

- \$150,000 to the Municipal Affordable Housing Trust Fund
- \$150,000 for the Conservation Fund
- \$20,000 to the COA for painting and scraping Hildreth House trim
- \$5,000 for restoration of three areas of the Mass Avenue stone wall
- \$24,250 to Historic Reserve to satisfy the 10% minimum
- \$3,000 to Harvard Historical Commission for restoration of two doors on the Shaker Herb Drying House

There were several changes to the CPC membership. Phil Crosby was elected to replace Ron Ricci who resigned to run for Selectman. Chris Cutler replaced Jonathan Feist as the representative of the Harvard Historical Commission.

### **FY2009 Applications**

The committee received six applications for consideration for a combined total of \$545,100. Two applications were ruled ineligible based on recent Court rulings concerning CPA expenditures. The total available funds including reserves are \$428,407. This is the third consecutive year the requests exceed the amount available. It is clear to the CPC that the available funds will continue to be insufficient to meet the on-going requests with the state match decrease unless the 1.1% surcharge is increased. In addition, Harvard will forfeit the potential for additional matching state funds that are available only to towns which have approved the maximum 3% surcharge.

The complete list of applications is as follows:

- \$15,000 for HES playground, ruled ineligible
- \$3,000 for Boathouse study, ruled ineligible
- \$7,500 for entrance signs to Shaker Village and Common Historic Districts
- \$119,100 for Bare Hill Pond Stormwater Pollution Control project
- \$100,000 for Municipal Affordable Housing Trust Fund
- \$100,000 for Conservation Fund

The recommendations of the CPC are found in the 2009 Annual Town Meeting Finance Committee Report Recommendations and Warrant Articles. If all recommendations are approved by Town Meeting, funds remaining will total just over \$45,000.

Respectfully submitted,

Mark Cooper, Housing Authority, Chair  
Phil Crosby, Citizen  
Margaret Grogan, Park & Recreation  
Joe Sudol, Planning Board  
George Watkins, Conservation Commission

Donald Boyce, Citizen, Vice-Chair  
Chris Cutler, Historical Commission  
Steve Rowse, Citizen, Treasurer  
Deborah Thomson, Citizen, Secretary



### ➤ ➤ ➤ CABLE ADVISORY COMMITTEE ◀ ◀ ◀

The Cable Advisory Committee has been busy throughout the course of the year with its immediate responsibilities of recording the Selectmen's Meeting, School Committee Meetings, Graduation and other meetings as called upon to do so. We have been working on our long-term objectives to find a home for the committee and equipment, live programming from Volunteer Hall, the Bromfield, and Town Hall.

Jackie Normand stepped down from the committee this year but still remains a major part with volunteering to video meetings. Keith Turner joined the committee and worked endless hours at the Bromfield School and Volunteers Hall on equipment upgrades. Keith also worked with the students on an Editing Class. This year, Jonathan Williams rejoined the committee, assisting in the plans for a studio and a class in videoing. John Ball joined the committee and has spent hours on finding Health programs to air on Channel 12. The committee could not cover all the meetings without the help from Ray Dunn, Brint Ferguson, Arjuna Hayes and Dylan Winters.

The committee uses Channel 12 & 13 to provide programming to the residents with live programs from two locations, and public announcements. We can be reached through the Selectmen's Office or email at [channel12@harvard.ma.us](mailto:channel12@harvard.ma.us). The Committee will continue to agitate for the best possible service available for Harvard cable consumers.

Respectfully submitted,

Patricia C. Natoli  
Jonathan Williams

Paul Lierhaus  
Keith Turner

Ray Dunn  
John Ball



## ➤ ➤ ➤ HARVARD ENERGY ADVISORY COMMITTEE < < <

The members of the Harvard Energy Advisory Committee (HEAC) appreciate the opportunity to form a new committee, started in June 2008, to control increasing energy costs in this challenging economic environment. The purpose of the committee is to advise town officials on energy related issues, improve energy efficiency and improve energy-use practices with the overall goal of reducing town energy consumption and costs.

Our approach is to obtain baseline data, arrange building audits and review high energy users. We will then recommend and prioritize projects to reduce energy usage and seek out alternate funding sources. We are looking at all types of projects such as conservation, energy efficiency, behavior/use, facility upgrades and renewables. Highlights in 2008 include:

- Baseline Town Energy Usage – An extensive effort was completed to gather all the energy usage and costs from different suppliers for all buildings and operations. The total expenditures in FY08 (7/07 – 6/08) for electricity, heating oil, natural gas and vehicle fuels are \$693,410. The buildings with the largest energy use listed in order are: Bromfield school, Elementary school, New Library, Police/Ambulance station, DPW, Town Hall and the Center Fire station. This baseline information is critical to target our efforts and determine potential cost savings, justify proposed projects and track their benefits. It also provides important operating cost data to town boards making decisions regarding the future of town buildings.
- School Building Audit – HEAC evaluated and obtained approval to participate in the National Grid Whole Building Assessment program. For each school, the program provides an overall energy review, benchmarking, a building survey/mechanical audit, lighting review, recommendations for energy efficiency projects from pre-screened contractors, and cost sharing. The audits were completed in December 2008.
- Other Building Audits – HEAC is arranging audits for the remaining buildings to be paid for from a pre-approved state Department of Energy Resources (DOER) grant, expected to be released in April 2009.
- Support on Energy Related Issues – We reviewed the requests for the Bromfield Boiler replacement and the DPW Main Garage roof. We also attended a meeting with Keyspan to understand the gas line expansion plans. We are working with the Bromfield Environmental group to raise awareness of school energy usage.
- Alternative and Renewable Energy Evaluation – In addition to reducing the tax bills of Harvard residents, renewables reduce the impact on the environment, a strong interest of many residents. We reviewed a proposal to install solar panels on the Bromfield high school under a Power Purchase Agreement where we would purchase power from a third party that would own and operate solar panels (~130 kW) at no capital cost to Harvard. HEAC is researching geothermal heating and cooling systems and arranged a tour of the Hastings school in Westboro.

We appreciate the efforts of Town boards and employees that have cooperated with us to provide the necessary information and guidance to perform our work.

Respectfully submitted,

Brian Smith, Chair  
David Fay  
Helen Kilian – Student member  
Support members- Jack Spero, John Sweeney

Bill Blackwell  
Forrest Hodgkins

Eric Broadbent  
Rene Roy



## ➤ ➤ ➤ DEVENS ENTERPRISE COMMISSION < < <

The Devens Enterprise Commission (DEC) is a regulatory and permit-granting authority for the Devens Development Project. It is empowered to act as a local planning board, conservation commission, board of health, zoning board of appeals, historic district commission and, in certain instances, as a board of selectmen. It carries out these duties in the context of a unique and innovative one-stop or unified permitting system, which greatly streamlines the local regulatory process. The DEC consists of 12 gubernatorial appointees, six (6) of whom are nominated by the host communities of Ayer, Harvard and Shirley. Each host community also nominates an alternate member. The Commission began operating on June 22, 1995. DEC Commission members currently include Ed Hamilton (Ayer), Jim DeZutter (Harvard), William Marshall (Chair), Lisa McLaughlin, Paul Routhier, Paul VonLoesecke (Vice-Chair), Marty Poutry (Ayer), William Castro (Shirley), John Knowles (Harvard), Armen Demerjian, John Oelfke (Shirley), Melissa Fetterhoff (Shirley alternate), Paul V. Johnston and Eric Stoltzfus who replaced Mr. Johnston after he resigned as the Harvard alternate.. The Ayer alternate slot remains vacant at this time. During 2008 Paul Johnston tendered his resignation. The Commission wishes to recognize and thank “PJ” for his years of service on behalf of the Commonwealth and the community of Harvard.

DEC staff includes Director/Land Use Administrator Peter C. Lowitt, AICP, staff planner Neil Angus, AICP/LEED AP, Administrative Assistant Mary Quinn, plus a number of consultants. Consultants provide inspectional services that are conducted by Gabe Vellante, Wellman Parker and Bob Friedrich. The Vellante team is in the third year of a three year contract with the Commission. Our legal and engineering assistance are covered by contractual relationships with consultants as well. Stantec, a diversified planning architectural and engineering firm, continues to provide Development Review Services for the DEC. They are also entering the third year of a three year contract with the Commission and Edith Netter & Associates continue in the Commission’s legal advisor role. The DEC provides funding to the Devens Eco Efficiency Center, whose Director, Ms. Dona Neely continues her award winning work of advancing the environmental branding and achievement program known as EcoStar which embodies the DEC’s commitment to sustainable development. In early 2008, Mr. Angus received the US Green Building Council’s professional designation of a LEED AP (Leadership in Energy and Environmental Design Accredited Professional), recognizing him as a green building professional and sits on the Education Committee of the Massachusetts Affiliate of the US Green Building Council. Mr. Lowitt, AICP serves as past president of the Massachusetts Chapter of the American Planning Association and continues to serve on the boards of the Eco Industrial Development Council and remains chairman of the Green Roofs for Healthy Cities, the North American Green Roof Trade Association.

### HIGHLIGHTS 2008

## Projects

2008 saw the issuance of 9 level 2 unified permits including one for Evergreen Solar's phase II, Transitions housing 13 unit multi-family located at 18 Cavite Street, US Gypsum's renovations including rail connections at 50 Independence, a small addition to Seven Hills on Grant Road, a minor amendment to the Devens Common permit to allow additional paved parking for the Devens Grill as well as a minor addition. A higher than average number of sign permits were issued in 2008, including, sign variances for Evergreen, Xinetics (withdrawn), and BMS. A wetland order of conditions for the realignment of the Patton and Marne intersection was also issued. Working with the applicant (MassDevelopment), the DEC managed to reduce both temporary and permanent direct wetland impacts to the maximum extent possible. A newly created wetland area twice the size of the area destroyed was completed in August and is being currently being monitored by a professional wetland scientist to ensure its success in replacing the unavoidable loss of wetlands that occurred as part of this public infrastructure improvement project. A number of the utility improvement projects permitted in 2007, began construction and were completed in 2008. These include the Patton Well upgrades, Barnum Road Sewer Pump Station upgrades, Devens Wastewater treatment plant upgrades, the new Givry electrical substation and Barnum Road infrastructure improvements. The year ended with Devens Common coming in with major plans to add a new hotel to their complex at Devens and to commence with the next phase of this project. The public hearing date for this application will be in late January 2009. Devens Recycling Center also submitted an application for a modification to their current site assignment to permit the facility to receive municipal solid waste in addition to its current site assignment which permits the disposal of construction and demolition debris. A hearing is expected to be scheduled in March 2009.

A number of existing buildings were renovated and/or expanded as business, industry and organizations at Devens continue to grow and prosper. Organizations like Seven Hills and the Francis W. Parker Charter School, as well as existing businesses like Integrated Process Technologies and Apex Properties, redeveloped and/or expanded existing facilities at Devens in 2008. Adaptive building reuse and expansion not only helps keep businesses in the area, it also helps further the goals of sustainable development at Devens by reducing new construction and demolition costs and associated energy and environmental impacts.

Due to the sheer size of the Bristol-Myers Squibb (BMS) and Evergreen Solar projects, Staff continues to work with BMS and Evergreen on project compliance and ensuring development is in accordance with approvals. Monthly progress meetings are still being held for both projects as they continue to move through construction to temporary and permanent certificates of occupancy. Demolition and environmental clean-up of Devens continued in 2008 as well the removal of the remaining 71 units of military housing area at Salerno Circle. All structures were removed and Charter Environmental (Army Environmental Remediation Specialists) is still on-site at both Salerno Circle and the former housing area off of Cavite Street (Sylvia's Haven/Transitions) ensuring proper clean-up of contaminated materials. For a photographic record of the various projects under DEC review, please go to [www.devensec.com/news](http://www.devensec.com/news) and visit our staff reports section of the site.

## 2008 Permits/Actions

Level 2 Permits	9
Reconsideration	0
Level 1 Permits	160
Wetland Request for Determination of Applicability	2 (negative)
Wetland Notice of Intent (Order of Conditions)	1
Wetland Certificates of Compliance	1
Sign Permits	12
Tent Permits	11
Demolition Permits	1
Level 1 Lotting Plans	4
Septage Hauling Permits	1
Certificates of Occupancy	7 finals (5 Temp. + 1 Partial)
Electrical Permits	72
Plumbing Permits	32
Gas Permits	17
Transfer Liquor License	0
Liquor Permits	4
1 Day Liquor Licenses	2
Schools – Certificates of Inspection	2

### Regulations:

Throughout 2008, the DEC worked with team of ICON Architecture, Bluewave Strategies, CDW Consultants, Epsilon Associates and Howard/Stein-Hudson Associates on updating the current Devens Development Rules and Regulations to do two things:

1. Incorporate more sustainable regulations, guidelines and incentives into the existing regulations, and;
2. Specifically address future housing potential at Devens, to ensure any future housing that may come to Devens is developed in the most sustainable manner possible (current and prospective development at Devens is expected to create more than 4700 jobs over the next 5 years at Devens).

The overall goal of these regulation updates is to guide smart growth and smart energy at Devens in-line with the sustainable redevelopment goals of Devens as well as the Commonwealth's Sustainable Development Principles. These revisions incorporate additional sustainable development strategies that will help guide all future development at Devens in an even more sustainable and efficient manner. Some of the proposed amendments include:

1. Energy and water efficiency initiatives
2. Incorporating green infrastructure requirements and more low-impact development techniques
3. Additional wetland protection measures
4. Updated stormwater management requirements in accordance with new State Standards
5. LEED NC (new construction) and LEED EB (existing building) requirements for all public projects
6. More detailed erosion and sediment control guidelines
7. Updated lighting and landscaping standards
8. Additional viewshed overlay district requirements and steep slope regulations
9. Additional Public Health requirements for recycling, composting, waste bans and disposal

During 2008, a steering committee made up of representatives from Ayer, Harvard, Shirley and Devens as well as the DEC, MassDevelopment and the Executive Office of Housing and Community Development finalized the green residential development regulation amendment framework which was then provided to the ICON team to form the basis for our Residential Regulation revisions. The Consultants are currently in the process of a thorough review of these revisions and will assist the DEC with the development of new and emerging regulations to deal with green house gas mitigation, green construction and technology and energy efficiency. Environmental Branding and Achievement programs such as the US Green Building Council's Leadership in Energy and Environmental Design for Neighborhood Development (LEED ND) are also being used as a tool to promote and advance sustainable development at a neighborhood level, rather than just on an individual building by building basis. The premise behind using tools such as LEED ND is to allow for a more compact and sustainable form of residential development at Devens that combines smart growth, and smart energy and gives people access to healthier choices and options to reduce their carbon footprint and live, work and play in a sustainable 21<sup>st</sup> Century community. If a project receives LEED ND pre-certification, then it can use higher densities equal to the Commonwealth's 40R programs' density requirements. The difference between existing lot size and proposed lot size will be designated open space that will be protected elsewhere within the residential area, thus allowing for more compact and efficient development patterns.

#### Transportation

The Fitchburg Line Reverse Commute working group, chaired by DEC Director, Peter Lowitt, continued its work to connect Route 2 and Fitchburg Line Commuter Rail issues through regular meetings of community representatives to discuss transportation issues. The MBTA has hired a contractor, HNTB to move the program of improvements in the design stage. The program of improvements is designed to meet the goal of improving commute times from Fitchburg to Porter Square from 1 hour and 29 minutes to 1 hour. Thanks to our hardworking state legislative delegation for securing the required state matching monies to complement the Federal Small Starts funding secured for the program by our Congressional delegation, especially Congressman Olver who deserves our thanks for his work on this project of importance to the entire region.



The DEC Staff also participates in the Montachusett Metropolitan Planning Organization (MPO) Joint Transportation Committee. The goal of the Committee is to provide “safe, secure, reliable and affordable multi-modal/intermodal transportation system throughout the Montachusett Region for the Movement of all peoples and goods.” The plan also includes strategies to ensure National Air Quality Standards, federal/state water quality standards and habitat protection goals are met – to ensure consistency and support with the Commonwealth’s transportation policies. The Fitchburg Commuter Rail Line improvements will play a key role in providing increased commuter service to Devens and the surrounding region, thereby contributing to the sustainability initiatives at Devens.

Toward the end of 2008 with the wide fluctuations in gas prices, interest was rekindled in the Devens Transportation Management Initiative (TMI) by some of our private sector businesses and organizations. Hopefully this interest will translate into restarting this initiative during the forthcoming year. Staff prepared a summary TMI overview report which is now available on the DEC website at: [http://www.devensec.com/forms/TMI\\_Overview.pdf](http://www.devensec.com/forms/TMI_Overview.pdf) . The intent of this overview is to get future applicants thinking about transportation early on in the design and permitting of their facilities at Devens.

#### Communication

The DEC's main means of communicating with the public remains its web site, [www.devensec.com](http://www.devensec.com), where its meeting and hearing dates are listed, as are the agendas and minutes from recent meetings. Quarterly staff reports and Records of Decisions from various Unified Permit applications are also listed to illustrate the permitting process through concrete examples. The Evergreen Solar Unified Permit Record of Decision is currently listed on the site. In an effort to improve services to the public and applicants, Building, Plumbing/Gas and Electrical Permit Forms are now downloadable directly from the DEC Website (see <http://www.devensec.com/devserv.html> under “Forms”). The Devens Soil Management Policy is also available on the website in an effort to increase awareness and public safety.

The DEC continues to provide notice of all meetings, proposed projects and pertinent information to abutting property owners, Devens residents and all three surrounding towns prior to public hearings and subsequent DEC permitting.

### **SUSTAINABILITY EFFORTS/ECOSTAR**

#### EcoStar

EcoStar is an environmental achievement and branding program that was launched by the Devens Enterprise Commission in 2005. The program promotes sustainable development by integrating economic, social and environmental needs while maintaining and enhancing the natural resource base in the Devens area. To accomplish this mission, EcoStar provides monthly educational forums and technical assistance services that enable businesses and organizations to implement better practices that make more efficient use of resources. During 2008, the DEC established a new non-profit, the Devens Eco-Efficiency Center to work further the sustainable development goals of the commission and the reuse plan. Please go to [www.devensecostar](http://www.devensecostar) for a thorough discussion of this award winning program and our green business initiatives.

#### Awards

The DEC received the Environmental Protection Agency Region I Environmental Merit Award for our EcoStar environmental branding and achievement program. Congratulations to DEEC Director Dona Neely and all involved! See: <http://www.devensec.com/news.html> for more information on this prestigious award.

#### Twinning Agreement:

The DEC entered into an agreement with the redevelopers of the former Debert Air Force base in Truro, Nova Scotia (the Colchester Redevelopment Authority) to share sustainable base redevelopment techniques and knowledge along with programs such as the DEC's EcoStar branding and achievement program which provides assistance to businesses which wish to green their operations and performance.

The DEC also hosted along with the Yale University School of Forestry's Industrial Ecology Program, the 5<sup>th</sup> annual Industrial Symbiosis Research Symposium at the Devens Conference Center in August. Researchers and academics from around the world came to Devens to witness the progress the DEC has made in advancing the goal of operating an eco-industrial park at Devens.

Mr. Lowitt published an editorial in the Winter 2008 issue of the *Journal of Industrial Ecology* regarding the progress Devens has made in incorporating industrial symbiosis into the redevelopment process.

#### Financial audit

2008 was another excellent year for the DEC. Our financial audit was postponed until late November, but the year in general was a good one. We expect to post the audit on our web site shortly.

#### Outlook for 2009

The Commission expects a continuation of development during the first half of 2009 with Evergreen Solar and BMS projects still in construction and operating under temporary occupancy. Improvements to Barnum Road streetscape and other infrastructure upgrade projects to support the new growth will keep DEC staff busy throughout 2009. Finalizing and adopting the Regulation updates will be a key priority for the DEC in 2009 as well as continuing to support and expand the services of EcoStar and the Devens Eco-Efficiency Center.

Respectfully submitted, by Harvard's DEC Commissioners and Alternate:

James E. DeZutter

John Knowles

Eric Stoltzfus (Alternate)



### > > > VETERANS' SERVICES AGENT < < <

The Town of Harvard's Office of Veterans' Services is the leading advocate for veterans in the Town of Harvard, their families and their survivors. As Veterans' Services Agent (VSA), I facilitate a qualified veteran's application for services, benefits, and entitlements to state agencies and to the federal Department of Veterans Affairs (VA). My goal is to secure federal compensation and other

benefits that might be available. I administer a needs-based benefits program (M.G.L. Ch. 115). I coordinate and advocate for qualified veterans to organizations offering homeless shelter, transitional housing, and outreach services. I assist any veteran, their families and their widows to obtain benefits and entitlements from Federal, State, and local government and other agencies as needed. Support any deployed service member and their families regardless of their locations.

#### **SERVICES PROVIDED:**

- Veterans Affairs (VA) – Compensation and Pension claims, Widow’s Pension, VA HealthCare applications, Vocational & Rehabilitation Education (V&RE) applications, Burial benefits.
- Military Records – National Personnel Records Center (NPRC), National Archives Records Administration (NARA), Massachusetts Military Records.
- Presidential Memorial Certificates
- Certificate of Discharge (DD-214)
- Massachusetts Gold Star Annuity
- Massachusetts “WELCOME HOME” Bonus
- Massachusetts Employment Programs
- Massachusetts Property Tax Abatement

1 January 2008 – 31 December 2008

- VA Claims Filed: 14 2007 - 2
- VA Claims Awarded: 12 2007 - 1
  - \$80,711.00 awarded (actual increase from prior years)
- VA Claims Appealed: 2 2007 - 0
- VA Health Care Applicants: 20 2007 - 0
- VA Vocational Rehab Applicants: 3 2007 - 0
- Presidential Memorial Certificates Requested: 7 2007 - 0
- Massachusetts Gold Star Annuity Filed: 1 2007 - 0
- Massachusetts Veteran Cemetery Applicants: 4 2007 - 0
- Mass mailing increased veteran participants to 30 at Memorial Day ceremony.
- Presented overdue medals to WW-2 Seabee Roland Martineau and to Korean Era Airman Amedee Bourgeois in separate public ceremonies.
- Initiated the first Veterans Day ceremony in the Town on 11 November 2008.
- Created the “PJ” Award – to be awarded annually.
  - Presented to Harvard’s Veteran of the Year, this award is named after Paul “PJ” Johnston, long time resident who established both the Memorial Day and 4<sup>th</sup> of July ceremonies for the town. Paul received the first “PJ” on 11 November 2008 in front of family, friends, and citizens.
- Represented Town during Military Appreciation Day held at Devens.
- Supplied replacement flags to several government buildings.
- Created and maintain Veterans Benefits Database & Veterans Graves Registry.

Respectfully submitted,

Dennis M. Lyddy  
Veterans’ Services Agent



## **PROTECTION OF PERSONS AND PROPERTY**

### ***Ambulance Service, Fire Department, Police Department***

#### **> > > AMBULANCE SERVICE < < <**

The Harvard Ambulance Service (HAS) is a dedicated group of volunteer Emergency Medical Technicians (EMTs) composed of adults, college students, and Bromfield students; all certified by the Commonwealth of Massachusetts. All EMTs are required to attend monthly trainings and business meetings and maintain their certifications through ongoing continuing education courses, some of which are established and provided in-house. Each EMT is also required to take and pass a 24 hour re-certification course every two years. HAS EMTs do not receive any pay or stipend and currently do not charge for their services. HAS is currently certified to the Basic level and has agreements with surrounding towns for Basic as well as Advanced Life Support (ALS/ Intermediate or Paramedic). Medstar out of Nashoba Valley Medical Center, Ayer Fire and Emerson EMS continue to provide ALS coverage when needed. We also utilize life flight coverage to Boston and Worcester primary trauma centers when indicated. Our cadet program, one of two approved by the Commonwealth to allow cadets to "run", continues to be the model endorsed by state officials. We regularly field inquiries from other agencies within Massachusetts about our program. We have a stringent application and interview process to determine those who are most qualified, and since the inception of the program, have had many Harvard EMTs continue on in the medical field including: nursing, physicians assisting, and medical school.

Harvard Ambulance Service utilizes established protocols to provide the maximum medical intervention allowed for EMT-B providers. We currently are able to test blood sugar with a glucometer and can administer some medications such as aspirin, epinephrine and albuterol. Also, we are in the planning process to enhance the service and expect to be able to provide EMT-intermediate level of service at some point in the future. We pride ourselves on providing excellent pre-hospital emergency care at no cost to our residents.

Through the very generous donations provided to us, we are able to buy needed state-of-the art equipment that many services have to do without. The ambulance line-item of the towns' budget covers training expenses, expendable supplies and the cadet training course only. During 2008, we operated on a meager \$32,000 line item in the town budget. This is a very small amount to run a service 24 hours a day, 7 days a week. We anticipate the need to increase the training portion of our budget to enable us to obtain the required training to provide the intermediate level of service. We feel this makes sense for two reasons; the first is to provide a higher level of care, and the second is because we anticipate when universal billing occurs we will be able to receive greater reimbursement from insurance companies that will more than offset the investment in training.

Because of the need for additional town funds and anticipated reductions in local receipts, the Board of Selectmen unilaterally implemented a process for the universal billing of insurance companies for all services provided. This was not an easy decision because of the strong feelings that the change would effect every aspect of the squad, but many felt that due to the critical need for funds this source should not be overlooked. Town Administrator, Tim Bragan is responsible for the completion of the initial application, over 65 pages, which is the first of many steps in this process. The town will then need to execute contracts with the various insurers to allow the billing piece to

proceed so that the town can realize the benefit of this historic change. We expect the proceeds received will off-set the costs of a new ambulance and operations essentially eliminating the ambulance line item tax burden. This process is proceeding but has yet to be finalized.

2008 was a stormy year beyond the extensive ice storm resulting in a state of emergency that was recognized at the federal level. While the downed power lines left the town without electricity for over a week in some areas and necessitated the need of a shelter manned by the ambulance squad and other local volunteers, it also culminated in a financial crisis that we all are experiencing and has lead to many changes we've had to overcome. The most important being the loss of many long-time members of the squad. Due to differences in opinion between town officials and several senior members of the squad, the squad members felt it their duty to resign their posts in protest. These events have created much turmoil and deprived the squad of a substantial portion of its manpower and expertise; however some of the newer members have stepped up and through much dedication and effort have worked diligently to fill in the gaps. On the advice of Town Counsel, the Director was requested to take a leave of absence to protect personal and town assets. This has required the Assistant Director to assume squad leadership duties in the interim. The squad needs to continue the development of systems and processes in order to incorporate insurance company billing with the least amount of negative impact on the volunteers and their patients.

In 2008, the Harvard Ambulance Service, utilizing its brand-new ambulance, responded to 310 calls, 270 of which were transports to local hospitals. Medical emergencies continue to outnumber trauma emergencies with the breakdown as follows; 51% medical, 33% trauma, and 6% transport only. While the call volume continues to be highest during the day, 19% occurred in the 'wee' hours, 43% during the day, and 34% during the evening or at night.

The Harvard Ambulance Service would like to thank all of those individuals who supported us with their generous donations, the Police Department who responds to each of our calls and ensures our safety, the Harvard Dispatchers through whom all calls and communications are directed, and the volunteer members of the Harvard Fire Department, who often assists us with extrication and driver services. I would also like to offer my sincerest most heart-felt thanks and appreciation to those squad members who felt it necessary to resign. I know the anguish most endured in arriving at their decision to stand up for what they believed was the proper course of action and for their decades of tireless service to our friends and neighbors in their time of need. I feel the reason I became a squad member was the atmosphere and environment they established honoring the volunteer effort and each individuals contributions to the team we are all a part of. I fully appreciate the support and challenge that each of these special human beings provided to me. One of the greatest rewards for our service is the thanks we receive from our patients in the form of cards and letters, telling us that it is comforting being treated by a familiar face, someone you know, during an unsettling and stressful time.

Respectfully submitted,

Thomas Philippou, Director  
David Durrant, Director Emeritus

Steven Beckman, Assistant Director

### Squad Members

Alex Burnett  
Bizzy Herbolzheimer  
Anni Lierhaus  
Andrew Perry  
Steven Powell  
Justin Warren

Sarah Cochran  
Derrin Jarvis  
John McClure  
Ramae Philippou  
Casey Silver  
Rob Williams

Sean Doocey  
Derek Jordan  
Caitlin Nygren  
Harry Powell  
Michelle Swearington  
Jesse Wolf



### ➤ ➤ ➤ FIRE DEPARTMENT < < <

The mission of the Harvard Fire Department is to save lives and to protect property from fire and other emergencies within the Town of Harvard through public education, code management and incident response.

In 2008, the Harvard Fire Department responded to 246 requests for emergency services and other assistance. This is up from 225 in 2007. These responses included the following:

Automatic alarm	40	False alarms	31	Ice rescue	1
Auto accidents	43	Duty officer	48	Mutual aid	6
Fires	34	Good intent	1	Carbon monoxide	10
Animal rescue	2	Service calls	15	Life Flight	1
Spills & leaks	4	Weather related	8	HazMat	2

A complete listing of fire department activity is available to any resident from the Fire Chief.

2008 was a busy year. Three severe thunder and lightning storms in late summer downed trees across town and knocked out fire department communications several times. The ice storm of December ravaged the entire town resulting in all roads being blocked by trees, wires and other debris. Your firefighters worked tirelessly to open roads and in one instance during the height of the emergency cleared the way for the ambulance both to and from the scene of a medical emergency.

In late September, fire personnel responded to an alarm of fire at the Historical Society building in Still River. The fire was confined to the attic and virtually all the artifacts were saved through the combined efforts of nine fire departments and countless citizen volunteers. State Fire Marshall, Stephen Coan, interrupted a statewide conference to report this most significant accomplishment to the attendees, which was met with much applause.

The fire department provided mutual aid to Ayer, Bolton and Littleton at significant structure fires and, in turn, received aid several times, most notably at the fire at the Historical Society. The department continues to average 10 to 11 firefighters per call with an average response time of 8 minutes.

The SAFE (Student Awareness of Fire Education) program once again offered a comprehensive fire and life safety program to our children. As in years past, each school in Harvard, public and private, received several visits from our public safety education team members who presented fire and life safety education programs to children from pre-school through grade 7. It takes the support of the entire department to make this a successful program but special mention must be made to acknowledge the efforts of Firefighters Oona Aldrich, Kerra Noyes, Greg Harrod, Bill McElhaney, Alan Specht, and Sean Murphy. Firefighter Kerra Noyes and Chief Mignard made presentations to 6<sup>th</sup> and 7<sup>th</sup> graders on such topics the risks associated with smoking, hidden home hazards, bicycle safety and identifying safe, healthy behaviors. Public education remains key element of our fire prevention program. Through education and raising awareness, we seek to reduce injuries and fatalities from fire and unsafe behaviors. The SAFE program is funded entirely through a modest state grant and donations.

Each year Harvard firefighters seek training and professional development in addition to the training received in house. In 2008, Firefighters Greg Harrod, Brian Perwak and Oona Aldrich were certified to the level of Firefighter I/II. Firefighter Aldrich also obtained certification as Fire Instructor I. 18 members of the department received training in liquid natural gas and liquid propane gas firefighting culminating with two nights of live fire training burns at the Massachusetts Firefighting Academy. Firefighters Bill Barton, Paul Morris, Wally Shaw and Tyler Swearingen completed fire academy training in the use of self-contained breathing apparatus and Firefighters Barton and Morris also completed training in structural firefighting. Training is and will continue to be an essential part of the department.

The department appreciates the support we receive from the community. Mrs. Patricia Shaw continues to keep the fire station looking nice with flowers and plantings. We continue to enjoy the close cooperation and spirit of teamwork that exists between the Harvard Police Department, the Harvard EMT's and the Harvard DPW. And finally we offer a sincere thank you to the dispatchers for another year of professional service.

Respectfully submitted,

Chief Robert J. Mignard FF I/II

### ***HARVARD FIRE DEPARTMENT***

Deputy Chief Scot Nogler  
Lieutenant Rob Warren  
Firefighter Oona Aldrich FF I/II  
Firefighter Bill Barton  
Firefighter Derek Brown FF I/II  
Firefighter Greg Harrod FF I/II  
Firefighter Warren Harrod  
Firefighter Stephen Into  
Firefighter Paul Morris FF I  
Firefighter Kerra Noyes  
Firefighter Nelson Perry

Lieutenant Tony Shaw  
Lieutenant Chuck Nigzus FF I/II  
Firefighter Duane Barber  
Firefighter Bill Berthoud  
Firefighter Frank deBettencourt FF I/II  
Firefighter Ken Harrod  
Firefighter David Hazel  
Firefighter Bill McElhaney  
Firefighter Sean Murphy  
Firefighter Andrew Perry FF I/II  
Firefighter Brian Perwak FF I/II

Firefighter Dick Powderly  
Firefighter Alan Specht FF I/II  
Firefighter Marc Thompson

Firefighter Walter Shaw  
Firefighter Tyler Swearingen  
Firefighter Dave Woodsum

and maintenance man Eddie Stoffel, who keeps the fire station clean and presentable.

### ***SMOKE DETECTORS SAVE LIVES***



### **➤ ➤ ➤ POLICE DEPARTMENT < < <**

This year brought about significant personnel changes within the Harvard Police and Communications Departments. First, I would like to acknowledge the retirement of Dispatcher Susan Podzycki. Sue has proudly served the town for over thirty years and will be greatly missed by all. Her long-term commitment and dedication to the town is greatly appreciated and we all wish her the best in her retirement. Her institutional knowledge and familiarity with the town's residents and issues will be impossible to replace and we have all benefitted from working with her. On behalf of everyone at the police department and dispatch center, I want to thank you, Sue, for your service.

Part-time Dispatcher, Gordon Hamel, has moved into a full-time position to fill the vacancy caused by Sue's retirement. Gordon has been with the department for a little over two years and is adjusting nicely to his new role. We want to wish him the best of luck and hope that he will remain with us for many years to come.

In March of this year, Officer Jim Babu was promoted to the rank of sergeant. We began the promotional process for this position in the fall of 2007. The process consisted of a written exam and a series of assessment exercises. In the end, Sergeant Babu's cumulative score was the highest of all candidates, and he was subsequently promoted to his current position. I would like to congratulate him on his achievement and to thank all of the officers that participated in the process. The addition of the second sergeant's position now gives us supervisory coverage on all three shifts, which was one of the goals set for the department when I arrived five years ago.

Without a doubt, the most notable event of 2008 was the devastating ice storm that we experienced in December of this year. The resources of the police and communications departments were stretched to their limits, but everyone performed admirably. The initial response by all during the first forty-eight hours of the storm was critical and all involved stepped-up and met the challenge. The departments were placed on mandatory double coverage and twelve-hour shifts. During it all, I heard no complaints as everyone dutifully responded and constantly asked if there was anything else they could do. The cooperation between public safety personnel, citizens, school personnel, and the utility companies was unprecedented in my eighteen years in policing.



While everyone went above and beyond the call of duty, the communications staff deserves special recognition. These dedicated employees manned the phones, fielding literally hundreds of calls per day from people whose emotions ranged from scared, to annoyed, to extremely angry. They handled all of this pressure with extreme grace and tact and did their best to provide the most accurate information they had at their disposal to all who inquired. While many deserve praise for their actions during this storm, I wanted to send all of them a special "thank you". Your efforts are greatly appreciated.

In 2008, the department experienced a 23% increase in calls for service over 2007 levels. We responded to 11,728 calls compared to 9,523 in 2007. Although Harvard has an extremely low crime rate, as you can see, we still receive a significant number of service calls. As we look forward to 2009, and the tough economic times ahead, it is likely that we will see these calls for service increase over the next year. As budgets are slashed and we are asked to "do more with less", I offer my commitment to continue to provide the town of Harvard with the highest level of professional service that we can with the resources we are given. We will do our utmost to continue to provide services such as school resource officers, coaches, and dedicated traffic enforcement, but the reality is that further cuts may call for a reduction in some of these services we have traditionally provided.

In closing, it has been an honor to serve all of you for the past five years, and I am looking forward to many more years of service to your fine community. As always, feel free to contact me with any questions, concerns, or ideas that you may have that will enable us to serve you better.

Respectfully submitted,

Chief Edward D. Denmark

Officers

Chief Edward Denmark  
Sgt. John Coates  
Sgt. Jim Babu  
Det. Jack Izzo  
Ptl. Scott Hughes  
Ptl. Greg Newman  
Ptl. William Castro  
Ptl. Kim Murphy  
Ptl. Daniele Fortunato  
Res. Ptl. John Dristilaris  
Res. Ptl. Nate Bowolick

Dispatchers

Disp. Pat Natoli  
Disp. Trish Rouvel  
Disp. Andrew Perry  
Disp. Gordon Hamel  
Disp. Sue Podzycki

CALL TYPE	2007	2008		CALL TYPE	2007	2008
Radar Assignment	523	638		Lost & Found	78	55
Missing Persons	7	4		Transfer Money/Persons	59	46
Sexual Force – Rape	0	5		Minor Poss. Alcohol	5	7
Assault – Dangerous Weapon	2	1		Follow-up Investigations	160	196
Assault - Aggravated	0	1		Town By-Law Violation	0	0
Assault – on Officer	0	1		Warrant/Summons Service	14	15
Disturbance – General	35	21		Threats	1	7
Disturbance – Party	7	3		Alarms – Commercial	58	82
Suspicious Person	41	51		Alarms – School	4	4
Susp. Activity – Motor Vehicle	95	130		Disorderly Conduct	3	2
Harassing Phone Calls	6	11		Domestic Abuse/Neglect	2	4
MV Accident – Investigated	114	101		Runaway	1	0
MV Accident – No Invest.	25	13		Child Abuse/Neglect	2	1
MV Accident – Hit & Run	4	16		Police General Request	799	964
MV Towed by Police	124	82		Fire – Woods/Brush	12	9
Disabled MV	126	111		B&E Motor Vehicle	3	1
Abandoned MV	1	2		Burglary – Business	1	6
MV Lockout	42	43		Burglary – Residential	6	6
Traffic Violations	936	856		Larceny From a Building	10	23
ATV/Snowmobile Violations	0	0		Larceny From Motor Vehicle	5	5
Medical	271	284		Larceny – General	10	14
Medical – Suicide Attempt	1	2		Bicycle Theft	1	3
Medical – Mental Health	8	13		MV Theft	3	3
Arson	3	1		MV Plate Theft	0	3
Fireworks	10	5		Credit Card Fraud	10	8
Haz. Mat.	0	0		Fraud	1	3
Fire Dept. Notified	89	107		Vandalism	37	48



## EDUCATION

*Superintendent of Schools, School Principals, School Committee,  
School Nurse, Special Education, Community Education, Monty Tech*

### > > > SUPERINTENDENT OF SCHOOLS < < <

The Harvard Public School district has a long-standing reputation for excellence and remains committed to providing an exceptional learning environment for each student it serves. Our distinguished record on the MCAS and other standardized test measures can be attributed to the hard work of our student body, the dedicated and passionate efforts of an exceptional faculty, and tremendous support from parents and community members. This year Massachusetts earned high marks on international comparisons of academic performance and we are proud to be among the leading districts in the Commonwealth. Beyond academics, the arts, athletics, and community service are also greatly valued. A hallmark of our schools remains the quality of the personal relationships between staff and students.

This year we welcomed two outstanding individuals to our leadership team. Mark Force assumed responsibilities as Director of Maintenance in March of 2008. Mark came to us from the Fitchburg Public Schools where he held a similar position. His in-depth knowledge of facilities and passion for energy conservation has helped us launch an initiative that has made our schools more energy and cost efficient.

Pam DeGregorio assumed responsibility for the position of Special Education Director in August. Pam held a similar role in the Greenfield, MA Public Schools and has quickly risen to the challenge of leading this crucial part of our district. The district was pleased to receive an excellent report from the Department of Education who conducted a Coordinated Program Review in January of 2008. Much appreciation goes to the previous Director Charles Horn and the special services staff for their success in bringing the district into full compliance with the myriad state and federal regulations. Pam has embraced the ongoing challenge the district has identified of “meeting the needs of all learners”.

In March of 2008, the School Committee approved a strategic plan that was the culmination of a great deal of community dialogue, research, reflection, analysis, and prioritizing. The key goals of this plan, which are also outlined in the School Committee report, include the following:

- Harvard’s entire pre-K-Grade 12 curricula will integrate core content knowledge with the critical thinking skills needed for success in the 21<sup>st</sup> Century
- Harvard will identify and support the success of all its learners regardless of their learning styles, past performances, or their goals beyond graduation
- Harvard’s Professional Development systems will be consistently and thoughtfully aligned with the district’s achievement and instructional goals
- Harvard will establish systems to promote effective communication among and between the administration, staff, and community
- Harvard will create and implement an accountability plan to ensure that all systems within the organization are aligned with the district’s Mission and core set of prioritized goals.

The entire detailed strategic plan can be reviewed on our district web site [www.psharvard.org](http://www.psharvard.org). This plan reflects the past tradition of Harvard's excellence while challenging us to even greater levels of future accomplishment.

Many of the educational initiatives we've brought forward in recent years have yielded positive results. The three-tier intervention model we've implemented at Harvard Elementary School has resulted in a strong reading model as noted through measures of both locally developed and nationally standardized assessments. We've recently added tutorial supports for students in math to help strengthen that aspect of the instructional program. Our elementary curriculum coordinators have provided classrooms with the coaching, data analysis, and support of best practices in the same manner that our department leaders have long done at The Bromfield School. As a district we remain committed to continuous improvement and providing a learning environment that supports excellence for all students.

In closing, I offer that education is a partnership and that excellence can only be maintained by a collaborative effort between all stakeholders. In my tenure here I have come to see the power of that collaboration focused on the best interests of children. I continue to welcome the opportunity to hear from you and can be contacted via email [tjefferson@psharvard.org](mailto:tjefferson@psharvard.org) or at my office at the Bromfield House (978-456-4140).

Respectfully submitted,

Dr. Thomas W. Jefferson  
Superintendent of Schools



## ➤ ➤ ➤ HARVARD ELEMENTARY SCHOOL < < <

Harvard Elementary School continues to refine its efforts to meet the needs of all learners. Our intervention programs in reading and math remain an important component of addressing the needs of struggling students. While one math tutor position was lost due to budget issues, we were able to bring this position back due to a small Title 1 Grant that was made available to the Harvard Public Schools. Bi-weekly planning time for classroom teachers, math tutors, and the Math Curriculum Coordinator, Gretchen Henry, has also been built into the schedule. Structurally, we have also implemented a school-wide schedule that sets aside 40 minutes a day at each grade level, during which time students receive targeted instruction from a variety of service providers, including the classroom teacher.

In June of 2008, the Harvard Public Schools were awarded the contract to educate Devens' students in grades K-5. Devens' students will begin attending HES in September of 2009.

Over the past year, we have continued our work to improve the overall professional development offerings at Harvard Elementary School.

- This summer, HES hosted a graduate course at our school. The course was a continuation from our Summer 07 course focused on using the Reader's Workshop as the cornerstone to classroom reading instruction. The presenter for this course also returned for a day in the fall to provide some in-class modeling and follow-through from the course.
- In the fall, a math consultant from the Hampshire Educational Collaborative, Rick Last, spent six days at our school. During this time, he worked with different grade level teams and focused on assessment strategies and tools in the elementary classroom.
- Also this fall, we brought in a Language Circle trainer to work with our third and fourth grade teachers to provide a common approach to teaching language structure across these grade levels.
- Our Reading and Writing Curriculum Coordinators, Margaret Bragg and Cynthia Hansen, continued to provide professional development to our staff through study groups, in-class modeling, the development of lab-sites, and new teacher mentoring.
- We continue to maintain 4 cross-grade level study groups to explore solutions to organizational and curriculum challenges. For the 2008-2009 school year these groups are focused on: Special Education Scheduling, Community Building, Science Curriculum, and Social Studies Curriculum.

Harvard Elementary School has continued its initiative to improve instruction and communication through the use of technology. Since the beginning of the 07-08 school year, we have taken these additional steps to ensure that our students will have the opportunity to utilize the many technology tools that are reflective of our rapidly changing global environment:

- Added an additional three permanently-mounted SMART boards into classrooms (2 boards were funded through Shaw Trust and 1 through the PTO)
- Continued to expanded our before and after-school intervention programs using software installed in our computer lab
- Provided teachers in grades 3-5 in-class support with using the lap-top cart.
- Continued the development of media projects integrated with grade level curriculum

We look forward to continuing our efforts to provide a high quality educational experience to all the children that are entrusted to Harvard Elementary School.

Respectfully submitted,

Mary Beth Banios, Principal  
Harvard Elementary School



## > > > **BROMFIELD SCHOOL** < < <

In June of 2008, The Bromfield School graduated a class of 99. We are proud of all of their accomplishments both academically and in their contributions to our school and community.

This fall, The Bromfield School welcomed a sixth grade class of 110 students. The current enrollment at The Bromfield School is 757 students in grades 6 – 12.

2008 was an outstanding year for The Bromfield School. Once again, Bromfield students received statewide recognition for their achievements in the academic and the extracurricular realms. The performance of Bromfield students on the state-wide assessment (MCAS) continues to lead the state, with Bromfield Students scoring at or near the top in the state on English Language Arts, Math, and Science sub-tests at the 6<sup>th</sup>, 8<sup>th</sup>, and 10<sup>th</sup> grade levels. In 2008, The Bromfield School also fielded three teams that captured state championships: Division IV Girls Indoor Track, Girls Skiing, and Boys Soccer. Bromfield teams also captured three district titles in Boys Basketball, Girls Outdoor Track and Girls Cross Country. Bromfield School students continue to achieve excellence in a variety of other academics and extra curricular areas, receiving top honors in the Academic Bowl, NE Math League, voice, band, drama, art competition, and athletic events. Students have also been active in school organizations including the National Honor Society (NHS), Student Council, The Invent Team, The Gay/Straight Alliance, Yearbook, Model U.N., Global Cultures Club, Math Team, The Mirror, Academic Bowl, Young Republicans, and Peer Leaders.

The 2008-2009 school year brought with it two new positions at The Bromfield School allowing us to better meet the needs of our students. The new positions allowed for the dedication of a special education teacher to each of our 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade teams and provided for a team chair to service the entire Bromfield school.

Technology continues to be an area of focus for The Bromfield School and during the 2008-2009 school year there have been a number of technological acquisitions and improvements. The acquisition of a new terminal server has allowed for the upgrading of 20 work stations that were most in need. The Bromfield School has also added three new SmartBoards to classrooms this year and we continue to explore new technologies that would enhance the educational experience of our students. I thank the Harvard Schools Trust and The Harvard PTO for their continued support, which has made the acquisition of new technologies, texts, and other equipment possible, and has enhanced the experience of all of our students.

I am very happy to serve as Principal of The Bromfield School. The sense of community that exists within our building and our district plays a major role in the success of our students and our school. This, along with the commitment and hard work of our dedicated teachers and administration, will continue to make The Bromfield School a source of pride.

Respectfully submitted,

James F. O'Shea, Principal



> > > SCHOOL COMMITTEE < < <

*The goal of the Harvard Public Schools is to be a school system which reflects the standards and expectations of the Harvard community and promotes the development of life-long learners who possess the values, skills, and knowledge to become contributing members of a democratic society.*

*In partnership with students, staff, parents and community, the Harvard Public Schools will provide an environment where each student is known and respected and where each student's potential is developed. We will cultivate a passion for learning and provide the tools for acquiring essential knowledge and skills. We expect our students to have respect for others; take responsibility for oneself, one's environment and one's community; and pursue excellence.*

The School Committee has five major roles:

- Legislative (policy making) and employing a superintendent who will implement those policies
- Appraisal of effectiveness of policies and their implementation
- Provision of financial resources (adoption of a budget)
- Community relations (providing adequate and direct means for information flow between schools, committee and the public)
- Educational planning and evaluation for the continuing improvement of the educational program.

The School Committee typically meets on the second and/or fourth Monday evenings of a given month. A meeting schedule is available on the website. Recently meetings have been held in the Town Hall meeting room and have been televised on the local cable access channel. Other meetings will be held as needed and posted in accordance with applicable laws. The public is encouraged to attend and participate. Open meeting time is provided at regularly scheduled meetings for public input, questions, and comments.

The Harvard Public Schools continue to provide exceptional quality education at a very moderate per-pupil cost. The School Committee is proud of the work of administration, faculty, and staff of the schools who are providing the best possible education and environment for the students of Harvard given the limited availability of financial resources.

We continue to be proud of the myriad accomplishments of our schools and the students within them. Results of the Massachusetts Comprehensive Assessment System (MCAS) again placed Harvard among the elite in the Commonwealth. We learned that The Bromfield School was awarded the silver medal for educational excellence for the performance of our students on Advanced Placement (AP) examinations.

In March of 2008, the School Committee voted to accept the Strategic Plan presented by a steering committee of 22 members which included representation from the teaching faculty, administration, town officials, community members, and students. This plan will serve to guide the work of the district through the next five-year planning cycle. Working with facilitator Jonathan Costa, Sr., the group analyzed extensive data from both internal and external sources. This included hundreds of detailed surveys completed by Harvard residents, staff, and students. The five primary goals identified in the Strategic Plan are:

- Harvard's entire pre-K-Grade 12 curricula will integrate core content knowledge with the critical thinking skills needed for success in the 21<sup>st</sup> Century
- Harvard will identify and support the success of all its learners regardless of their learning styles, past performances, or their goals beyond graduation

- Harvard's Professional Development systems will be consistently and thoughtfully aligned with the district's achievement and instructional goals
- Harvard will establish systems to promote effective communication among and between the administration, staff, and community
- Harvard will create and implement an accountability plan to ensure that all systems within the organization are aligned with the district's Mission and core set of prioritized goals.

These goals will serve a beacon to help guide our leadership and decision-making in the years ahead. We look forward to reporting to you on our progress in realizing these key goals.

After a thorough analysis of our enrollment projections and space availability, Harvard elected to bid on a contract to educate the K-5 students from Devens. The district previously had been awarded the contract to educate students grades 6-12. We were pleased to be awarded the elementary contract and look forward to welcoming these new students in the fall of 2009.

Our Director of Special Education, Charles Horn, retired having served the district with distinction for six years. We thank Charles for his service and congratulate him and his staff for the exceptional work they did to receive excellent marks from the Department of Education in the 2008 Coordinated Program Review.

We were also pleased to receive recommendations from the Special Education Task Force, a group consisting of representatives from town government, the community-at-large, the School Committee, and school administration. That group analyzed many operational and financial aspects of our delivery of special education services. The recommendations from that group, the Coordinated Program Review, and the pending independent audit report provide a rich source of data to help shape our planning and delivery of special education services.

Following an extensive regional search, we are delighted to welcome Pam DeGregorio as our new Director of Special Education. Pam comes to us having served in a similar position in the Greenfield, MA Public Schools. The parents, faculty, and administrators involved in hiring Pam are all excited about the enthusiasm and experience she brings to this important and complex position.

The School Committee was pleased with the appointment of Mark Force who assumed responsibilities as Director of Facilities and Maintenance on March 1, 2008. Mark came to Harvard from the Fitchburg Public Schools where he held a similar position. Early in his tenure Mark began to address the challenge of improving energy efficiency and conservation. His work, in collaboration with students, staff, and the Harvard Citizens Energy Committee, has yielded some substantial savings for the district.

Major improvements included installation of a new boiler system at The Bromfield School and ceiling fans for classrooms in the second floor of Harvard Elementary School.

We wish to thank the voters at Town Meeting and the anonymous citizens who donated the ceiling fans for their support in making these projects possible.

The challenges of providing an exceptional public school system given the financial constraints of our community remain daunting. Specifically, limitations imposed by Proposition 2 ½, along with state aid that continues to fall below promised levels, makes this task especially difficult. Our



goal remains to continue to provide a transparent budget process and communicate clearly to citizens and town boards our specific needs and priorities.

We continue to welcome your input and feedback. Our contact information is posted on the district web site [www.psharvard.org](http://www.psharvard.org).

Respectfully submitted,

Stu Sklar, Chair  
Keith Cheveralls

Virginia Justicz, Vice Chair  
Willie Wickman

Patty Wenger, Secretary



### > > > SCHOOL NURSE < < <

Our mission in School Health at the Harvard Public Schools is to provide health services that assist each student to reach their full educational and physical potential. The program is dedicated to the promotion and maintenance of the health and wellness of the entire school community.

The 2008 school year started out with a new nurse at Harvard Elementary School (HES). Susan Veno is a registered nurse with a Master's Degree in Education. She comes from the Littleton Public Schools with seven years of school health experience. Prior to school health, Susan spent many years working in the hospital setting and raising her family.

Massachusetts Department of Elementary and Secondary Education (formerly DOE) requires all school nurses to have a Bachelors or Masters degree in nursing as well as be a certified school nurse. Both Harvard's full-time school nurses meet this requirement. Throughout 2008, the school nurses have been busy with a variety of initiatives and training. We have attended several continuing education opportunities. These included topics such as allergies, asthma, diabetes, refreshers on mandated health screenings, CPR/AED recertification, restraint training, influenza, seizures, mental health issues in school aged children, and computer classes for nurses.

This past summer, we were fortunate to attend the "Summer Institute". This was a program for Massachusetts's school nurses sponsored by Northeastern University. It was a wonderful opportunity for school nurses to get to know each other and to discuss issues that are relevant to our field of nursing. We attended seminars on concussions and school sports, pediatric trauma response, cyber-bullying, MRSA, immunization regulations and updates, rash surveillance, celiac disease, and hip-to-toe assessments.

The Bromfield School (TBS) presented a program for the 11<sup>th</sup> and 12<sup>th</sup> grade students during prom week. It was entitled the "The Shaun and Betsy Program". It was name after 2 North Middlesex High School Seniors who were killed by a drunk driver in 1999. The Bromfield students were not told what the assembly was about. It started with a 20-minute film that was made by the Worcester DAs office. It was the news footage of the crash and then many of their friends discussing how they found out about the accident and how it has affected their lives. When the film was over, Betsy's mother walked up on stage and discussed what it was like to lose her daughter. She

was a very moving and powerful speaker. The third speaker was a 28 year-old inmate from the Worcester State Prison. He was brought in to the auditorium in ankle shackles and handcuffs while escorted by 2 sheriff deputies. He discussed losing a 4-year scholarship to play baseball due to his first DUI and about how alcohol has impacted the rest of his life. The last speaker was from the Worcester County DA's office. She spoke briefly about the consequences of drinking and driving. A few weeks later, we had a panel discussion for all parents about drugs and alcohol. The panel consisted of the chief of police, school personnel, clergy, and an area physician.

The nursing department is a recipient of the newest Essential School Health Grant from the Massachusetts Department of Public Health (MDPH). The grant is for nine years and we are a partnered school with the Leominster Public Schools. The grant funds are to be used for equipment, education, and new staffing in the health office. Our goals for this year's funds are to buy a new school vision screener and to add a part-time clerical support assistant to the health offices.

As with many communities in Massachusetts, head lice was an issue that we dealt with in 2008. Head lice mostly occur with elementary school aged children and Harvard has been no exception. It was a very frustrating time for all parents, students, and staff that were affected by this. A lot of time was spent on head checks, but the nurses devoted much time to education and prevention.

At HES and TBS the nurses see students and staff members in the health office for a variety of different reasons. These include health, injury, and psychosocial issues to name a few. In 2008, there were:

- 5,750+ student visits
- 450+ staff visits

All medications given in the schools were administered in accordance with the General Laws of the Commonwealth of Massachusetts and with the consent of the parent or legal guardian. All over the counter medication orders are reviewed and approved by our school physician.

In 2008, 4,000+ medication administrations (prescription and non-prescription) were given to students and staff in the health office.

The MDPH mandates that health screenings be done at specific grade levels. Though some parents opt to have them done through their primary care provider, many of the students have them done in the school.

Screening	Grades	# Of Students
Vision	Pre-K – 5 <sup>th</sup> , 7 <sup>th</sup> , 10 <sup>th</sup>	745
Hearing	K – 3 <sup>rd</sup> , 7 <sup>th</sup> , 10 <sup>th</sup>	611
Growth (ht and wt)	K – 8, 10 <sup>th</sup>	980
Postural	5 <sup>th</sup> – 9 <sup>th</sup>	545

At HES, a dental hygienist from The Nashoba Board of Health will again be visiting this winter to provide the students with information about the importance of good oral health. She will also provide dental cleaning and fluoride treatments to those who wish their children to receive them.

In addition to seeing students and staff in the health office throughout the school day, nurses also attend staff meetings, multidisciplinary team meetings, parent meetings, home visits, committee meetings, and policy meetings regarding health policies of the district.

We develop Individual Health Care Plans (IHCP) with the staff and parents for children who have specialized health care plans in the school. At this time we have over 100 children with IHCP's in the district.

We will continue to assist the students of the Harvard Public Schools to reach their full educational and physical potential by promoting good health and safety practices. I appreciate all the support that we receive from the staff and the community and look forward to the challenges of the upcoming year.

Respectfully submitted,

Colleen Nigzus, RN, MSN  
District School Nurse



### > > > SPECIAL EDUCATION < < <

Harvard Public Schools performed very well on the Coordinated Program Review for the Department of Elementary and Secondary Education. A comprehensive audit of our compliance with state regulations in the areas of Special Education, Civil Rights, and English Language Education takes place every six years, with a Mid-Cycle Review every three years. We are working on the corrective action pieces for the audit and will be sending in final progress reports on our work in March. I would like to extend my appreciation to my predecessor, Charles Horn, and to all involved staff for the wonderful work that they have done over the years that resulted in such a positive report.

As the new Director of Special Education in Harvard, I have been in the process of analyzing our needs, the services provided to students, and how resources are allocated. This task will be a continuous one, to ensure that we utilize our staff and programming in a flexible manner that meets the ever-changing needs of our student population.

One of my goals for the department is to expand our ability to meet students' needs within the district, when educationally and fiscally appropriate and possible. This goal requires the support of all involved stakeholders and will be limited at times due to the small numbers of students available to create programs and the space constraints in the school buildings. The flexible allocation of current resources is vital to this process as well as the acceptance within the district for inclusion of a diverse population of students.

The audit of the special education that was requested by the town has come to a close, and the preliminary report was presented to the Audit Subcommittee. The comprehensive process involved a review of related documents, visits to classrooms in both school buildings, interviews with key staff members from each building, as well as administrators at Central Office. A forum to share the final report will be scheduled for townspeople. The person conducting the audit, Dr. James Earley, was very professional in his dealings with staff members, and shared many positive comments about

the special education department. There were some places where he felt we were understaffed, and we will be carefully considering his recommendations once we see the final report.

As is true with all other town departments, we are unsure at this point what effects the potential state cuts will have on our department and our students. We are committed to making the best decisions possible in the interest of our students with whatever news comes our way.

Respectfully submitted,

Pam DeGregorio  
Director of Special Education



### > > > COMMUNITY EDUCATION < < <

Community Education has been an integral part of the Harvard Public Schools for the past 15 years. It offers several fee-based programs available to the residents of Harvard. The Bridges program provides before and after school care for 50-80 elementary students per day in Kindergarten through grade 5. Bridges operates during the school year from 7:15 a.m.-8:55 a.m. and 3:08 p.m.-6:00 p.m. and is closed on school holidays. Early Release days are from 1:13 to 6:00 p.m.

We offer a Summer Adventure program for four weeks in July which includes swimming lessons (in conjunction with Park & Rec), drama, games, nature and art.

Spectrum classes are for enrichment and available to K through 5 students. They range from building robots, basketball, drama, babysitting, arts and crafts to chess, Math Olympiad and more. The Spectrum courses are available after school at the elementary school, as well as during the summer. Some of the programs offered during July and August are basketball, field hockey, Frisbee and Lacrosse.

The Global Child program enables children in grades K through 5 to learn Spanish, French. Chinese was added to the Global Child program this year and was very well received. Following the curriculum created by the well-known Global Child, Inc. program, the teachers (some are native speakers) have children experience languages through games, songs, dance and tapes.

Crosslinks offers after school activities for The Bromfield School. These include our Artist-in-Residence program which provides instrument and voice lessons with excellent musicians as well as Math Olympiad for middle school students.

Community Education provides an after school program for students in grades 6, 7 and 8 called BASE (Bromfield After School Extension). BASE operates from 2:20 to 6:15 p.m. during the school year. Early Release days are from 12:05 until 6:15 p.m. Students have the opportunity to do homework, socialize with friends, as well as attend field trips on Early Release days.

Adult Education courses begin in the fall and have a winter/spring session as well. Some of the most popular courses offered are yoga, digital photography, pottery, and on-line computer and enrichment courses.

The office of Community Education is located in the Bromfield House at 39 Massachusetts Avenue. Further information is available by calling 978-456-4118.

Respectfully submitted,

Gretchen Henry  
Director of Community Education



## > > > MONTY TECH < < <

The Montachusett Regional Vocational Technical School District committee presents this report to the Citizens of the District. The Committee consists of twenty-two members – four from Fitchburg, represented by LeRoy Clark, Mark Louney, Robert Campbell and Brian Walker, two from Gardner, represented by Helen Lepkowski and Alice Anderson and one from each of the communities of Ashburnham – represented by Diane Swenson, Ashby – represented by Warren Landry, Athol – represented by Toni L. Phillips, Barre – represented by John Scott, Harvard – Vacancy, Holden – represented by Nancy Anderson, Hubbardston – represented by Jacqueline B. Kaminski, Lunenburg – represented by Barbara Reynolds, Princeton – represented by John Mollica, Royalston – represented by Mary C. Barclay, Sterling – represented by Dr. Kenneth I.H. Williams, Templeton – represented by James M. Gilbert, Westminster – represented by Jeff Schutt and Winchendon – represented by Burton E. Gould, Jr.

### FINANCIAL REPORT

Numerous challenges were faced during the development of the fiscal year 2008-2009 budget, including the rising costs of energy, healthcare and an aging infrastructure and the need to update and modernize our technology and vocational technical offerings.

Considerable effort was put forth by the School Committee, administration and staff to develop a cost-effective budget. The final fiscal year 2008-2009 Educational Plan totaled \$22,388,670.

The District was audited in August 2008 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Company from Greenfield, MA and an “excellent” report is anticipated.

### STUDENT BODY

Monty Tech's October 1, 2008 enrollment included 1,341 students in grades nine through twelve. Students are represented from every community in the district, as follows: Ashburnham (44), Ashby (38), Athol (124), Barre (36), Fitchburg (391), Gardner (163), Harvard (2), Holden (56), Hubbardston (47), Lunenburg (64), Petersham (5), Phillipston (18), Princeton (17), Royalston (16), Sterling (46), Templeton (70), Westminster (54), and Winchendon (135).

The Guidance Department/Admissions Department received 714 applications for admission in September 2008. Of these, 660 were for the available ninth grade openings. Due to the retention rate of our upper classes, we were only able to admit 25 students to the tenth and eleventh grades.

Monty Tech continued to offer a variety of opportunities for students, parents and community members to learn about and visit the school. In October, over seventeen hundred district eighth graders participated in tour Days. Students toured many of our twenty vocational/technical areas and learned about the challenging academic offerings and exciting athletic and extracurricular programs. This Open House, as well as last spring's Open House, was attended by an estimated one thousand individuals per event, comprised of students, parents and community members from throughout the district.

The Vocational Interest Program (V.I.P.) continued to attract large numbers of seventh and eighth grade students during the 2007-2008 school year. Due to the high enrollment, a third five-week session was implemented. Participants had opportunities to attend hands-on after school sessions in a variety of vocational/technical areas. A satisfaction survey rated this program 4.8 out of 5. The 2007-2008 enrollment is the highest ever at 598 seventh and eighth graders. The survey also indicates that 487/510 students surveyed intended to or have applied to Monty Tech.

In June 2008, the class of 2008 graduated 303 seniors. These graduates received diplomas and technical certificates. Approximately 95% of the graduates planned to continue their education at the post-secondary level or employment, while another 5% planned to enter military service.

The Scholarship Committee awarded approximately \$21,000 in scholarships to members of the Class of 2008. In addition, they awarded \$6,000 to the practical nursing graduates. Once again, local (Business Education Enrichment Fund) and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of generous donations. The School Committee, administration, faculty, and graduates themselves are grateful for this support.

The Tech Prep Articulation Agreements with local colleges continued to play an important role in helping our graduates enter college through credits earned at Monty Tech. Approximately 62% of our graduates entered a two or four year college. This number continues to grow over the years.

## ACHIEVEMENT

Based on tenth grade MCAS scores, Montachusett Regional Vocational Technical School continued to see an improvement during the 2007-2008 school year in student achievement in both English/Language Arts and Mathematics. In the spring of 2007, Monty Tech's passing rate on the mathematics portion of the test climbed from 95% to 98%, while the percentage of students scoring in the proficient and advanced categories in math jumped from 62% to 79%. The school's passing rate on the English portion of the test also climbed from 98% to 100%, while the students scoring

in proficient and advance categories in English went from 65% to 73%. Montachusett Regional Vocational Technical School was cited as a top ten state performer for increases in proficient and advanced categories.

Hard work by a competent staff and the student body continues to result in improved student achievement.

## **SKILLS USA**

Skills USA is a national organization, in partnership with business and industry, that prepares students for the world through opportunities that develop jobs, teamwork, leadership and professional skills through education, training and competition.

### Highlights of the year included:

- A total of 37 medals were captured at the District Level
- A total of 35 medals were won at the State Level
- Based on our performance at the State Event, 18 Monty Tech students qualified to participate at the National Event
- Monty Tech's performance at nationals included a Silver Medal in Total Quality Management (TQM), Cosmetology (over 500 hours- 4<sup>th</sup> place, Nail Care – 4<sup>th</sup> place, Computer Maintenance – 5<sup>th</sup> place, Cosmetology (under 500 hours) – 6<sup>th</sup> place and Cabinetmaking – 16<sup>th</sup> place.

## **WOMEN IN TECHNOLOGY**

During the 2007-2008 school year students from Drafting Technology and Information Technology completed the sixth year of the Women in Technology Program, locally known as Project WATCH) Women Achieving Technical Career Heights. A Projects Presentation is held at the end of the year to showcase the students' work for company executives, school personnel and families and friends.

## **CURRICULUM**

In addition to the house building projects, the vocational-technical programs continue to provide communities in the Monty tech District with a range of services as a component of the curricula. The projects listed below are a sampling of services accepted during the 2007-2008 school year.

### Auto Body/Collision Repair

Templeton Police Department – Refinish rear bumper on cruiser and replace tail lamp, painted a cruiser.

Sterling – repaired push bar on cruiser

Phillipston – refinished bottom of cruiser

### Automotive Technology

Ashby Highway Department – 4 wheel brake job

### Cabinetmaking

Handicap kitchen cabinets for Leominster CTE's Habitat for Humanity house building project (a partnership because Leominster does not have a Cabinetmaking Program)

### Cosmetology

Gardner Elderly Housing – free hair services and manicures

### Cabinetmaking, House Carpentry, Electrical, Masonry and Plumbing

Gardner – in partnership with the Greater Gardner CDC, built a single-family home to be sold to first-time homebuyers

Gardner CDC – renovated the first floor of 246 Central Street, to be the new offices and home of the Greater Gardner CDC

Fitchburg – in partnership with the Montachusett Enterprise Center, built a single-family home to be sold to first-time homebuyers

Winchendon Housing Authority – built an addition to the maintenance building. Built eight sheds

### Dental Assisting

Fitchburg Community Health Center – students assisted the dental hygienists in placing dental sealants on children

### Drafting Technology

Fitchburg – Made K-9 Unit Letters for the cruiser

### Graphic Communications

Fitchburg – made brochure and letterhead for Habitat for Humanity

### Health Occupations

Monty Tech – held two blood drives

### Industrial Technology

Phillipston – build a covered staircase for the rear entrance of the police station

North Central Mass. Chamber of Commerce –built shed for storage of mower and snow blowers

### Masonry

Westminster –renovated the Crocker Pond Bath House

Gardner – installed new granite posts and sign for the Helen Mae Sauter and Waterford Street Schools

Winchendon Housing Authority – repaired concrete walkways

## **SPECIAL SERVICES**

During the 2007-2008 school year, the Montachusett Regional Vocational Technical School District provided special education services to over two hundred students. In September 2008, the Student Support Services Department is working with approximately two hundred thirteen students.

The federal special education law, the Individuals with Disabilities Education Act (IDEA), was reauthorized in December of 2004 and came fully into effect on July 1, 2005. In August 2006, the U.S. Department of Education released new Regulations for Part B of IDEA, which went into effect



October 13, 2006. The 2004 Amendments to IDEA expand upon the 1997 reauthorization and include new requirements. The reauthorized act continues to emphasize the role of parents and expands opportunities for parents, general educators and special educators to work together in partnerships that support student learning and the success of students in adult life.

The Student Support Services Department at Montachusett Regional Vocational Technical School provides support to all students. We have two full-time nurses, who administer medications, perform state mandated health screening exams and provide, when necessary, health information to the TEAM for a student's IEP meeting. We employ a full time school social worker that is able to participate on TEAM's and assist students who have needs concerning finances, family issues homelessness, maternity, health issues, and proper food and clothing. Our students have access to the services of a full time adjustment counselor and part time school psychologist. Both of these individuals are available for scheduling counseling sessions and mental health emergency treatment as well as crisis intervention. We do have on staff a full time psychologist whose role it is to evaluate all students referred to an initial evaluation or who require a three-year re-evaluation. In addition, we have a full time speech pathologist that is available to service students with disabilities, assess these students and consult the teachers within the building.

The Special Education Department at Montachusett Regional Vocational Technical School District is reviewed annually in May, in accordance with regulator requirements. The results of this evaluation are used to improve the special education procedures and programs at Montachusett Regional Vocational Technical School District. The Parent Advisory Council participates in this review and evaluation.

The Montachusett Regional Vocational Technical School District adheres to federal and state laws regarding confidentiality of personally identifiable student information.

## **STUDENT AFFAIRS AND ATHLETICS**

The Monty Tech Athletic Program was again very successful in the 2007-2008 school year. Our numbers keep increasing every day. We had 15 teams compete in the fall of 2007, 12 in the winter of 07-08 and 8 last spring.

Last fall, the Varsity Football team finished at 2 – 9. The JV Football team was 6 – 4 and Freshman Football team 2 – 6. The Varsity Boys Soccer team finished 10 – 3 – 5 and qualified for the Central Mass Tournament, where they were beat by Nipmuc Regional 5 – 3. The JV Boys Soccer team was 8 – 4 – 3. The Golf Team's record was 0 – 12. We had four JV Golf Tournaments at the Red Farm Golf Course in Upton in an attempt to improve our program. The Field Hockey team was 4 – 12 – 2, under first year coach, Nancy LeBlanc, who filled in for Dee Gevrekakis, who had her first child, Christopher, in October. The Monty Tech Faculty held the annual Teachers vs. Student Field Hockey game to raise money for a scholarship, which was very successful. The Boys Cross Country team was 2 – 12, and the Girls Cross Country team was 4 – 5. The Girls Volleyball team had a 7 – 13 record. The JV Girls Volleyball team was 2 – 16, and the Freshmen Girls team was 2 – 4, as they continue to improve. The JV Girls Soccer team finished at 14 – 1 – 2, with most of the girls moving up this fall, our girls program looks very promising. The Varsity Cheerleaders participated in the CAL Championships, held at Blackstone Valley Tech in October.

The winter season was very exciting. The Girls Varsity Basketball team qualified for the District tournament with a 19 – 1 record and won the Colonial Athletic League Championship again. In the

State Vocational Tournament, they beat Tri-County 50 – 37 and lost to Lynn Tech 56 – 45 in the championship game. They beat Blackstone Valley Tech in the District Tournament 52 – 33 before losing to Whitinsville Christian 60 – 52. They finished the entire season at 21 – 3. The Varsity Boys Basketball team finished at 14 – 6 in the regular season to qualify for the District Tournament. They also qualified for the State Vocational Tournament, where they lost to Shawsheen Valley Tech 43 – 41 in a very exciting game. In the District Tournament, they beat St. Mary's 67 – 48, before losing to South Lancaster Academy 76 – 53. They tied for the Colonial Athletic League title, with a 12 – 2 league record, the first title since 1994. The JV Boys Basketball team was 6 – 14 and played with a lot of desire and pride. The Freshmen Boys were 7 – 6 and showed vast improvement over the year. The JV Girls were 10 – 7. The Freshmen Girls were 2 – 11, as they prepared to move up to the JV Program this year. The Wrestling team was 2 – 9 in dual meets and participated in many tournaments. We ran a Co-op Ice Hockey team, which did very well again, as they participated in the District Tournament, losing in the semi-finals. The JV Ice Hockey team played very well, as the younger players look to improve their skills. We participated in a Co-op Swim team with Leominster and had 6 girls and 2 boys complete the season. We look forward to this venture again this year.

In the spring, the Varsity Softball team again gave Monty Tech a lot to be proud of, as they won the State Vocational Tournament for the third time, beating Whittier Tech 10 – 23 and Shawsheen Tech 7 – 7, scoring four runs in the bottom of the 7<sup>th</sup> for the win. They finished 21 – 3 and won the Colonial Athletic League Championship for the fourth year in a row and the nineteenth time in 23 years. They beat Nashoba Tech 15 – 3 in the Central Mass. Tournament, before falling to Narragansett 10 – 4. Coach Reid is only eight wins away from 500 in his coaching career at Monty Tech. The JV Softball team was 6 – 12. The Boys Volleyball team was 7 – 13. The Varsity Baseball team finished at 2 – 18. The JV Baseball team was 5 – 7 – 1, and the Freshmen Baseball team was 1 – 7. The Boys Track & Field team was 7 – 3, while the Girls Track & Field team was 9 – 1, and won the Colonial Athletic League championship.

The Outstanding Male and Female athletes for 2007 - 2008 were:

Male – Eric Gallotto

Female – Madeline Merchant

David Reid, Athletic Director, was selected as the District E – Athletic Director of the Year for 2008-2009. This is the second time he has won this award. He will be honored at the annual conference in March at the Cape. He has been with Monty Tech since 1973 as a teacher, retiring at the end of the 2006-2007 school year. He began his Athletic Director's job in 1978 and continues to serve Monty Tech in this position.

## TECHNOLOGY

The demand for technology support continues to grow as technology changes and as teachers and staff become aware of the resources available to them. The Technology Office supports computer labs in both the trade and academic areas in addition to individual computers in classrooms and administrative offices.

The demand for information has also increased, both at the state level and school level. The Massachusetts Department of Elementary & Secondary Education Student Information Management System (SIMS) reporting has been in place for many years. For the first time, in

October 2007, schools were required to transmit staff data to the state as part of the Education Personnel Information Management System (EPIMS) reporting. At the school level, data drive decisions are reflected in improved student achievement.

In the spring of 2008, the school converted to the x2 Aspen student information system. The x2 system has excellent querying and exporting capabilities, which has improved the Technology Office's ability to provide timely information. The x2 system includes a "family portal" which allows guardian access to student attendance, conduct, and grade information.

Network performance continues to be a challenge. The replacement of "cat 3" wiring in some areas of the building is still a need. The continued support of the School Committee and administration is appreciated as the Technology Office strives to provide vital support to students and staff.

## **GRANTS AND CONTRACTS**

Monty Tech continues to pursue grant funding on an annual basis. For fiscal year 2008, state and federal grant sources provided the school with \$840,112. Programs funded by these grants include Improving Teacher Quality, Enhanced Education through Technology, Special Education Allocation, Special Education Assistance and Mentoring, Special Education Program Improvement, Title V, Title I, Drug Free Schools, Occupational Education – Vocational Skills, Safe Schools and Summer Academic Support. With a \$40,000 state competitive grant, Monty Tech provided students in the Health Occupations Program with current EMT training.

## **CONCLUDING STATEMENT**

The School Committee and administration is justly proud of the staff and students of the Monty tech District and their accomplishments. Monty Tech will continue to work with the business community, local educational institutions, higher education and its vocational technical counterparts across the Commonwealth to develop common sense plans and responses to the educational challenges we face.

Monty Tech's School Committee, administration and staff look forward to continued growth, and we are committed to providing the best possible educational opportunities for workforce development within the District, and to that end, respectfully invites and encourages the continued support of town officials, parents and citizens in each of its member communities.

Respectfully submitted,

James R. Culkeen  
Superintendent-Director



## LIBRARY

### *Librarian, Library Trustees*

## ➤ ➤ ➤ LIBRARIAN < < <

*There is not such a cradle of democracy upon the earth as the Free Public Library, this republic of letters, where neither rank, office nor wealth receives the slightest consideration.*

*Andrew Carnegie*

2008 marked Harvard Public Library's first full year in its new home and the library's 122<sup>nd</sup> year of service to the town. It became evident in 2008 that the tremendous success of our April 2007 Grand Opening and weeks following was not an anomaly; it was, in fact, a snapshot of the library's overwhelming multi-generational popularity and the new community gathering place the library has become.

With a facility that now allowed us to develop our services and become the community center that our building program envisioned, we spent FY08 breaking all previous service records in terms of programs, outreach, attendance and circulation of materials. Whether it was for a toddler story time, a class visit with a teacher, a homework assignment, a tutoring session, a check of our investment materials, a book club discussion group, or a stroll through the shelves looking for the next book to read or DVD to watch, it became apparent that all members of a Harvard household might visit the library in a single day – each person arriving with a different objective. The library offered a reason for visiting no matter what your age. And stopping by the library before or after a fall soccer game, a summer swimming lesson, or some serious winter sledding, made the trip to the town center that much more fun. The library has truly become Harvard's "in" place.

104,300 people walked through our doors in FY08; we offered 292 children's programs this year attended by 4,893 program participants (a 63% increase in programs over the last full year in the old library); the library hosted 65 Adult and Young Adult programs; the Reference staff assisted patrons with 10,898 research requests (a 49% increase since moving to our new facility); and our Circulation staff completed an astounding 196,925 transactions this year. Books were still the big draw accounting for 68% of our circulated materials. Our website – [www.harvardpubliclibrary.org](http://www.harvardpubliclibrary.org) – recorded 24,300 hits as patrons used our online resources day and night. With each passing year we have seen the integration of technology and traditional library services grow – with each service remaining strong in its own right. The new library offers robust Wi-Fi connectivity throughout the building, a service that is both appreciated and applauded by patrons. New library cards were issued in record numbers in 2008 – 85% of eligible Harvard residents had an active library card by year's end. Library patrons borrowed museum passes, DVDs, books, Books-on-CD, magazines, videos, downloadable movies, and downloadable audio books; while other patrons visited the library for research, quiet study, a meeting place, or for an enjoyable escape from the noise of the outside world.

A dedicated and always helpful team of library staff were responsible for achieving the milestone service delivered to our patrons in 2008: Reference Librarian Lisa Gagnon along with staff librarians Constance McCormack, Barbara Raab and Renee Voorhees; Children's Librarian Abby Kingsbury along with librarians Jennifer Macmillan and Audrey Alenson; Circulation Supervisor Judy Veno and staff Susan Andrews, Joanne Williamson and Nora Cascadden; Cataloger

Nanette Moffa; Library Pages Liz Frothingham, Jenny Duckett, Margaret Frothingham and Andrea D'Eramo, and Library Monitors Emily Kibbler, Kristina Kronauer, Ben Waldman, Anna Fellows and Bill Herbert. Changes in our staff roster also occurred this year as Nicole Blankenship, Nicole Luca, and Deborah Garfield moved on to other endeavors.

Each year countless volunteers whose energy and enthusiasm represent what is best in our community support the library by giving of their time and talents. I am grateful to each of you for your help, your encouragement, and your patronage of the Harvard Public Library. Special thanks to the Friends of the Harvard Public Library, led by co-presidents Susan and Chris Frechette, who held another record-breaking book sale this year. The Friends raised and contributed more than \$20,000 to library programs in FY08 - underwriting our participation in the statewide Summer Reading Program "Wild Reads at your Library", supporting expanded library programming throughout the year, funding membership subscriptions for museum passes to 22 different museums in Massachusetts, and recruiting and coordinating drivers for our Books @ Home outreach program. As a subcommittee of the Friends of the Library, the Harvard Friends of the Arts was established in FY08 to bring expanded cultural offerings to Volunteers Hall. The group, co-chaired by Bob Eiland and Chris Frechette, presented an array of musical and dramatic programs this year. Thanks go to the Harvard Woman's Club for their generous donation in support of our collection development, and the Harvard Garden Club for their selection and donation of outstanding gardening books. The Garden Club also delivers weekly floral arrangements to the library's main desk, and provides year-round landscaping improvements to our grounds. Recognition and thanks also go to Brown Bag Book Club leader Sue Hardy; and to Irene Strang and Elsie Shutt who coordinates and leads the monthly Great Books Discussion Group.

The library lost several of its strongest supporters and most energetic advocates this year. Ann Levison, who died in April, was the founder of our Brown Bag Book club and led the Great Books Discussion Group for decades. Longtime Library Trustee Rich Russell passed away in September. Rich's enthusiasm for Harvard Public Library was boundless and he was instrumental in sustaining through many years the goal of our library building project. The sudden death of Roy Moffa in May 2008 was a loss beyond words. Roy's commitment to HPL was legendary and his belief that a public library was the key to changing people's lives was not just his belief, it was also his story. Roy was a part of every chapter along the way to our new library - he was a member of the first Library Facilities Study group which assembled in 1992 and he was involved with every library planning, fundraising, and building group thereafter. He was Chair of the Library Board of Trustees at the time of his death. Roy's passion inspired us to dream and dared us to succeed. These three individuals represented and stood for all that is good about our community and they worked tirelessly to make Harvard the uniquely wonderful place it is.

Finally, my sincere thanks goes to the Library Board of Trustees led this year by Pete Jackson. Your unwavering commitment, your dedication, and your support of the library and me personally have sustained me during difficult days and challenging times. Words cannot adequately express my gratitude.

Respectfully submitted,

Mary C. Wilson, Library Director



## > > > LIBRARY TRUSTEES < < <

This year was one of both great accomplishment - it was the first full year of operations in the new library at Old Bromfield, and of great loss - the Trustees lost Roy Moffa. Roy, who had served as building committee co-chair, capital campaign co-chair, and chair of the Library Trustees, passed away unexpectedly in May. Ever passionate about the library, Roy has been sorely missed. The Trustees and the town owe a great deal to Roy. His vision and determination truly guided every step that led the library to its new home on Pond Road. In honor of Roy, Trust Funds were used to purchase a piano for Volunteers Hall which will be dedicated in May. We are grateful to Roy's bike-riding friends, the 'Lemon Boys' who will be donating a bike rack in Roy's memory. Friends of the Library co-chair Chris Frechette was appointed to fill Roy's slot on the Trustees.

Library usage has increased sharply over the last year in every category. The average number of weekly visits by patrons has risen to over 2000. Students likely account for much of the rise. Last year at this time, the library was reeling from the exuberance that arrived with the kids at 2:15 each day. We are now pleased to report that students are using the library and its resources properly. Library monitors supported by Trust Funds and through the Senior Tax Relief program have been key to this success.

Trustee Pete Jackson has become the de facto facilities manager for the library. In 2008 issues that arose were a roof leak, maintenance and filter replacement of the HVAC system, and fine tuning of the security system. Trust funds were used to clean the windows and carpets. Masonry repairs were made around the historic entrance to Old Bromfield and were funded by the Bromfield Trustees. The Bromfield Trustees also brought back two historic paintings of Edward and Henry Bromfield in the conference room. Library Trust funds covered the restoration of the grandfather clock from the old Library. The clock now stands in the original Old Bromfield lobby. Trustees Davida Bagatelle and Charles Kronauer participated in the Council on Aging Fashion Show.

The building received 3 architectural awards in 2008. The Massachusetts Historical Commission gave an award for Rehabilitation & Restoration. Secretary William Galvin commended the town of Harvard for "preserving this important historic landmark building and returning it to use as a library." The library also received a Reconstruction and Renovation Award from the trade magazine Building Design + Construction. And finally, the American Institute for Architects honored the library with a merit award citing the "bold sensitivity" of the addition on the historic building.

Organizations expanded their use of Volunteers Hall and provided a wide range of educational and cultural events and presentations. The Friends of the Arts, Warner Free Lecture and others have utilized this historic room the way it was intended to be used.

In closing, the Library Trustees are grateful to the support given to the library by the Friends of the Library, the Friends of the Arts, library volunteers, and our patrons. We are proud of the dedication shown by the library staff during this year of increased use. We are particularly proud of our Library Director Mary Wilson who manages her staff and the library budget adeptly, while dealing professionally with the Trustees, patrons, and other town boards and managers.

Respectfully submitted,

Pete Jackson, Chair  
Ginger Kendall

Davida Bagatelle  
Charles Kronauer

Catina Hayden Barbieri  
Chris Frechette



## HEALTH AND HUMAN SERVICES

*Board of Health, Nashoba Associated Boards of Health, Council on Aging*

### > > > BOARD OF HEALTH < < <

The members of the Harvard Board of Health would like to thank all those involved in the interesting and diverse discussions that were carried out over the past year. We would also like to thank former member Sean Doocey for his service to the town. Sean decided to resign in order to pursue a full time employment opportunity at the White House in Washington DC. Sean was replaced by our newest member John (Jack) Spero, who was appointed mid-term, jointly, by the selectmen and current Board of Health members, to complete the remainder of Mr. Doocey's term.

During 2007, the board saw the beginning of a slow-down in new permit applications, and while there seemed to be some increased activity at the end of the year, it was not to be. This past year saw a continuation of the decline in permit applications along with a shift from new systems to repair and remediation of existing systems. In fact, our Sanitarian, Ira Grossman, commented that in his 20 plus years here, this is the slowest he's ever seen the construction industry.

More discussion revolved around the town center septic system. This issue will not go away' and the town officials involved still need to develop a consensus solution that includes funding and inclusionary criteria that will be acceptable to all town residents and taxpayers. At this time while much discussion has centered on the extent of a potential town center septic system, the board feels that an immediate need, other than the old library has yet to be demonstrated. This small problem could be resolved with its own low cost, small, innovative technology system without digging up the streets or spending millions of taxpayer dollars.

The HBOH continues to follow the progress and function of the installed Presby® systems to ensure the promised results are delivered. And, as always, is interested in other new innovative technology system designs.

During 2008, the board met several more times with Ken Gikas, the 'Emergency Preparedness guru' for our region and had some very lively discussions about planning for a variety of worst case scenarios. The formulated plan has been threshed out and is ready for some finishing touches. Last year we determined that while planning and preparing for this type of event is important, it would make more sense for Harvard to try to focus on the natural disaster and weather related side of this issue. In light of the historic ice storm that occurred in December, last years decision turned out to be almost prophetic as concerns including a basic warm, safe environment, clean drinking water, refrigeration, and functioning waste disposal systems were highlighted in everyone's mind as a result of the downed power wires and lack of electricity.

We, as your Board of Health, continue to address the issues related to health and sanitation, including: Title 5, subsurface sewage disposal systems, protecting ground water, clean and safe drinking water, sewage treatment, and food safety, in the Town of Harvard.

Respectfully submitted,

Thomas Philippou RPH EMT-B, Chair

Lorin Johnson

Jack Spero



## ➤ ➤ ➤ NASHOBA ASSOCIATED BOARDS OF HEALTH < < <

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in Harvard. In addition to the day to day public health work we conduct for Harvard we also provide the following services.

- Maintaining Nashoba's internet web site to provide information for the public. (See *nashoba.org*)
- Through our involvement in the Bioterrorism Regional Coalition we are keeping the Harvard Board of Health up-to date on matters of emergency preparedness planning. We are currently working on the Emergency Dispensing Site plan for Harvard.
- Response to the bioterrorism threat through coordination and communication with the Centers for Disease Control, the MDPH, the Massachusetts Emergency Management Agency, and the Northern Middlesex Regional Emergency Planning Committee (LEPC) of which Harvard is a member.
- Response to the possible West Nile Encephalitis(WNV) surveillance effort through coordination with MDPH, through the collection of suspected bird samples, submittal to the MDPH lab, and follow-up when the lab results were obtained.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.
- Response to state mandated changes in regulations requiring more frequent beach sampling through sample collection, submittal for analysis, and follow-up when results were obtained.

We look forward to continuing our work with Harvard's Board of Health. Included in highlights of 2008 are the following:

- Through membership in the Association, Harvard benefited from the services of Nashoba staff including: Registered Sanitarians, Certified Health Officers, Registered Nurses, Registered Physical & Occupational Therapists, Licensed Social Workers, Nutritionists, Certified Home Health Aides, and Registered Dental Hygienists.
- Provided health education programs in collaboration with the Harvard Council on Aging.
- Reviewed 43 Title 5 state mandated private Septic System Inspections for Harvard Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Harvard Board of Health for enforcement action.

By the Harvard Board of Health's continued participation in the Association you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

### Environmental Health Department

#### **Environmental Information Responses**

**Harvard Office (days) ..... 80**

The Nashoba sanitarian is available for the public twice a week at the Harvard Board of Health Office.

#### **Food Service Licenses & Inspections.....20**

Nashoba annually mails out and receives application from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. All licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this



inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

**Beach/Camp/School Inspections.....9**

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every other week during the summer and more often if a problem is suspected.

**Septic System Test Applications.....30**

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

**Septic System Lot Tests..... 123**

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.

**Septic System Plan Applications .....20**

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

**Septic System Plan Reviews.....53**

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

**Septic System Permit Applications (new lots) .....18**

**Septic System Permit Applications (upgrades) .....16**

Applicants' approved plan submittal and Board of Health requirements are incorporated into a permit to construct the septic system.

**Septic System Inspections .....64**

Nashoba Sanitarian is called to construction site at various phases of construction to witness & verify that system is built according to plans.

**Septic System Consultations.....22**

During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.

**Well Permits.....10**

**Water Quality/Well Consultations .....20**

Private wells are regulated solely by local Board of Health regulations. The Nashoba Sanitarian assist the BOH by reviewing well plans, securing well water samples, and interpreting water quality test results.

**Rabies Clinics - Animals Immunized .....32**

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has arranged for delivery of

over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.

## **Nashoba Nursing Service & Hospice**

### **Home Health**

#### **Nursing Visits.....1082**

Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

#### **Home Health Aide Visits .....1137**

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

#### **Rehabilitative Therapy Visit.....799**

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

#### **Medical Social Service Visits.....51**

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

## **Clinics**

### **Local Well Adult, Support Groups, & Other Clinic**

#### **Visits.....252**

Visits include well adult clinics, and immunization, cholesterol exercise, mental health and bereavement clinics.

Number of patients that attended

Flu Clinics held in Harvard.....166

Number of patients whom received

Flu Shots that live in Harvard .....179

Number of patients whom received

Pneumovax Vaccine.....5

Number of patients whom attended Well

Adult Clinics from Harvard .....64

## **Communicable Disease**

### **Communicable Disease Reporting & Control**

Nashoba's Nursing Service & Environmental Health Department work together to meet the local Board of Health's responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within **Harvard** (MGL Chap111, Sec 6, 7, and 92-116). Nashoba works with the Massachusetts Department

of Public Health (MDPH) in this area.

- Receive and process reports from physicians concerning cases of diseases “dangerous to the public health” as defined by MDPH (MGL Chap111, Sec6)
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case “dangerous to the public health”.
- Receive reports and undertake follow-up as necessary regarding certain food borne and waterborne diseases and diseases being monitored by the MDPH.
- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

Number of Communicable Disease cases

Investigated.....77

Communicable Disease Number of Cases .....

- Babesiosis.....2
- Borrellia Burgdorferi.....63
- Campylobacter.....2
- Ehrlichiosis.....3
- Giardiasis.....1
- Rocky Mountain Spotted Fever.....2
- Salmonellosis.....1
- Streptococcus.....1
- Tuberculosis (monitoring).....2

### **Health Promotion**

Skilled Nursing.....19

### **Dental Health Department**

#### **Examination, Cleaning & Fluoride - Grades K, 2 & 4**

Nashoba’s Registered Dental Hygienists, operating out of the school nurse’s office and records, provide these services to those children whose parents have given written consent.

**Students Eligible.....256**

**Students Participating.....123**

**Referred to Dentist.....5**

#### **Instruction - Grades K, 1 & 5**

Nashoba’s Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

**Number of Programs.....9**

**Students Participating ..... 241**

Respectfully submitted,

James Gareffi

Nashoba Associated Boards of Health



## ➤ ➤ ➤ COUNCIL ON AGING ◀ ◀ ◀

The Harvard COA Board of Directors, staff, and volunteers are working hard to keep pace with the increase in the number of seniors in town, which now stands at 1120. As the number of seniors in town increases and our department becomes better known and utilized, the number of seniors using our services has increased as well.

The staff now consists of three part-time employees: a director working 30 hours per week, an outreach coordinator working 15 hours per week, and a program coordinator working 6 hours per week. The program coordinator position, created in the fall of 2008, is made possible by a grant from the Executive Office of Elder Affairs. The services of the Council on Aging continue to be provided by both the paid staff and dedicated volunteers who supplement their work.

The COA manages a caseload of 65-75 clients. These are seniors who have significant issues with health and aging or are living alone with little or no support. The outreach worker conducts home visits on a regular basis and the seniors' needs are carefully monitored by the director, who is a licensed social worker. Communication with family living near or far is a critical component and constant advocacy is a must. All contact is carefully documented and confidentiality is strictly maintained.

Additional services offered by the COA include:

- **Information and referral:** The staff is well informed about services that might be needed and helpful and disseminates information and gives referrals on a daily basis.
- **Exercise/Fitness:** The COA currently runs 8 aerobic exercise classes a week and a weekly yoga and ballroom dance class. The health benefits of exercise and fitness are well documented and the COA seeks to make it convenient and affordable for seniors to participate in forms of exercise that are tailored to all levels of fitness and physical ability.
- **Medical Equipment:** The COA maintains an equipment-lending room with walkers, canes, commodes, crutches, shower chairs and wheelchairs available for loan, free of charge.
- **Monthly Newsletter:** A monthly newsletter describing services, programs, and helpful hints and tips is mailed to all Harvard residents over the age of 60 and is also available on the town website.
- **Senior Tax Work-Off:** The program managed by the COA allows seniors to work for various town departments and earn up to \$750 off of their property taxes.
- **Hildreth Café and Brown Bag lunch:** The COA sponsors a weekly lunch on Tuesdays, where all interested seniors can enjoy a hot meal for a donation of \$2. On Thursdays, a brown-bag lunch is offered as an additional opportunity to get together and socialize.
- **Card Games:** There are card game opportunities each week at the Hildreth House, which provide a place to meet together and socialize and offer mental stimulation.
- **Computer Center:** A well-equipped computer center is available for senior use on topics such as internet exploration, digital photography, e-mail, and personal finance. Classes taught by volunteers are offered periodically and in-home assistance can also be arranged.

- **Podiatry clinics:** The COA brings in a podiatrist every other month to see seniors at the Hildreth House for routine foot care. The charge is \$25 (directly payable to the doctor), which is significantly cheaper than one would pay in a physician's office, as this service is rarely covered by insurance.
- **Transportation:** The COA administers the use of a van for transportation to medical appointments, shopping, banking, scheduled events, etc. A small fee is charged according to the distance travelled.
- **Speakers, Workshops, Classes:** The COA offers a variety of lectures and educational programs throughout the year. (Examples include: Medicare, Downsizing, Elder Law, physicians speaking on various diseases and illness, Tax Preparation, etc)
- **Trips:** The COA sponsors approximately 25 day-trips per year to a wide variety of concerts, museums, historical sites, restaurants, sport venues, theatre productions, etc.
- **Intergenerational Programming:** Several programs are offered each year that bring younger and older generations together to share. Examples include: Boy Scout men's breakfast, Bromfield Student Council luncheon, Girl Scout holiday tea.
- **Fuel Assistance:** The COA is responsible for reviewing applications to the town fuel-assistance program and making recommendations for funding assistance to the Town Administrator.
- **Wellness Clinic:** The COA hosts the Nashoba Nursing Service personnel monthly to provide blood pressure screenings, nutritional counseling, and seasonal flu and pneumonia vaccinations.

### Highlights of 2008

Staff and volunteers continue their work to maintain the Hildreth House. A Community Preservation grant this year allowed for the completion of the exterior painting of all trim, window frames, and doors.

The Friends of the COA held a highly successful fundraiser Fashion Show in the fall and the proceeds were split between the Friends and the Elderly and Disabled Tax Fund. The Friends are using their funds to pay for the monthly newsletter.

The end of 2008 brought a horrific ice storm that rendered most residents of Harvard without electricity for a week or more. The staff worked throughout the crisis to ensure that vulnerable seniors were aware of the emergency shelter, and they coordinated with the police and ambulance departments to conduct welfare checks on individuals that they were not able to reach by phone.

The Board of Directors thanks retiring members Trudy Lambie and Ed Searight for serving admirably on the Board and continuing to volunteer on a regular basis.

Respectfully Submitted,

Carlene Phillips, Chair  
Jeff Harris  
Bill Mohn

Sharon Briggs  
Barbara Kemp  
Fran Nickerson

Jan Goodell  
Connie Larrabee  
Colleen Nizgus

COA Staff:  
Ginger Quarles, Director  
Bill Herbert, Program Coordinator

Maria Holland, Outreach Coordinator



## **PUBLIC WORKS**

*Public Works Director, Cemetery Commission, Water Commission,  
Town Center Sewer Action Group*

### ➤ ➤ ➤ PUBLIC WORKS DIRECTOR < < <

The Department of Public Works enjoyed a very productive year in 2008. This report summarizes a list of achievements for which this department is very proud to have offered the residents of the town.

#### Highway Department

- Paved Depot Road, graded the roadway shoulders, dug out open drainage ditches and made numerous drainage improvements.
- Stone Sealed the entire length of Bolton Road and Stow Road. Prior to the Stone Seal installation, the staff milled out and repaved all the weak and potholed sections of these roadways.
- Completed sectional repairs to failed pavement areas along Ayer Road.
- Repaired, rebuilt and reset 60 drain and catch basin castings on Ann Lees Road, Myrick Lane, Simon Atherton Row, Babbitt Lane and Ayer Road.
- Installed new asphalt berm in front of the Bromfield House, re-graded loamed and seeded washed out areas behind the curb.
- Re-graded and paved north exit driveway from the Elementary School. Filled and graded roadway shoulders in front of Elementary School for much needed parking.
- Motor graded all town owned dirt roads.
- Painted crosswalks in the downtown area and also on Massachusetts Avenue in the school zone.
- Swept the entire town, repaired numerous washouts and potholes. We cut and cleared many fallen trees from the roadways.
- Painted centerlines, mowed roadway shoulders, cut back vegetation on all major intersections and mowed all the conservation fields.
- Regularly cleared roadway drainage culverts due to beaver activity.

#### Water Department

- Began installation of a new 8 inch water main on Oak Hill Road and Fairbanks Road. It replaces an eighty year old unlined 6 inch water main. The new main will provide suitable water pressure to the area. It will also improve water quality. This project will be completed next year.
- Flushed the entire water system in the spring and fall.
- Installed new radios to improve communications to our water system monitoring equipment.
- Located and repaired leak to service at 36 Ayer Road.

#### Transfer Station

- Finished planning and began implementing modifications to the Transfer Station. The work includes installing two new compactors which will allow for the co-mingling of all paper

recycling products and plastic/metal container recycling products. We look forward to significant increases in our recycling rates.

- Upgraded the power feed to the Transfer Station from 200 amps to 400 amps.
- Completed the remodeling of the 20 year old control house.

#### Miscellaneous

- Replaced the 30 year old roof on the Highway Garage.
- We performed carpentry repairs to the Salt Shed walls. Installed material deflectors to keep sand inside the storage areas.
- Installed new wooden stairs to the rear door at the Hildreth House.
- Built a new roof for the Dog Pound.
- Loam and seeded the Town Common.
- Opened and closed Town Beach and replenished sand to beach.
- Prepared cemeteries for Memorial Day

On December 11<sup>th</sup>, we faced the worst ice storm to hit the area in a generation. There was major tree damage which blocked every road and town and brought down nearly 50 utility poles leaving the town without electricity for 10 days. Our crews played an important role in the relief effort by opening the roads with chain saws and front end loaders. Our forces were supplemented by four outside tree crews who worked alongside our crew. We also located and installed four large generators to maintain the heating systems in the town buildings to prevent frozen pipes. At the time of this report, we are awaiting news from the Federal Emergency Management Agency on the availability of funds to undertake a major clean-up of tree debris in the spring.

We pride ourselves with providing superior customer service. We urge you to call us if we can be of assistance in the future. The department and its staff would like to thank the residents of the town for their continued support this past year. We pledge to continue our tradition of service to the community this coming year.

Respectfully Submitted,

Richard C. Nota  
Public Works Director



### > > > CEMETERY COMMISSION < < <

Many thanks to the Firemen and other volunteers that helped clean up the Cemeteries after the destructive ice storm. Without their help we couldn't have held funerals.

For the year we sold 21 lots: had 8 full internments and 17 cremation interments.

After much discussion, the Commission voted to raise all fees \$ 200 across the board. This was due to the increased cost of materials, equipment and labor. The last adjustment was made in 1992.

Respectfully submitted,

Bruce Dolimount

John Spero

Whit Sprague



➤ ➤ ➤ **WATER COMMISSION** < < <

The Town of Harvard Water Commission is pleased to report on an active year in 2008. We welcomed a new Commissioner, Rick Dickson, who brings both energy and experience to the commission.

Our main focus remains to provide a safe and reliable water supply to our customers. The Commission works closely with Richard Nota, the Director of Public Works, who provides the manpower, supplies and equipment to ensure the system is safe and reliable. There are sixty five customers on the system with the Harvard Public School district being our largest consumer, with nearly 1400 students and staff relying on our system daily.

The Harvard Water System is currently in compliance with all state and federal drinking regulations. Several improvements were made this year with the installation of a telemetry system to monitor water levels on our Bolton Road storage tank from the DPW office. Currently we are aiming to expand this telemetry to monitor the water pumps at our two Pond Road wells. A major ongoing improvement project is the upgrade of water pipes on Oak Hill Road by replacing seventy year old cast iron six inch with cement lined eight inch pipe. This will increase fire protection at the hydrant and insure improved water quality for the customer.

The commission is committed to protecting our wells by enforcing the source protection plan and educating the public as to the threats to our wells. We are actively working with the Board of Selectmen, Department of Public Works, Park and Recreation and the School Committee to engage interest and support of local officials.

Lastly we recognize the passing of former Water Commissioner Dave Swain, who died on April 1, 2008. Dave served the town as a commissioner for 33 years. We intend to name the wellheads on Pond Road "David Swain Wellhead Protection Area".

Respectfully submitted,

Duane Barber

Rick Dickson

Curtis Howes





## ➤ ➤ ➤ TOWN CENTER SEWER ACTION GROUP < < <

After previous efforts to implement a Town Center sewer system failed, Selectman Tim Clark put forth a motion to the board to create a Town Center Sewer Task Force to take up the issue and recommend a motion for action at the 2008 Annual Town Meeting. The board approved the motion and in early January 2008 Tim Clark, Chris Ashley, Leo Blair and Ron Ricci were appointed to the task force.

The sewer system proposed in 2005 was based on Title 5 design flows for the properties in the sewer service area. These flows significantly exceeded the Massachusetts Avenue wastewater treatment facility design capacity of 23,000 gallons per day. To accommodate the additional flow, the proposal included additions to the wastewater treatment facility and the acquisition of land for, and construction of, additional discharge water leaching facilities. The town was unwilling at that time to purchase the Dolan-Mason land for this purpose or to replace the aging pump station at Harvard Elementary School.

One of the first actions of the task force was to meet with the Massachusetts DEP to see if they would allow the use of actual flow data for calculating the projected sewer system flows. At a meeting in January 2008, the DEP indicated that actual flow data could be used and that they would be comfortable allowing the plant to treat 80% of its design capacity or 18,400 gallons per day. Since the actual flows within the proposed district are only 30% of the Title 5 design flows, this change significantly reduced the project scope and cost.

The task force drafted and asked the Selectman to sponsor an article for 2008 Annual Town Meeting that sought funding of \$9,500 and outlined a process to review potential solutions to the municipal septic issues, update sewer system construction costs in view of the new lower flow requirements, determine the financial impact to the town and residents within a proposed Town Center sewer district of sharing capital and operating costs among a greater number of system users and recommend a course of action to the Board of Selectmen.

In response to the affirmative town meeting vote and the election of Leo Blair and Ron Ricci to the Board of Selectmen, the board appointed a Town Center Sewer Action Group, consisting of Chris Ashley, Carrie Fraser, Wade Holtzman, Pat Jennings and Joe Sudol. This group undertook their assignment and reported to the Board of Selectmen in January 2009 with a recommendation for a low-pressure sewer system to serve 64 town center properties including the existing commercial use properties, Town Hall, Hildreth House and the old Library with a projected construction cost of \$2.275 million. We anticipate that this recommendation will be debated and acted upon by the Board of Selectmen soon.

Respectfully submitted,

Chris Ashley  
Pat Jennings

Carrie Fraser  
Joe Sudol

Wade Holtzman



## **ENVIRONMENTAL PROTECTION**

*Conservation Commission, Bare Hill Pond Watershed Management  
Committee, Historical Commission, Park and Recreation Commission*

### **> > > CONSERVATION COMMISSION < < <**

The Harvard Conservation Commission is composed of seven volunteer members appointed by the Board of Selectmen for renewable three-year terms, an associate appointed annually, and is supported by a Land Use Administrator/ Conservation Agent shared with the other Town Land Use Boards. The Commission has a primary role in administering the following statutes and regulations:

- Massachusetts Wetlands Protection Act, M.G. L. 131, Section 40;
- Massachusetts Wetland Protection Regulations at 310 CMR 10.00;
- Town of Harvard Wetlands Protection Bylaw, Town Code Chapter 119, and
- Town of Harvard Wetlands Protection Bylaw Rules and Regulations
- The Commission is also involved, in coordination with other governmental bodies, in numerous other activities including the following:
- Management of conservation properties in Harvard;
- Review and comment on forest land, agricultural land, and recreational land purchase options under M.G. L. Chapters 61, 61A and 61B;
- Review and comment on zoning and planning applications under M.G.L. Chapter 40A & Chapter 41
- Review and comment on affordable housing development plans under M.G.L. Chapter 40B;
- Review and comment on forest management plans under M.G. L Chapter 132;
- Administration of the Massachusetts Public Waterfront Act, M.G. L. Chapter 91 and associated Public Waterfront Regulations at 310 CMR 9.00; and
- Review and permitting of beaver controls under M.G. L. Chapter 131.

In addition to the statutes and regulations listed above, the Conservation Commission reviews permit applications received by the Planning, Zoning Board of Appeals, and Board of Health offices as part of an internal review to determine if the proposed activity involves matters within the jurisdiction of the Conservation Commission. In some cases, this review process involves a visit to the site to verify the absence or presence of wetlands.

The Commission holds public meetings on the first and third Thursdays of each month, or as otherwise announced. Meetings normally begin at 7:00 p.m. and are held in the Meeting Room located in the back of Town Hall.

#### **Wetlands Protection**

The Conservation Commission's primary duties include reviewing and issuing several types of wetlands-related permits under the Massachusetts Wetlands Protection Act and the Town of Harvard Wetlands Protection Bylaw. Most projects involving proposed disturbance in or within 100

feet of the edge of a wetland (200 feet in the case of perennial rivers, streams, ponds, and vernal pools) will require the project sponsor to file a Notice of Intent (NOI). This process involves a comprehensive review of potential project impacts to protected areas and typically results in the issuance of an Order of Conditions by the Conservation Commission. A specific subcategory of NOI known as an Abbreviated Notice of Resource Area Delineation (ANRAD) is used for confirming wetland lines. Applicants proposing projects with limited potential impact may be advised to submit a Request for Determination of Applicability (RDA). The RDA process is generally less demanding upon the applicant than the NOI process.

To help Harvard residents know when they need to obtain a wetland permit, a set of instructions, forms for filing, and the Harvard Wetland Rules and Regulations are available at the Commission's office during the Commission's public hours. The Commission's Administrator/Agent welcomes inquiries, and residents are also encouraged to meet informally with the Commission during its public meetings to obtain additional guidance in understanding permitting requirements.

The Conservation Commission held a total of 23 public meetings during 2008, as well as numerous site visits at proposed project sites. With the slow housing market the Commission saw a dramatic drop in filings of Notices of Intent over the course of the year. Our activity statistics for the year are as follow:

Type of Activity	2008	2007	2006
Notice of Intent	10	23	16
Order of Conditions (Approvals)	7	23	20
Order of Conditions (Denials)	1	0	0
Abbreviated Notices of Resource Area Delineation	1	1	2
Orders of Resource Area Delineation	0	1	1
Request for Determination of Applicability	7	3	8
Determination of Applicability	7	4	8
Certificate of Compliance	21	14	11
Extension to Order of Conditions	3	5	2
Enforcement Orders	6	2	3
Amended Order of Conditions	3	5	1

We would like to recognize and thank the vast majority of Harvard residents who work very diligently with the Commission to preserve our environment, heritage, and way of life through thoughtful development.

Enforcement Orders are issued when there is reason to believe that alteration to a wetland or land within 100' of a wetland has been performed without a filing. Enforcement Orders increased this past year in part to the hiring of a Conservation Agent, who conducts routine visits to ongoing projects throughout Town.

Working with the Community the Commission adopted “Policies on Horseback Riding on Harvard Trails” in the spring. These policies were adopted to protect the Town’s trails from erosion, which degrades streams and wetlands as well as the trails themselves, and from excessive widening which occurs when riders leave the trail to avoid mud, rocks and other obstacles. As well the policy will protect the vegetation along the trails and protect the integrity of the trails.

The Commission established a sub-committee to update the 2003 – 2008 Open Space and Recreation Plan. All new maps for the Plan were completed with help from Montachusett Regional Planning Commission. The Plan should be finalized in early 2009.

### **Town of Harvard Wetlands Protection Bylaw Rules**

With the 2006 passing of the amended Wetland Protection Bylaw at Annual Town Meeting came the daunting task of amending the rules. In 2007, the Commission spent numerous meeting hours drafting, finalizing and passing of new regulations. In 2008, the Commission determined that the existing regulations needed a few minor touch ups and was being reviewed during the final months of the year. Revised regulations should be available by late winter.

### **Conservation Land Acquisition and Management**

The Conservation Commission continues to work with various local organizations to manage the Town’s open space and conservation land. For 2008, we would like to again thank Phil Knoettner of the Harvard Conservation Trust who continues to lead the Harvard Trailkeepers, who continue their ongoing work which results in many miles of trails being kept in good condition to the benefit of all users of the Town’s conservation lands.

We would also like to thank Max Flaton who as part of his Eagle Scout Project completed boardwalks in wet areas of the Bowers Spring/Bare Hill Wildlife Sanctuary Trail.

The Commission continues to work with the Bare Hill Pond Watershed Management Committee, supporting its efforts to manage the overall ecological health of Bare Hill Pond in general and the growth of invasive aquatic weeds in particular.

In addition to protecting wetlands, the Conservation Commission also promotes the acquisition of land within Harvard for conservation purposes and manages all land so acquired. 2008 was absent of any new activity in this area.

Over the years, generous citizens have gifted over 30% of Harvard’s approximately 2,000 acres of conservation land to the Town. The Commission continues to discuss with landowners the possibilities of future gifts or purchases of land for conservation. Sometimes gifts are of a monetary nature, designated for the Conservation Commission’s Conservation Fund. The Conservation Fund was established through the Conservation Commission Act, M.G.L. Chapter 40 Section 8C and is dedicated for the specific purpose of purchasing or managing conservation land. Currently the Commission receives funding for open space purchases through the Community Preservation Act.

### **Conservation Commissioners and Staff**

2008 was the first full year in which the Town employed a Conservation Agent. This position allowed for the monitoring of projects during all phases of work, as well as having an even larger effect on better shared information and filings with the other Land Use Boards. This change has also resulted in better access to the Commission in terms of availability of live assistance and immediate response. This position has aided in the issuance of a number of Certificates of Compliance in 2008, as well as a number of Enforcement Orders.

The Commission gained two new members in 2008. Janet Waldron filled the position left vacant by the departure of Otto Solbrig. Janet has been in the environmental field for over twenty years and served on the Commission in Acton several years ago. Joshua Gould, a life long resident of Harvard, also joined the Commission as an Associate Member this year. Josh's background in construction and knowledge of the Town has been a valuable asset to the Commission. The Commission would like to thank Otto Solbrig for his time spent and dedication to Conservation.

Several Commissioners wear more than one hat, working in concert with other boards on projects of joint interest. Wendy Sisson is the Commission's liaison to the Land Committee of the Harvard Conservation Trust; she also serves as a member of the Trail Keepers Committee. George Watkins is the Commission's representative on the Community Preservation Committee. Paul Willard serves as the Commission's liaison to the Department of Public Works. Charlie Gorss serves as the Commission's representative on the Land Stewardship Subcommittee.

We invite anyone interested in Conservation to attend our meetings.

Respectfully submitted,

Paul Willard, Chair  
Don Ritchie  
Jim Breslauer  
Liz Allard, Land Use Administrator/Conservation Agent

Charles Gorss  
George Watkins  
Joshua Gould, Associate Member

Wendy Sisson  
Janet Waldron



## ➤ ➤ ➤ BARE HILL POND WATERSHED MANAGEMENT COMMITTEE ◀ ◀ ◀

The Bare Hill Pond Watershed Management Committee is pleased to report on its activities over the past year. Of particular significance, our efforts to control the invasion of non-native plants appear to be working. As noted last year, we limited the drawdown this year to a gravity drawdown of 3.5 feet to maintain species competition between the invasive species and the native species. Our consulting biologists recommend periodic off - years to avoid breeding drawdown resistant invasive species.

This year we initiated the next phase of our strategic plan to improve the quality of the Pond – reduce the excess phosphorus in the Pond that directly fuels the excessive weed growth and Pond eutrophication. This has two components: (1) reduce the phosphorus that is already trapped in the sediment in the Pond; and (2) keep additional phosphorus from coming into the Pond through stormwater runoff. After consulting with stormwater management experts at Mass DEP and the EPA, we hired a highly regarded environmental consulting firm, Horsley Witten, to design a comprehensive system to capture and treat the worst of the stormwater that flows into the north end of the Pond from Town Center. This design incorporates state-of-the-art Low Impact Design bioretention systems such as rain gardens, constructed wetlands, dry swales and grass channels, with forebays as necessary for sediment removal. Total cost is projected to be \$600K for system design and construction.

We took this design to Mass DEP for a two-phase grant under the same program that funded the pumping system we built 2 years ago. We asked for and were awarded \$291,000 in 2009, and will ask for another \$294,000 the following year for a total of \$585,000. The town would match this over a three-year period utilizing matching credits for the funded and volunteer work that the Pond Committee and DPW already do for the town. The only additional funds beyond existing budgets that we will request from the taxpayers are \$79,000 in CPA funds. The Town funding and volunteer contributions would not only support the stormwater management project, but also start the process of removing the phosphorus-enriched sediment from selected areas of the Pond.

We also had another very successful weed pull and harvesting program this year to control the waterchestnut population. Waterchestnuts are seed bearing annuals and are not controlled by drawdowns. Pulling and harvesting are necessary. This year, in addition to the weed pulls, which have been effective at keeping the plants limited to the Clapps Brook area, Rick Dickson operated the harvester when the plants were forming seeds. He successfully removed substantially all of the plants and the weedpulls covered the shoreline areas that are too shallow for the harvester. With a few more years of extra effort, we should be able to limit our efforts to hand harvesting. We are looking for new leadership of the weedpulls as well as new participants. Rick could also really use some help from those looking for an exercise routine. The unloading of the harvester is a vigorous task and is currently his rate limiting factor. Please give him a call if you would like to help him out. Please bring your kids and help out this summer with the weedpulls as well. Canoes are available at the beach, and it's a fun way to spend a few hours on the Pond while really making a difference.

We want to thank all of you who have given of your time in support of the Pond. We have achieved much, and only with your help and hard work could all of this have been possible. If you would like to volunteer in Pond monitoring activities (Frog counts, plant surveys, etc.), please do so. Give us a call and let us know your interests.

Respectfully submitted,

Bruce Leicher, Chair  
Jeff Ritter

Christopher Ashley  
William Johnson

Nick Browse  
Robert Blanck



## ➤ ➤ ➤ HISTORICAL COMMISSION < < <

Many antique buildings grace Harvard's architectural landscape. Find them in the Harvard Common, Shaker Village, Still River, and throughout the town. Their presence defines Harvard's character and makes our town distinctive—a particularly well-preserved historical New England landscape. Harvard's residents have long valued this historical heritage and been good stewards of these important assets. In 1973, residents voted to form the Historical Commission as a key means of preserving Harvard's historical character.

The Historical Commission oversees proposed modifications to Harvard's historical districts and advocates for historical preservation. It is a nine-member board that meets monthly.

In 2008, besides its usual work of reviewing applications for modifications to structures in historical districts, the Historical Commission submitted an application for Community Preservation funds towards continuing work on the Shaker Herb Drying House (1848, in Shaker Village). This year, significant progress was made on this restoration effort, and preservation carpentry students from the North Bennett Street School hand-crafted new exterior doors. We completed the Design Guidelines, available online via the Town of Harvard Web site, and created new maps of the historical districts. We changed our meeting place from Hildreth House to the Hapgood Room of the former library.

We are grateful to the volunteers who played an invaluable part in our activities, particularly to a student group of preservation carpenters from the North Bennett Street School, under the expert leadership of Robert Adam. We are also grateful for another generous contribution from the Harvard Women's Club to support our efforts towards creating signs marking the historical districts.

We always need more help, for tasks from photocopying to event organization to restoration tasks to clearing brush. If you would like to volunteer, please contact Jonathan Feist at 978-772-4864.

Respectfully submitted,

Jonathan Feist, Chair  
Chris Cutler (BOS, liaison to the CPC)  
Roseanne Saalfeld (Conservation Commission)  
Lyn Horowitz (BOS)  
Rudy Minar (alternate)

Doug Coots (AIA)  
Susan Whalen Frechette (BOS)  
Jonathan Feist (Planning Board)  
John Martin (alternate)  
Rhonda Sprague (Board of Realtors)



## ➤ ➤ ➤ **PARK AND RECREATION COMMISSION** < < <

We hereby submit our annual report for the year 2008. In April, Mark Mandozzi and Sean Hogan were elected as members of the Park and Recreation Commission. We thank Charlotte Winchell for her service on the Commission and appreciate her continued efforts to offer support for our various projects.

Charged with the direction of town recreational activities, the Park and Recreation Commission is made up of five members elected to staggered three year terms. The commission oversees the organization and direction of the Town's summer and winter recreational programs, maintenance of the Common, the Town Beach and the playing fields. Through revenues generated by fees (such as beach stickers, swim lessons, boat storage) most of the programs are self-funded.

The Commission relies strictly on volunteers to help make our programs work and there is no better example than the After-School Ski Program. Thank you to Liz Narbonne, and Cindy Glade who stepped up and were able at the last minute to arrange for 83 Bromfield students and 33 5<sup>th</sup> graders to ski at Mt. Wachusett on Wednesday afternoons. We are extremely grateful for our coordinators and parent chaperones for making the ski program a success.

For the first time in forty years the Commission embarked on a search for a new Beach Director after the passing of our longtime colleague, Nancy Brown. We were fortunate to hire Elizabeth "Bizzy" Herbolsheimer, a high school teacher who grew up in Harvard and was a student, lifeguard and instructor for many years under Mrs. Brown. Bizzy brought a commitment to the beach "traditions" but also provided some new updates to the swimming program. This year we realigned our program with the revamped Red Cross courses and offered three two-week sessions and a one week session. Three hundred and thirty three children registered for the various swim and boating courses. Parent feedback was positive about the shorter programs as it allowed families to have more flexibility in scheduling vacations and other activities. As always, we commend the members of the beach staff and recognize the fourteen volunteer aides whose daily efforts ensured the success and safety of the beach program.

In 2008, we were able to enhance the boating area at the beach. Through revenues collected for moorings and beach stickers, we added additional boat storage for residents. There is now storage availability for 95 canoes/kayaks which includes a new rack that was placed at Barba's Point this summer. Moorings for motor boats (15 in the cove and 14 outer), along with three slip moorings make the pond a convenient family vacation destination. The Commission also purchased and installed new dock sections in the boating area and will replace out dated sections as necessary. Moorings and canoe rack stickers are issued through a lottery system.

Thank you Bob O'Shea for not only helping to install our new docks, but for volunteering to organize the Harvard Regatta in July. This was a fun family event for all and we hope to see more participants in the upcoming years.

Harvard resident, Richard Sherman, donated and installed a bench at the beach in memory of his late wife, Donna. He placed the bench in a shaded area overlooking the swim area where it will be enjoyed for many years to come.

The Tennis Program under the direction of yet another dedicated volunteer, Karen Bolton, continues to grow each year. One hundred thirty five children and twelve adults registered for tennis lessons. We added a Cardio tennis class which we expect to become very popular in the upcoming years. Thanks to Karen and her instructional staff for a great summer.

Each summer we are proud to participate in the Hershey's Track & Field Program, which was created over 30 years ago to promote youth physical fitness and provide fun learning experiences for children 9 to 14 years old. Students trained for various events under the guidance of David Bell and his staff at the McCurdy Track. Youth from a number of surrounding towns competed at Harvard Park for the local area meet with several of our children continuing on to the next level. Congratulations to all who participated.

There were two new structural improvements added at the Harvard Park in 2008. Bromfield Senior Liz Lee decided to undertake the construction of a storage facility for the track and field equipment. She helped in planning, fundraising, and coordinating the construction of the building.



Ben Landry, for his Eagle Scout project, volunteered to make an informational kiosk. He also invested many hours in designing and building the unit. We know that residents using Harvard Park will appreciate these additions. Thank you to Liz and Ben!

We continue to rely on the staff of the Highway Department, especially Joe Canole who takes care of the fields. The Commission purchases organic fertilizer for the fields to ensure the safety of those using the fields and the nearby waterways.

We depend on residents stepping forward with ideas and a desire to put those ideas into action. If we had an award to give out, it would go to Darren Magan. Darren came to the Commission with the thought of creating a summer "rec" program as he remembered participating in as a child. Simply put, he wanted to use a field several hours a week and give kids an opportunity to come by and play outdoor games. He informally coordinated a plan with about 20 families that he knew to see if there was any interest. At the end of the summer Darren came back to report that the summer games were a success with a high level of participation and overwhelming enthusiasm. His personal efforts demonstrated to the Commission that there is a desire for summer activities in Harvard and we look forward to creating a program in the future.

Former Commission member Royal Cregar always is ready to help at the holiday season. Even though the ice storm worked against us, Royal and volunteers from the Harvard Fire Department made sure that once the electricity returned we could gather on the Common for the annual Christmas tree lighting.

The Recreation Trail, a safe non-vehicular path that will connect some of Harvard's main recreation areas received a big boost this year, as the Recreation Trail Group was awarded a grant from Mass DCR to help with the construction of the trail section linking Ryan Land fields to Harvard Park. This grant was one that was originally requested in 2006. Construction should proceed in the spring and summer of 2009. When all segments are finished citizens will be able to walk or bike safely all the way from the town beach to Harvard Park and beyond. Additional links to Devens and the Nashua River Rail Trail are also envisioned.

Respectfully submitted,

Jim Lee, Chair  
Sean Hogan

Margaret Grogan  
Donald Ashe

Mark Mandozzi



# TOWN MEETING AND ELECTION RESULTS

## CITIZENS CAUCUS

February 2, 2008

The meeting was called to order in the Town Hall Meeting Room on Saturday, February 2, 2008, at 7:00 p.m., by Town Clerk Janet Vellante.

On motions made, seconded, and voted unanimously, Elizabeth Stone was elected Chair and Marie Finnegan was elected Secretary of the Caucus.

The following persons were nominated from the floor for the offices and terms as identified below.

<u>Position</u>	<u>Nominee</u>	<u>Vote</u>
<b>MODERATOR</b>		
one position for one year	David "Doc" Westerling	unanimous
<b>SELECTMAN</b>		
two positions for three years	Leo Blair	unanimous
	Ron Ricci	unanimous
	Marie Sobalvarro	unanimous
	*Joseph Sudol	unanimous
<b>SELECTMAN</b>		
one position for one year	Robert Eubank	unanimous
	Peter E. Warren	
<b>CEMETERY COMMISSIONER</b>		
one position for three years	John Spero	unanimous
<b>COMMUNITY PRESERVATION COMMITTEE</b>		
two positions for three years	Donald Boyce	unanimous
	*John Spero	unanimous
<b>COMMUNITY PRESERVATION COMMITTEE</b>		
one position for one year	Deborah Thomson	unanimous
<b>CONSTABLE</b>		
one position for three years	Kerry Curley	unanimous
<b>HARVARD BOARD OF HEALTH MEMBER</b>		
one position for three years	Thomas Philippou	unanimous
<b>LIBRARY TRUSTEE</b>		
two positions for three years	Virginia Kendall	unanimous

	Charles Kronauer	unanimous
<b>PARK AND RECREATION COMMISSIONER</b>		
two positions for three years	Sean Hogan	unanimous
	James Lee	unanimous
<b>PARK AND RECREATION COMMISSIONER</b>		
one position for one years	(no nominations)	unanimous
<b>PLANNING BOARD</b>		
two positions for three years	Peter Brooks	unanimous
	Mary Essary	unanimous
<b>SCHOOL COMMITTEE MEMBER</b>		
two positions for three years	Keith Cheveralls	unanimous
	Virginia Justicz	unanimous
	B.J. Pessia	unanimous
	Brian Stevens	unanimous
<b>SCHOOL COMMITTEE MEMBER</b>		
one position for one year	Patricia Wenger	unanimous
<b>TREE WARDEN</b>		
one position for one year	**Christian Bilodeau	unanimous
<b>WARNER FREE LECTURE SOCIETY TRUSTEE</b>		
two positions for three years	Rachel Oglesby	unanimous
	Mary Vesenka Turner	unanimous
<b>WARNER FREE LECTURE SOCIETY TRUSTEE</b>		
one position for one year	Curtis Howes	unanimous
<b>WATER COMMISSIONER</b>		
one position for three years	(no nominations)	unanimous

\* John Spero declined the nomination for the Community Preservation Committee and Joseph Sudol declined the nomination for the Board of Selectmen.

\*\* Christian Bilodeau did not sign the acceptance of the nomination prior to the deadline.

The meeting dissolved at 7:18 p.m. Debbi Ricci and Janet Wilhelm checked in 79 voters out of 3996 registered voters (3730 active voters).

Respectfully submitted,

Marie Finnegan, Caucus Secretary



## PRESIDENTIAL PRIMARY

FEBRUARY 5, 2008

The Presidential Primary was held on February 5, 2008, in the Bromfield School Cafeteria. The polls were opened at 7:00 AM by Warden Dennis Bradley. There were 3994 names on the voting list (3728 active voters). A total of 2382 voters, 63.9% of the total, cast their votes with the following results:

### DEMOCRATIC PARTY - 1555 voters

#### PRESIDENTIAL PREFERENCE

John R. Edwards	19
Hillary Clinton	596
Joseph R. Biden, Jr.	5
Christopher J. Dodd	1
Mike Gravel	1
Barack Obama	926
Dennis J. Kucinich	2
Bill Richardson	1
No Preference	1
Blanks	1
Write-ins	2

#### STATE COMMITTEE MAN

James B. McGowan	979
Blanks	574
Write-ins	2

#### STATE COMMITTEE WOMAN

Kathleen Donaghue	995
Blanks	559
Write-ins	1

#### TOWN COMMITTEE

Dennis P. Bradley	956
Joseph W. Hutchinson	788
David "Doc" L. Westerling	1041
Blanks	12734
Write-ins	31

### REPUBLICAN PARTY - 823 voters

#### PRESIDENTIAL PREFERENCE

John McCain	340
Fred Thompson	1
Tom Tancredo	0

Duncan Hunter	1
Mike Huckabee	20
Mitt Romney	410
Ron Paul	46
Rudy Giuliani	2
No Preference	2
Blanks	0
Write-ins	1

#### STATE COMMITTEE MAN

Brian P. Burke	428
Paul R. Ferro	90
Blanks	305
Write-ins	0

#### STATE COMM. WOMAN

Jeanne S. Kangas	474
Blanks	349
Write-ins	0

#### TOWN COMMITTEE

Robert H. Hughes	408
Curtis William Howes	356
Malinda Jane Howes	354
Nelson M. Northern	364
Ronald V. Ricci	419
Sheila R. Simollardes	383
Sean E. Doocey	389
Douglas J. MacLean	365
Vijaya E. MacLean	360
James E. DeZutter	439
J. John Hunt	357
Blank	24,587
Write-ins	24

### GREEN-RAINBOW PARTY – 4 voters

#### PRESIDENTIAL PREFERENCE

Jared Ball	0
Ralph Nader	2
Elaine Brown	0
Kat Swift	0
Cynthia McKinney	1
Kent Mesplay	0
No Preference	0
Blanks	0
Write-ins	1

STATE COMM. MAN

Blanks 4

STATE COMM. WOMAN

Blanks 4

TOWN COMMITTEE

Blanks 4

WORKING FAMILIES PARTY – zero (0) voters

PRESIDENTIAL PREFERENCE

No Preference 0

Blanks 0

STATE COMM. MAN

Blanks 0

STATE COMM. WOMAN

Blanks 0

TOWN COMMITTEE

Blanks 0

One-hundred forty six (146) absentee ballots were cast, plus there were six that were rejected because they were returned after the day of the primary.

The polls were closed at 8:00 PM by Warden Dennis Bradley. The tallying of votes was completed and the results were announced at 9:35 PM.

Four provisional ballots, and two overseas ballots received before the deadline, were counted and added to the above totals.

Respectfully submitted,

Janet A. Vellante  
Town Clerk



## ANNUAL TOWN MEETING

MARCH 29, 2008

The meeting was called to order in the Bromfield School Gym at 9:07 a.m. by Moderator, David Westerling. The call of the meeting and the return of service were found to be in order by Town Clerk Janet A. Vellante.

Moderator David Westerling noted that the following non-voters would be allowed to speak to the meeting if necessary:

Timothy Bragan	Town Administrator
Thomas Jefferson	Superintendent of Schools
Lorraine Leonard	Finance Director
Mark Lanza	Town Counsel
Edward Denmark	Police Chief
Robert Mignard	Fire Chief
Richard Nota	Director of DPW
Bob Anderson	President of the Trustees of Fruitlands
Tammy Lajoie	Montachusetts Regional Vocational Technical School

The Moderator led the Town Meeting in the Pledge of Allegiance.

### ARTICLE 1: ANNUAL REPORTS

To see if the Town will hear the reports of the Board of Selectmen, School Committee, and any other officers or committees that may be ready to make a report and act thereon.  
(Inserted by Board of Selectmen)

On a motion by Bob Eubank, 16 Old Schoolhouse Road, Board of Selectmen, and seconded,

Voted unanimously yes that the Town hear the reports of the Board of Selectmen, School Committee, and any other officers or committees that may be ready to make a report and act thereon.

Bob Eubank presented a report for the Special Education Audit Committee.

### ARTICLE 2: RESERVE FUND – FISCAL YEAR 2008

To see if the Town will vote to transfer from available funds, a sum of money to be placed in the Reserve Fund Account for unforeseen and extraordinary expenses for the current fiscal year, with unexpended funds as of June 30, 2008 being returned to their funding source, or pass any vote or votes in relation thereto.

(Inserted by Finance Committee)

(2/3 vote required)

On a motion by Terry Mead, 163 Littleton Road, Finance Committee, and seconded,

Voted unanimously yes to take to action on Article 2.

### **ARTICLE 3: HEALTH INSURANCE OFF-SET**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be added to the appropriate line(s) of Article 4 of the March 31, 2007 Annual Town Meeting Warrant in order to fund the second and final part of the one-time payments, as a health insurance off-set, for non-union Town employees who were receiving health insurance, at a rate of 90 percent paid by the Town and 10 percent paid by the employee, prior to July 1, 2004 and who were still employed by the Town as of the October 10, 2007 Special Town Meeting.

(Inserted by Board of Selectmen)

(2/3 vote required)

On a motion by Lucy Wallace, 18 Orchard Hill, Board of Selectmen, and seconded,

Voted greater than 2/3rds yes (1 no), that the Town vote to transfer from Stabilization the sum of \$42,000 to be added to the appropriate line(s) of Article 4 of the March 31, 2007 Annual Town Meeting Warrant in order to fund the second and final part of the one-time payments, as a health insurance off-set, for non-union Town employees who were receiving health insurance, at a rate of 90 percent paid by the Town and 10 percent paid by the employee, prior to July 1, 2004 and who were still employed by the Town as of the October 10, 2007 Special Town Meeting.

### **ARTICLE 4: OMNIBUS BUDGET**

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds, such sums of money as may be necessary to defray expenses for the ensuing fiscal year which is contingent upon the passage of a Proposition Two and One-Half Levy Limit Override referendum ballot question (Question #1) at the Annual Town Election to be held on April 1, 2008 or pass any vote or votes in relation thereto.

(Inserted by Finance Committee)

On a motion by Debbie Ricci, 19 East Bare Hill Road, Finance Committee, and seconded,

Voted majority yes (25 no), that the Town appropriate the sum \$20,078,544 to defray the expenses of the Town for Fiscal Year 2009 as printed in the Handout provided at Town Meeting, that such appropriation be provided by raising \$20,067,690. by taxation and transferring \$10,854. from the Wetlands Fund, contingent upon the passage of a Proposition Two and One-Half Levy Limit Override referendum ballot question (Question #1) at the Annual Town Election to be held on April 1, 2008 or pass any vote or votes in relation thereto.

Due to the fact that the override did NOT pass, a revised budget was approved at the Special Town Meeting on May 21 and the Special Town Election on June 11.]

The Finance Committee stated that they had no position on articles 5, 6, and 7.



Town of Harvard Omnibus Budget - Fiscal Year 2009

Line #	Department/Account	Actual FY2007	Budgeted FY2008	Recommended FY2009	Percent Change
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**GENERAL GOVERNMENT**

**Selectmen**

1	Personnel	149,420	143,826	141,393	-1.7%
2	Town Audit	11,000	11,000	12,000	9.1%
	Expenses	63,358	9,000	9,000	0.0%
	Copy Machine	3,019	3,700	3,700	0.0%
	Postage	16,899	18,500	18,500	0.0%
3	Total Expenses	83,276	31,200	31,200	0.0%
	Total Selectmen	243,696	186,026	184,593	-0.8%

**Finance Committee**

4	Expenses	170	170	170	0.0%
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**Finance Department**

5	Personnel	328,924	353,816	367,119	3.8%
	Certification Compensation	2,000	3,000	3,000	0.0%
	Total Personnel	330,924	356,816	370,119	3.7%
	Technology Services & Supplies	26,387	27,500	29,500	7.3%
	Expenses	19,318	21,000	19,000	-9.5%
6	Total Expenses	45,705	48,500	48,500	0.0%
	Total Finance Department	376,629	405,316	418,619	3.3%

**Legal**

	Town Counsel Fees & Expenses	28,227	33,000	33,000	0.0%
	Other Legal Fees & Expenses	23,997	18,000	18,000	0.0%
7	Total Legal	52,224	51,000	51,000	0.0%

**Personnel Board**

8	Expenses	0	100	100	0.0%
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**Town Clerk**

9	Salary	58,054	61,480	62,911	2.3%
	Certification Compensation	1,000	1,000	1,000	0.0%
	Total Salary	59,054	62,480	63,911	2.3%
	Expenses	3,078	2,850	3,600	26.3%
	Publications Reprinting/Codification	3,826	4,400	4,650	5.7%
10	Total Expenses	6,904	7,250	8,250	13.8%
	Total Town Clerk	65,958	69,730	72,161	3.5%

Town of Harvard Omnibus Budget - Fiscal Year 2009

Line #	Department/Account	Actual FY2007	Budgeted FY2008	Recommended FY2009	Percent Change
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**Elections & Registrars**

	Registrars' Honoraria	500	500	500	0.0%
	Election Officers (Police)	744	1,200	1,200	0.0%
	Expenses	4,707	5,600	7,775	38.8%
	Census	700	1,200	1,200	0.0%
11	Total Elections & Registrars	6,651	8,500	10,675	25.6%

**Land Use Boards**

12	Personnel	36,295	36,948	43,138	16.8%
	Conservation Expenses	757	1,200	900	-25.0%
	ZBA Expenses	1,186	1,500	1,200	-20.0%
	Planning Board Expenses	2,190	1,600	1,200	-25.0%
	MRPC Assessment	1,356	1,500	1,500	0.0%
13	Total Expenses	3,546	5,800	4,800	-17.2%
	Total Land Use Boards	39,840	42,748	47,938	12.1%

Personnel includes \$10,854 to be transferred from Wetlands Protection Fund.

**Public Buildings**

14	Personnel	11,248	20,971	21,290	1.5%
	Operating Expenses	19,535	42,000	42,000	0.0%
	Energy	60,281	117,360	130,000	10.8%
	Maintenance & Equipment	23,600	30,000	30,000	0.0%
	Waste Water Treatment Ops.*			85,000	
15	Total Expenses	103,416	189,360	287,000	51.6%
	Total Public Buildings	114,663	210,331	308,290	46.6%

\*This was formerly in the School Budget.

**Annual Town Reports**

16	Expenses	4,007	4,800	5,000	4.2%
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<b>TOTAL GENERAL GOVERNMENT</b>	<b>903,839</b>	<b>978,721</b>	<b>1,098,546</b>	<b>12.2%</b>
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Town of Harvard Omnibus Budget - Fiscal Year 2009

Line #	Department/Account	Actual FY2007	Budgeted FY2008	Recommended FY2009	Percent Change
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**PUBLIC SAFETY**

**Police Department**

17	Personnel	651,858	716,975	745,005	3.9%
	Public Safety Building	47,577	36,800	36,800	0.0%
	Cruiser Maintenance	6,035	10,000	10,000	0.0%
	Supplies & Expenses	20,647	31,600	30,700	-2.8%
18	Total Expenses	74,259	78,400	77,500	-1.1%
	Total Police Department	726,117	795,375	822,505	3.4%

**Communications Department**

19	Personnel	185,572	198,712	205,271	3.3%
20	Expenses	14,803	19,900	18,500	-7.0%
	Total Communications Department	200,375	218,612	223,771	2.4%

**Fire Department**

21	Personnel	145,940	180,711	185,047	2.4%
	Expenses	33,070	34,000	34,000	0.0%
	Radio Replacement & Repair	3,435	3,750	3,750	0.0%
	Protective Equipment	2,274	3,000	3,000	0.0%
22	Total Expenses	38,779	40,750	40,750	0.0%
	Total Fire Department	184,719	221,461	225,797	2.0%

**Ambulance**

	Expenses	14,325	17,340	17,340	0.0%
	Training	17,805	15,000	15,000	0.0%
23	Ambulance Regular Operating Exp.	32,130	32,340	32,340	0.0%
24	Additional Training and Other *	NA	NA	12,660	100.0%
	Total Ambulance	32,130	32,340	45,000	39.1%

\* Funds provided by Ambulance billing.

**Building & Zoning Inspector**

25	Fees & Expenses	60,042	55,000	55,000	0.0%
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**Gas Inspector**

26	Fees & Expenses	2,828	4,250	4,250	0.0%
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**Plumbing Inspector**

27	Fees & Expenses	5,554	7,750	7,750	0.0%
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**Wiring Inspector**

28	Fees & Expenses	9,064	9,500	9,500	0.0%
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**Animal Control**

	Personnel	15,125	16,500	16,500	0.0%
	Expenses	320	750	750	0.0%
29	Total Animal Control	15,445	17,250	17,250	0.0%

**Tree Warden**

30	Expenses	11,785	14,000	14,000	0.0%
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<b>TOTAL PUBLIC SAFETY</b>		1,248,058	1,375,538	1,424,823	3.6%
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Town of Harvard Omnibus Budget - Fiscal Year 2009

Line #	Department/Account	Actual FY2007	Budgeted FY2008	Recommended FY2009	Percent Change
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**SCHOOLS**

**Local Schools**

	<u>Administration</u>				
	Salaries/Benefits	310,165	307,059	311,861	1.6%
	Transportation	139,475	167,680	183,900	9.7%
	Other Expenses	104,976	106,900	108,100	1.1%
	Total Administration	554,616	581,639	603,861	3.8%
	<u>Maintenance</u>				
	Salaries	379,045	397,706	410,081	3.1%
	Utilities	296,991	368,000	402,500	9.4%
	Other Expenses	135,457	235,904	179,151	-24.1%
	Total Maintenance	811,493	1,001,610	991,732	-1.0%
	<u>Harvard Elementary School</u>				
	Salaries	2,197,195	2,338,373	2,432,226	4.0%
	Expenses	45,664	59,663	67,450	13.1%
	Total Elementary	2,242,859	2,398,036	2,499,676	4.2%
	<u>The Bromfield School</u>				
	Salaries	2,920,171	3,429,031	3,620,187	5.6%
	Expenses	172,413	131,460	132,591	0.9%
	Total Bromfield	3,092,584	3,560,491	3,752,778	5.4%
	<u>Pupil Personnel Services (SPED)</u>				
	Salaries	1,193,143	1,379,975	1,566,866	13.5%
	Other Expenses	34,711	52,500	49,500	-5.7%
	Collaborative Services	549,365	402,628	359,430	-10.7%
	Transportation	321,352	320,602	269,666	-15.9%
	Tuition	934,420	590,502	796,023	34.8%
	Pre-School Salaries	219,161	183,699	181,873	-1.0%
	Pre-School Expenses	13,697	63,000	63,000	0.0%
	Total Pupil Personnel Services	3,265,850	2,992,906	3,286,358	9.8%
	<u>Technology</u>				
	Salaries	99,054	103,171	106,800	3.5%
	Expenses	39,537	62,850	77,500	23.3%
	Total Technology	138,591	166,021	184,300	11.0%
31	Total Local Schools	10,105,994	10,700,703	11,318,705	5.8%

32	Montachusett Regional Voc. Tech.	65,556	66,688	70,906	6.3%
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	<b>TOTAL SCHOOLS</b>	<b>10,171,550</b>	<b>10,767,392</b>	<b>11,389,611</b>	<b>5.8%</b>
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**PHYSICAL ENVIRONMENT**

**Dept. of Public Works**

33	Personnel	521,934	576,145	626,905	8.8%
	Maintenance & Equipment	132,584	165,500	162,700	-1.7%
	Fuel	56,459	65,000	65,000	0.0%
	Improvements & Construction	35,346	27,000	27,000	0.0%
	Snow & Ice Removal	75,759	96,000	96,000	0.0%
	Telephone & Electricity	8,297	8,500	9,000	5.9%
34	Total Expenses	308,444	362,000	359,700	-0.6%
	Total Dept. of Public Works	830,378	938,145	986,605	5.2%

Town of Harvard Omnibus Budget - Fiscal Year 2009

Line #	Department/Account	Actual FY2007	Budgeted FY2008	Recommended FY2009	Percent Change
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**Solid Waste Transfer**

35	Transfer Station Expenses	203,569	223,550	218,050	-2.5%
36	Hazardous Waste Disposal *	6,161	0	8,000	100.0%
	<b>Total Solid Waste Transfer</b>	<b>209,730</b>	<b>223,550</b>	<b>226,050</b>	<b>1.1%</b>

\* On an alternating year schedule.

**Street Lights & Traffic Signal**

37	Expenses	4,316	4,500	4,500	0.0%
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**Water Department**

38	Expenses	12,524	16,000	16,000	0.0%
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**Pond Committee**

39	Expenses	24,000	18,500	33,500	81.1%
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**Cemeteries**

40	Expenses	2,837	5,000	5,000	0.0%
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<b>TOTAL PHYSICAL ENVIRONMENT</b>	<b>1,083,785</b>	<b>1,205,695</b>	<b>1,271,655</b>	<b>5.5%</b>
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**HUMAN SERVICES**

**Board of Health**

	Personnel	6,934	5,882	6,163	4.8%
	Expenses	1,851	1,922	1,898	-1.3%
	Nashoba Assoc. Boards of Health	19,110	19,110	19,110	0.0%
	Concord Family Services	0	0	0	
	Minuteman Home Center	0	0	0	
	<b>Total Expenses</b>	<b>20,961</b>	<b>21,032</b>	<b>21,008</b>	<b>-0.1%</b>
41	<b>Total Board of Health</b>	<b>27,895</b>	<b>26,914</b>	<b>27,171</b>	<b>1.0%</b>

**Council on Aging**

	Personnel	43,257	50,623	52,879	4.5%
	MART Personnel	0	20,000	21,000	5.0%
	Expenses	2,488	2,000	2,000	0.0%
	MART Van Expenses	0	500	1,000	100.0%
	<b>Total Expenses</b>	<b>2,000</b>	<b>2,500</b>	<b>3,000</b>	<b>20.0%</b>
42	<b>Total Council on Aging</b>	<b>47,745</b>	<b>75,623</b>	<b>76,879</b>	<b>1.7%</b>

**Veterans' Services**

	Personnel	0	50	2,000	3900.0%
	Expenses	179	25	500	1900.0%
	Benefits	9,416	12,000	12,000	0.0%
	<b>Total Expenses</b>	<b>9,595</b>	<b>12,025</b>	<b>12,500</b>	<b>4.0%</b>
43	<b>Total Veterans' Services</b>	<b>9,595</b>	<b>12,075</b>	<b>14,500</b>	<b>20.1%</b>

<b>TOTAL HUMAN SERVICES</b>	<b>85,235</b>	<b>114,612</b>	<b>118,550</b>	<b>3.4%</b>
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Town of Harvard Omnibus Budget - Fiscal Year 2009

Line #	Department/Account	Actual FY2007	Budgeted FY2008	Recommended FY2009	Percent Change
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**CULTURE AND RECREATION**

**Library**

	Personnel	289,752	389,420	406,131	4.3%
	Expenses	108,630	124,780	122,164	-2.1%
44	Total Library	398,382	514,200	528,295	2.7%

**Parks & Recreation**

45	Commons & Schools/Grounds Exp.	18,035	18,050	18,050	0.0%
46	Beach Expense	41,301	13,835	13,835	0.0%
47	Beach Personnel - Director	9,285	9,588	9,588	0.0%
48	Groundskeeping Personnel	26,670	27,537	28,157	2.3%
	Total Parks & Recreation	95,291	69,010	69,630	-0.9%

**Historical Commission**

49	Expenses	45	100	100	0.0%
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<b>TOTAL CULTURE AND RECREATION</b>	<b>493,718</b>	<b>583,310</b>	<b>598,025</b>	<b>2.5%</b>
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**RECURRING CAPITAL EXPENDITURES**

50	Police Cruiser	25,000	27,000	27,000	0.0%
51	Public Works Equipment	64,615	70,000	70,000	0.0%
52	Technology	11,980	15,000	15,000	0.0%
	<b>TOTAL RECURRING CAPITAL EXP.</b>	<b>101,595</b>	<b>112,000</b>	<b>112,000</b>	<b>0.0%</b>

**INSURANCE AND FRINGES**

**Property/Liability/Self-Insurance**

53	Insurance	126,486	135,000	142,500	5.6%
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**Employee Benefits**

	Worcester Regional Retirement	408,714	450,100	483,000	7.3%
	Workers' Compensation Insurance	67,314	61,500	64,600	5.0%
	Unemployment Insurance	6,581	15,000	20,000	33.3%
	Medicare	141,465	143,000	155,000	8.4%
	Medical Insurance	1,481,499	1,837,076	1,930,600	5.1%
	Life Insurance	4,721	5,600	5,900	5.4%
	Deferred Compensation	10,078	12,000	12,000	0.0%
	Disability Insurance	15,554	18,650	20,000	7.2%
	Benefits Administration	1,000	2,000	7,000	250.0%
54	Total Employee Benefits	2,136,926	2,544,926	2,698,100	6.0%

<b>TOTAL INSURANCE AND FRINGES</b>	<b>2,263,412</b>	<b>2,679,926</b>	<b>2,840,600</b>	<b>6.0%</b>
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<b>TOTAL OPERATING BEFORE DEBT</b>	<b>16,351,192</b>	<b>17,817,193</b>	<b>18,853,809</b>	<b>5.8%</b>
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Town of Harvard Omnibus Budget - Fiscal Year 2009

Line #	Department/Account	Actual FY2007	Budgeted FY2008	Recommended FY2009	Percent Change
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**NON-EXCLUDED DEBT**

**Debt Expense**

55	Tax Anticipation Borrowing/ Cost	0	0	500	100.0%
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**Permanent Debt**

56	HES Roof (2000) Principal	2,000	2,000	3,000	50.0%
57	HES Roof (2000) Interest	440	341	218	-36.1%
	Total Payments	2,440	2,341	3,218	37.5%

<b>TOTAL NON-EXCLUDED DEBT</b>	2,440	2,341	3,718	58.8%
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<b>TOTAL OPERATING AFTER NON-EXCLUDED DEBT</b>	16,353,632	17,819,534	18,857,527	5.8%
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**EXCLUDED DEBT**

**Permanent Debt**

58	Public Safety Building (2000) Principal	135,000	135,000	135,000	0.0%
59	Public Safety Building (2000) Interest	99,064	92,415	85,766	-7.2%
60	Public Safety Bld Land (2000) Principal	30,000	30,000	30,000	0.0%
61	Public Safety Bld Land (2000) Interest	7,088	5,610	4,133	-26.3%
62	Public Safety Bld Plan (2000) Principal	10,000	10,000	10,000	0.0%
63	Public Safety Bld Plan (2000) Interest	1,956	1,464	971	-33.7%
64	Tripp Land (2000) Principal	25,000	25,000	25,000	0.0%
65	Tripp Land (2000) Interest	4,281	3,050	1,819	-40.4%
66	Vesenska Land (2000) Principal	20,000	20,000	20,000	0.0%
67	Vesenska Land (2000) Interest	4,400	3,415	2,430	-28.8%
68	HES Lighting (2000) Principal	3,000	3,000	2,000	-33.3%
69	HES Lighting (2000) Interest	417	269	146	-45.7%
70	Bromfield School (2004) Principal	320,000	320,000	320,000	0.0%
71	Bromfield School (2004) Interest	217,835	207,435	197,035	-5.0%
72	Library (2004) Principal	135,000	135,000	135,000	0.0%
73	Library (2004) Interest	91,241	86,854	82,466	-5.1%
74	School Roof Repairs Principal	0	125,000	125,000	0.0%
75	School Roof Repairs Interest/(Premium)	0	78,401	44,251	-43.6%
	Total Payments	1,104,282	1,281,913	1,221,017	-4.8%

**Temporary Debt**

	Bromfield School (1999-2004) Interest	74,706	0	0	
76	Total Payments	74,706	0	0	0.0%

<b>TOTAL EXCLUDED DEBT</b>	1,178,988	1,281,913	1,221,017	-4.8%
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<b>GRAND TOTAL OMNIBUS BUDGET</b>	17,532,620	19,101,447	20,078,544	5.1%
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## **ARTICLE 5: COUNCIL ON AGING – ADDITIONAL HOURS**

To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to increase the work hours of the Council on Aging Director from the current 30 hours per week to 40 hours per week, contingent upon the passage of a Proposition Two and One-Half Levy Limit Override referendum ballot question (Question #1) at the Annual Town Election to be held on April 1, 2008, or pass any vote or votes in relation thereto.

(Inserted by Board of Selectmen)

On a motion by Lucy Wallace, 18 Orchard Hill, Board of Selectmen, and seconded,

Voted majority yes (6 no), that the Town vote to raise and appropriate the sum of \$12,505. to increase the work hours of the Council on Aging Director from the current 30 hours per week to 40 hours per week, contingent upon the passage of a Proposition Two and One-Half Levy Limit Override referendum ballot question (Question #1) at the Annual Town Election to be held on April 1, 2008.

## **ARTICLE 6: HARVARD PUBLIC LIBRARY – SUBSTITUTE COVERAGE**

To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to allow for substitute coverage and provide for after school monitors, contingent upon the passage of a Proposition Two and One-Half Levy Limit Override referendum ballot question (Question #1) at the Annual Town Election to be held on April 1, 2008, or pass any vote or votes in relation thereto.

(Inserted by Board of Library Trustees)

On a motion by Ginger Kendall, 16 Orchard Hill, Library Trustee, and seconded,

Voted majority yes (28 no), that the Town vote to raise and appropriate the sum of \$15,715. to allow for substitute coverage and provide for after school monitors, contingent upon the passage of a Proposition Two and One-Half Levy Limit Override referendum ballot question (Question #1) at the Annual Town Election to be held on April 1, 2008.

## **ARTICLE 7: HARVARD SCHOOLS – PERSONNEL COSTS AND BOOKS**

To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to fund an additional special education position, benefits for that position, and textbooks, contingent upon the passage of a Proposition Two and One-Half Levy Limit Override referendum ballot question (Question #1) at the Annual Town Election to be held on April 1, 2008, or pass any vote or votes in relation thereto.

(Inserted by School Committee)

On a motion by Willie Wickman, 27 Willow Road, School Committee, and seconded,

Voted majority yes (47 no), that the Town vote to raise and appropriate the sum of \$73,780. to fund an additional special education position, benefits for that position, and textbooks, contingent upon the passage of a Proposition Two and One-Half Levy Limit Override referendum ballot question (Question #1) at the Annual Town Election to be held on April 1, 2008.



## **ARTICLE 8: RESERVE FUND – FISCAL YEAR 2009**

To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to be placed in the Reserve Fund Account for unforeseen and extraordinary expenses for the ensuing fiscal year, or pass any vote or votes in relation thereto.

(Inserted by Finance Committee)

On a motion by Bob Thurston, 149 Bolton Road, Finance Committee, and seconded,

Voted majority yes (6 no), that the Town vote to raise and appropriate the sum of \$350,000. to be placed in the Reserve Fund Account for unforeseen and extraordinary expenses for the ensuing fiscal year.

## **ARTICLE 9: INSTALL FIRE HYDRANT ON LOWER COMMON**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be expended by the Director of Public Works Water Commissioners, with the approval of the Board of Selectmen, to purchase and install a fire hydrant on the lower Town Common, with unexpended funds as of June 30, 2009 being returned to their funding source, or pass any vote or votes in relation thereto.

(Inserted by Board of Selectmen)

On a motion by Tim Clark, 114 Bolton Road, Board of Selectmen, and seconded,

Voted majority yes (3 no), that the Town vote to raise and appropriate the sum of \$20,000. to be expended by the Director of Public Works and the Board of Water Commissioners, with the approval of the Board of Selectmen, to replace the existing water main located between the Common and Massachusetts Avenue, with unexpended funds as of June 30, 2009 being returned to their funding source.

## **ARTICLE 10: PURCHASE FIRE CHIEF'S VEHICLE**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be expended by the Fire Chief, with the approval of the Board of Selectmen, to purchase a new Fire Chief's Vehicle, and to authorize the sale or trade of existing equipment, with unexpended funds as of June 30, 2009 being returned to their funding source, or pass any vote or votes in relation thereto.

(Inserted by Board of Selectmen)

On a motion by Tim Clark, 114 Bolton Road, Board of Selectmen, and seconded,

Voted majority yes (2 no), that the Town vote to raise and appropriate the sum of \$35,000. to be expended by the Fire Chief, with the approval of the Board of Selectmen, to purchase a new Fire Chief's vehicle, and to authorize the sale or trade of existing equipment, with unexpended funds as of June 30, 2009 being returned to their funding source.

## **ARTICLE 11: TOWN CLERK - BALLOT BOX REPLACEMENT**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be expended by the Town Clerk, to purchase a new ballot box, with unexpended funds as of June 30, 2009 being returned to their funding source, or pass any vote or votes in relation thereto. (Inserted by Town Clerk)

On a motion by Janet Vellante, 83 Ann Lees Road, Town Clerk, and seconded,

Voted majority yes (2 no), that the Town vote to raise and appropriate the sum of \$7,000. to be expended by the Town Clerk, to purchase a new ballot box, with unexpended funds as of June 30, 2009 being returned to their funding source.

## **ARTICLE 12: GASB 45 OPEB ACTUARIAL VALUATION**

To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to conduct the required GASB 45 Other Post Employment Benefits (OPEB) actuarial valuation, with unexpended funds as of June 30, 2009 being returned to their funding source, or pass any vote or votes in relation thereto.

(Inserted by Board of Selectmen)

On a motion by Bob Eubank, 16 Old Schoolhouse Road, Board of Selectmen, and seconded,

Voted majority yes (1 no), that the Town vote to raise and appropriate the sum of \$12,000. to conduct the required GASB 45 Other Post Employment Benefits (OPEB) actuarial valuation, with unexpended funds as of June 30, 2009 being returned to their funding source.

## **ARTICLE 13: BORROWING – NON EXCLUDED DEBT**

To see if the Town will vote to authorize the borrowing of a sum of money, as non-excluded debt, and to transfer the unexpended portion of a prior debt issuance authorized under Article 16 of the March 27, 1999 Annual Town Meeting to fund various capital expenditures or pass any vote or votes in relation thereto.

(Inserted by Board of Selectmen)

(2/3 vote required)

Lucy Wallace, 18 Orchard Hill, Board of Selectmen, made the following motion which was seconded,

I move that the Town vote to authorize the borrowing of the sum of money up to \$500,000., as non-excluded debt, and to transfer the unexpended portion of a prior debt issuance authorized under Article 16 of the March 27, 1999 Annual Town Meeting to fund the following capital items and associated approximate costs (and borrowing costs):

DPW Garage Floor	\$ 48,000
DPW Transfer Station Electrical Upgrade	25,000
DPW Salt Shed Repairs	8,000
DPW Heating System	25,000
DPW Hydraulic Lift	39,000
DPW Floor Drains	15,000
DPW Building Addition	<u>120,000</u>

Subtotal	\$280,000
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HES Ceiling Fans	25,000
Bromfield Classroom Renovation	25,000
Bromfield Boiler	<u>140,000</u>

Subtotal	\$190,000
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The following motion was made by Bill Salter, 3 Elm Street, and seconded,

I move that the \$25,000 for the ceiling fans in HES be removed from the expenditures to be covered by that article, making the total expenditures \$475,000.

The Capital Planning Committee did not accept the amendment.

A motion made by Bob Lerner, 101 West Bare Hill Road, to move the question for the motion was seconded, and voted majority yes, (37 no).

Voted majority **NO** (43 yes), that the \$25,000 for the ceiling fans in HES be removed from the expenditures to be covered by that article, making the total expenditures \$475,000.

A motion made by Bob Lerner, 101 West Bare Hill Road, to move the question [main motion], was seconded, and voted majority yes, (5 no).

Voted 156 yes, 169 no [does **NOT** pass] that the Town vote to authorize the borrowing of the sum of money up to \$500,000., as non-excluded debt, and to transfer the unexpended portion of a prior debt issuance authorized under Article 16 of the March 27, 1999 Annual Town Meeting to fund the following capital items and associated approximate costs (and borrowing costs):

DPW Garage Floor	\$ 48,000
DPW Transfer Station Electrical Upgrade	25,000
DPW Salt Shed Repairs	8,000
DPW Heating System	25,000
DPW Hydraulic Lift	39,000
DPW Floor Drains	15,000
DPW Building Addition	<u>120,000</u>
Subtotal	\$280,000

HES Ceiling Fans	25,000
Bromfield Classroom Renovation	25,000
Bromfield Boiler	<u>140,000</u>
Subtotal	\$190,000

A motion by Bob Eubank, 16 Old Schoolhouse Road, Board of Selectmen, to take Article 32 before the lunch break was seconded, and voted unanimously yes, to advance the article.  
[See Article 32 in numerical order of articles.]

## ARTICLE 14: MUNICIPAL SEWER - ANALYSIS

To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money not to exceed \$40,000 to be expended by the Board of Selectmen to:

- 1) Contract for and oversee professional services associated with design, feasibility and cost analysis related to the construction of a sewer system or other appropriate septic solutions necessary to serve the needs of the Town,
- 2) Inform the Town in public forums and by other means, of the design considerations and anticipated capital and operating costs of building a municipal sewer system or other appropriate septic solutions,
- 3) Investigate the cost impact to the Town and feasibility of sharing capital and operating expenses among additional users,
- 4) Develop a detailed financial model of how said shared use could be structured, and
- 5) Make a report thereof and seek a resolution of the sewer question at the next regular or special town meeting,

with unexpended funds returning to their funding source no later than June 30, 2009 or pass any vote or votes in relation thereto.

(Inserted by Board of Selectmen)

(2/3 voted required)

On a motion by Tim Clark, 114 Bolton Road, Board of Selectmen, and seconded,

Voted greater than 2/3rds yes (2 no), that the Town vote to transfer from the stabilization fund the sum of \$9,500. to be expended by the Board of Selectmen to:

- 1) Contract for and oversee professional services associated with design, feasibility and cost analysis related to the construction of a sewer system or other appropriate septic solutions necessary to serve the needs of the Town,
- 2) Inform the Town in public forums and by other means, of the design considerations and anticipated capital and operating costs of building a municipal sewer system or other appropriate septic solutions,
- 3) Investigate the cost impact to the Town and feasibility of sharing capital and operating expenses among additional users,
- 4) Develop a detailed financial model of how said shared use could be structured, and
- 5) Place a warrant article for a resolution of the Town Center sewer question on the warrant of the next regular or special town meeting,

with unexpended funds returning to their funding source no later than June 30, 2009.

## **ARTICLE 15: RECEIPTS RESERVED FOR APPROPRIATION – AMBULANCE**

To see if the Town will vote to establish an account in accordance with Massachusetts General Laws Chapter 40, Section 5F for the purpose of providing a receipts reserved for appropriation account for ambulance service charges receipts with the first \$12,660.00 of such receipts being used to fund the increase in their portion of the Fiscal Year 2009 Budget, or pass any vote or votes in relation thereto.

(Inserted by Board of Selectmen)

On a motion by Bob Eubank, 16 Old Schoolhouse Road, Board of Selectmen, and seconded

Voted unanimously yes that the Town vote to establish an account in accordance with Massachusetts General Laws Chapter 40, Section 5F for the purpose of providing a receipts reserved

for appropriation account for ambulance service charges receipts with the first \$12,660 of such receipts being used to fund the increase in their portion of the Fiscal Year 2009 Budget.

#### **ARTICLE 16: COMMUNITY PRESERVATION COMMITTEE REPORT**

To see if the Town will vote to hear the report and recommendations of the Community Preservation Committee on the Fiscal Year 2009 Community Preservation Budget, or pass any vote or votes in relation thereto.

(Inserted by Community Preservation Committee)

On a motion by Donald Boyce, 310 Stow Road, Community Preservation Committee, and seconded,

Voted unanimously yes that the Town vote to hear the report and recommendations of the Community Preservation Committee on the Fiscal Year 2009 Community Preservation Budget.

#### **ARTICLE 17: TRANSFER FUNDS FROM COMMUNITY PRESERVATION FUND HISTORIC RESERVES TO COUNCIL ON AGING**

To see if the Town will vote to appropriate and transfer from Community Preservation Fund Historic Reserves the sum of \$20,000 to be expended by the Council on Aging, with Harvard Historical Commission oversight, for the scraping and painting of the trim of the Hildreth House, with unexpended funds as of June 30, 2009 being returned to their funding source, or pass any vote or votes in relation thereto.

(Inserted by Council on Aging and Community Preservation Committee)

On a motion by Mark Cooper, 103 Bolton Road, Community Preservation Committee, and seconded,

Voted majority yes (1 no), that the Town vote to appropriate and transfer from Community Preservation Fund Historic Reserves the sum of \$20,000. to be expended by the Council on Aging, with Harvard Historical Commission oversight, for the scraping and painting of the trim of the Hildreth House, with unexpended funds as of June 30, 2009 being returned to their funding source.

#### **ARTICLE 18: SHAKER HERB DRYING HOUSE - DOORS**

To see if the Town will vote to appropriate and transfer from Community Preservation Fund Historic Reserves the sum of \$3,000 to be expended by the Harvard Historical Commission for the restoration of two doors on the Shaker Herb Drying House with unexpended funds as of June 30, 2009 being returned to their funding source, or pass any vote or votes in relation thereto.

(Inserted by Historical Commission and Community Preservation Committee)

On a motion by Ron Ricci, 19 East Bare Hill Road, Community Preservation Committee, and seconded,

Voted majority yes (1 no), that the Town vote to appropriate and transfer from Community Preservation Fund Historic Reserves the sum of \$3,000. to be expended by the Harvard Historical

Commission for the restoration of two doors on the Shaker Herb Drying House with unexpended funds as of June 30, 2009 being returned to their funding source.

#### **ARTICLE 19: RESTORATION OF MASSACHUSETTS AVENUE STONE WALL**

To see if the Town will vote to appropriate and transfer from Community Preservation Fund Historic Reserves the sum of \$5,000 to be expended by the Board of Selectmen, with oversight by the Harvard Historical Commission, for the restoration of three areas of the Mass Avenue stone wall with unexpended funds as of June 30, 2009 being returned to their funding source, or pass any vote or votes in relation thereto.

(Inserted by Board of Selectmen and Community Preservation Committee)

On a motion by Steve Rowse, 214 Old Littleton Road, Community Preservation Committee, and seconded,

Voted majority yes (1 no), that the Town vote to appropriate and transfer from Community Preservation Fund Historic Reserves the sum of \$5,000. to be expended by the Board of Selectmen, with oversight by the Harvard Historical Commission, for the restoration of three areas of the Massachusetts Avenue stone wall with unexpended funds as of June 30, 2009 being returned to their funding source.

#### **ARTICLE 20: COMMUNITY PRESERVATION FUND HISTORIC RESERVES**

To see if the Town will vote to appropriate and transfer from Fiscal Year 2009 Community Preservation Revenues the sum of \$30,250 to be placed in the Community Preservation Fund Historic Reserves, or pass any vote or votes in relation thereto.

(Inserted by Community Preservation Committee)

On a motion by Deborah Thomson, 130 Poor Farm Road, Community Preservation Committee, and seconded,

Voted majority yes (1 no), that the Town vote to appropriate and transfer from Fiscal Year 2009 Community Preservation Revenues the sum of \$24,250. to be placed in the Community Preservation Fund Historic Reserves.

#### **ARTICLE 21: CONSERVATION FUND**

To see if the Town will vote to appropriate and transfer from Fiscal Year 2009 Community Preservation Revenues the sum of \$150,000 to be placed in the Conservation Fund, or pass any vote or votes in relation thereto.

(Inserted by Conservation Commission and Community Preservation Committee)

On a motion by Jonathan Feist, 82 Shaker Road, Community Preservation Committee, and seconded,

Voted majority yes (1 no), that the Town vote to appropriate and transfer from Fiscal Year 2009 Community Preservation Revenues the sum of \$150,000 to the Conservation Fund.

## ARTICLE 22: HARVARD MUNICIPAL AFFORDABLE HOUSING TRUST FUND

To see if the Town will vote to appropriate and transfer from a) Community Preservation Fund Unallocated Reserves the sum of \$100,000; and b) Fiscal Year 2009 Community Preservation Revenues the sum of \$50,000 to be placed in the Harvard Municipal Affordable Housing Trust Fund, or pass any vote or votes in relation thereto.

(Inserted by Harvard Municipal Affordable Housing Trust and Community Preservation Committee)

On a motion by Donald Boyce, 310 Stow Road, Community Preservation Committee, and seconded,

Voted majority yes (43 no), that the Town appropriate and transfer from a) Community Preservation Fund Unallocated Reserves the sum of \$80,750; b) Housing Reserves the sum of \$45,000; and c) Fiscal Year 2009 Community Preservation Revenues the sum of \$24,250 to be placed in the Harvard Municipal Affordable Housing Trust Fund.

*The following article was moderated by Tom Daniells, 141 West Bare Hill Road.*

## ARTICLE 23: APPOINTMENT OF FINANCE COMMITTEE

To see if the Town will vote to amend Chapter 36, of the Code of the Town of Harvard by making the following revisions thereto in order to change the process by which the members of the Town's Finance Committee are appointed and provide for the addition of associate members:

[Key to Revisions: ~~strikethrough~~ denotes deletions; *italics* denotes additions]

### §36-1 Membership

The Finance Committee shall consist of seven voters, no one of whom shall be a Town officer elected by ballot or an appointed officer or employee receiving a salary, who shall perform their duties without salary or compensation. ~~The two new members, in addition, in addition to those now serving shall be appointed by the moderator, following the effective date of this bylaw, one for two years and one for three years. Each year thereafter, including the year of adoption, the Moderator shall appoint members of the Finance Committee according to the expiration of their respective terms.~~ *Members shall be appointed by the Moderator to staggered three-year terms. The Moderator shall exercise due care in the process of selecting members to ensure that the Committee represents a cross section of the Town as a whole.*

### §36-4 Vacancies and Reappointment

Upon the occurrence of any vacancy or conclusion of a given term, ~~the Moderator shall appoint a successor who shall serve during said unexpired terms. The Moderator shall notify the Board of Selectmen will publicize the opening and invite candidates to submit a letter of interest and qualifications to the Town Administrator. The Moderator shall present the candidates at a meeting of the Board of Selectmen allowing time for public participation during the meeting. The Moderator shall make the appointment no later than sixty days after public notice of the vacancy or conclusion of a given term.~~

### §36-5 Associate Members

*The Moderator shall appoint two associate members to the Finance Committee who shall participate in the Finance Committee's duties and functions but without authority to vote. The associate members shall serve one-year terms. Candidates for associate membership shall adhere to the same appointment process as set forth in §36-4, and may apply for reappointment to another one year term.*

or pass any vote or votes in relation thereto.

(Inserted by Board of Selectmen)

The following motion was made by Lucy Wallace, 18 Orchard Hill, Board of Selectmen, and seconded,

I move that the Town vote to amend Chapter 36, of the Code of the Town of Harvard by making the following revisions thereto in order to change the process by which the members of the Town's Finance Committee are appointed and provide for the addition of associate members as printed in the FinCom Report on page 37 and 38.

A motion made by Barbara Brady, 316 Stow Road, to amend the last sentence to read "...subsequent one year term(s)." was seconded, and accepted by the Finance Committee Selection Study Committee.

Voted majority yes (2 no), that the Town vote to amend Chapter 36, of the Code of the Town of Harvard by making the following revisions thereto in order to change the process by which the members of the Town's Finance Committee are appointed and provide for the addition of associate members:

**[Key to Revisions: ~~strikethrough~~ denotes deletions; *italics* denotes additions]**

### **§36-1 Membership**

The Finance Committee shall consist of seven voters, no one of whom shall be a Town officer elected by ballot or an appointed officer or employee receiving a salary, who shall perform their duties without salary or compensation. ~~The two new members, in addition, in addition to those now serving shall be appointed by the moderator, following the effective date of this bylaw, one for two years and one for three years. Each year thereafter, including the year of adoption, the Moderator shall appoint members of the Finance Committee according to the expiration of their respective terms. Members shall be appointed by the Moderator to staggered three-year terms. The Moderator shall exercise due care in the process of selecting members to ensure that the Committee represents a cross section of the Town as a whole.~~

### **§36-4 Vacancies and Reappointment**

~~Upon the occurrence of any vacancy or conclusion of a given term, the Moderator shall appoint a successor who shall serve during said unexpired terms. The Moderator shall notify the Board of Selectmen will publicize the opening and invite candidates to submit a letter of interest and qualifications to the Town Administrator. The Moderator shall present the candidates at a meeting of the Board of Selectmen allowing time for public participation during the meeting. The Moderator shall make the appointment no later than sixty days after public notice of the vacancy or conclusion of a given term.~~

### **§36-5 Associate Members**



*The Moderator shall appoint two associate members to the Finance Committee who shall participate in the Finance Committee's duties and functions but without authority to vote. The associate members shall serve one-year terms. Candidates for associate membership shall adhere to the same appointment process as set forth in §36-4, and may apply for reappointment to subsequent one year term(s).*

Approved by the Attorney General on June 2, 2008, and effective on posting date of June 4, 2008.

## **ARTICLE 24: SENIOR RENTAL HOUSING PROJECT**

To see if the Town will vote to express its desire to pursue the development of a senior rental housing project on Town-owned property at the Hildreth House, incorporating affordable housing units and, potentially, market- rate units, which preserves and utilizes the existing historic structure as common activity area for the development and the use and occupancy by the Council on Aging and authorize and encourage the Housing Authority to explore the feasibility of and seek funding sources for this development, with any development or disposition of the site subject to future town meeting approval, or pass any vote or votes in relation thereto.

(Inserted by Harvard Housing Authority)

On a motion by Scott Hayward, 5 Elm Street, Harvard Housing Authority, and seconded,

Voted majority yes (35 no), that the Town vote to express its desire to pursue the development of a senior rental housing project on Town-owned property at the Hildreth House, incorporating affordable housing units and, potentially, market- rate units, which preserves and utilizes the existing historic structure as common activity area for the development and the use and occupancy by the Council on Aging and authorize and encourage the Housing Authority to explore the feasibility of and seek funding sources for this development, with any development or disposition of the site subject to future town meeting approval.

## **ARTICLE 25: PROTECTIVE BYLAW AMENDMENT RE: MUSEUMS**

To see if the Town will vote to amend the Protective (Zoning) Bylaw by:

1.) **Adding to §125-2 (Definitions)** immediately after the definition of "MULTIPLE RESIDENCE" and before the definition of "OPEN LAND" the following definition of the term "MUSEUM":

"MUSEUM -- a building or institution owned and operated by a non profit corporation, or the Town of Harvard, in the service of society and its development, and open to the public, which has as its fundamental activities to acquire, conserve, research and exhibit, for the purpose of study and enjoyment, material evidence of people and their environment, especially objects of artistic, historical, or scientific importance and value."; and

2.) Adding to §125-16 (Institutional Uses) the following provisions (indicated in underlining):

**§ 125-16. Institutional uses.** [Added 3-7-1970 ATM by Art. 46; amended 3-6-1971 ATM by Art. 34; 3-3-1973 ATM by Arts. 35 and 36; 3-25-1978 ATM by Art. 23].

(See the Zoning Act, Section 3). Development is subject to § 125-39, Site standards, except for ways and for emergency access lanes for a fire, police, or other emergency service station. [Amended 11-30-1999 STM by Art. 12].

- A. Parks, conservation, water supply areas, or other open space.
- B. Church or other religious purpose.
- C. Educational purposes on land owned or leased by the Commonwealth or its agencies, subdivisions or bodies politic, or by a religious sect or denomination, or by a nonprofit educational corporation.
- D. Town Uses, including: Way, as provided in § 125-41I, Off-site signs on Town ways; Town library, Town museum, Town office or Town hall; or Town protective services; other use by the Town of Harvard by special permit (see § 125-46, Special permits) authorized by the Board of Selectmen.
- E. Public service corporation with no service yard or garage, subject to special permit (see § 125-46, Special permits) authorized by the Board of Appeals, except for a corporation or other business enterprise which provides wireless communications services to the public. [Amended 6-19-1997 STM by Art. 6].
- F. Charitable institution, or a social and recreation club not including living quarters, tax exempt under the U.S. Internal Revenue Code, subject to special permit (see § 125-46, Special permits) authorized by the Board of Appeals.
- G. Burial places or cemeteries on and under land owned by religious institutions, the Town or a cemetery corporation. [Added 3-29-2003 ATM by Art. 35].
- H. Museums, as defined in Section 125-2, with the following provisions:
  - a. The lot occupied by a museum must have a minimum area of 2.5 acres and access frontage of at least 180 feet.
  - b. Museums may have a permanent on-site eating establishment and/or an on-site social function facility, provided that they have obtained the required permits and licenses from the Board of Selectmen and Board of Health and comply with all provisions and conditions of such permits and licenses.
  - c. The seating capacity of such a permanent on-site eating establishment shall be limited to 100; the seating capacity of such an on-site social function facility shall be limited to 180.
  - d. Such an on-site eating establishment and/or social function facility shall serve to fund the museum's operations.
  - e. If alcoholic beverages shall be served or sold in any such on-site eating establishment or social function facility permitted by subparagraphs b and c above,

then the establishment or facility must be setback by at least 500 feet from any off-site building used for residential purposes, except for accessory structures without living quarters.

or pass any vote or votes in relation thereto.

(Inserted by Planning Board)

(2/3 vote required)

The following motion was made by Mary Essary, 239 Stow Road, Planning Board, and seconded,

I move that the Town vote to amend the Protective (Zoning) Bylaw according to the text in the FinCom Handbook on page 38 and page 39.

The following motion was made by Bill Marinelli, 50 Stow Road, and seconded,

At the end of Section H. d. add the following sentence at the end:

“Each museum shall provide a financial statement to the Board of Selectmen demonstrating compliance with this provision annually, within 90 days of the close of its fiscal year.”

The Planning Board accepted the amendment.

Bruce Nickerson, 212 Stow Road, made a motion to delete the “friendly” amendment. It was seconded, and voted majority yes to delete it.

Voted greater than two thirds yes (14 no), as follows:

1.) **Adding to §125-2 (Definitions)** immediately after the definition of “MULTIPLE RESIDENCE” and before the definition of “OPEN LAND” the following definition of the term “MUSEUM”:

“MUSEUM -- a building or institution owned and operated by a non profit corporation, or the Town of Harvard, in the service of society and its development, and open to the public, which has as its fundamental activities to acquire, conserve, research and exhibit, for the purpose of study and enjoyment, material evidence of people and their environment, especially objects of artistic, historical, or scientific importance and value.”; and

2.) Adding to §125-16 (Institutional Uses) the following provisions (indicated in underlining):

**§ 125-16. Institutional uses. [Added 3-7-1970 ATM by Art. 46; amended 3-6-1971 ATM by Art. 34; 3-3-1973 ATM by Arts. 35 and 36; 3-25-1978 ATM by Art. 23].**

(See the Zoning Act, Section 3). Development is subject to § 125-39, Site standards, except for ways and for emergency access lanes for a fire, police, or other emergency service station. [Amended 11-30-1999 STM by Art. 12].

A. Parks, conservation, water supply areas, or other open space.

B. Church or other religious purpose.

C. Educational purposes on land owned or leased by the Commonwealth or its agencies, subdivisions or bodies politic, or by a religious sect or denomination, or by a nonprofit educational corporation.

D. Town Uses, including: Way, as provided in § 125-41I, Off-site signs on Town ways; Town library, Town museum, Town office or Town hall; or Town protective services; other use by the Town of Harvard by special permit (see § 125-46, Special permits) authorized by the Board of Selectmen.

E. Public service corporation with no service yard or garage, subject to special permit (see § 125-46, Special permits) authorized by the Board of Appeals, except for a corporation or other business enterprise which provides wireless communications services to the public. [Amended 6-19-1997 STM by Art. 6].

F. Charitable institution, or a social and recreation club not including living quarters, tax exempt under the U.S. Internal Revenue Code, subject to special permit (see § 125-46, Special permits) authorized by the Board of Appeals.

G. Burial places or cemeteries on and under land owned by religious institutions, the Town or a cemetery corporation. [Added 3-29-2003 ATM by Art. 35].

H. Museums, as defined in Section 125-2, with the following provisions:

- a. The lot occupied by a museum must have a minimum area of 2.5 acres and access frontage of at least 180 feet.
- b. Museums may have a permanent on-site eating establishment and/or an on-site social function facility, provided that they have obtained the required permits and licenses from the Board of Selectmen and Board of Health and comply with all provisions and conditions of such permits and licenses.
- c. The seating capacity of such a permanent on-site eating establishment shall be limited to 100; the seating capacity of such an on-site social function facility shall be limited to 180.
- d. Such an on-site eating establishment and/or social function facility shall serve to fund the museum's operations.
- e. If alcoholic beverages shall be served or sold in any such on-site eating establishment or social function facility permitted by subparagraphs b and c above, then the establishment or facility must be setback by at least 500 feet from any off-site building used for residential purposes, except for accessory structures without living quarters.

The Planning Board made a verbal presentation in support of this article.

Approved by the Attorney General on June 2, 2008.

## ARTICLE 26: AMEND PROTECTIVE BYLAW – LIGHTING

To see if the Town will vote to amend the Protective Bylaw, Chapter 125 of the Code of the Town of Harvard, by making the following revisions to § 125-40: .

[Key to revisions: underlining denotes additions; ~~strike through~~ denotes deletions]

### HARVARD PROTECTIVE BYLAW CHAPTER 125-40 LIGHTING

§ 125-40. Lighting. [Added 3-27-1976 ATM by Art. 28; amended 3-26-1983 ATM by Art. 27; 4-5-1997 ATM by Art. 43]

A. It is the purpose and intent of this Section to reduce light pollution, light trespass, prevent unnecessary sky glow and other glare in order to preserve and enhance the natural, scenic and aesthetic character and historical environment, and to preserve the night sky as a natural resource to enhance nighttime enjoyment of property within the Town of Harvard. ~~particularly that interfering with astronomical research.~~ Any outdoor lighting fixture ~~newly installed or replaced~~ shall be shielded from above in such a manner that:

- (1) The edge of the shield is below the light source, all outdoor lighting fixtures shall be full cutoff fixtures; and
- (2) Except for streetlights, direct rays from the light source are confined to the property boundaries.

B. The following light sources are prohibited: ~~Metal halide lamps shall not be used.~~

- (1) Neon lights
- (2) metal halide, mercury vapor and quartz lamps

C. ~~Single-family +~~ Residential lighting, customary holiday lighting, and lamps of low luminosity and low intensity serving primarily as markers or as low-level illumination for entrances and exits or similar use need not be shielded. Requirements for shielding, filtering, and type of light need not be met for emergency lighting required by a public agency in the performance of its duties.

D. Outdoor lighting shall not be illuminated between 11p.m. and 6a.m. with the following exceptions: of substantially minimum intensity needed at the particular time; in particular, parking area lighting shall be reduced or eliminated outside business hours. ~~Preferred surfacing for lighted areas shall be of materials such as blacktop which reflect a relatively small fraction of incident light.~~

- (1) If the use is being operated, such as a business open to customers, or where employees are working or where an institution or place of public assembly is conducting activity, normal illumination shall be allowed during the activity and for not more than one half hour after the activity ceases.

(2) Low level lighting sufficient for the security of persons or property on the lot may be in operation between 11p.m. and 6a.m., provided the average illumination on the ground or on any vertical surface is not greater than 0.5 foot candles.

(3) Municipal street lighting, lights that control traffic or other lighting for public safety on Town street and ways.

E. For the purpose of these provisions, light source includes any refractor or globe.

or pass any vote or votes in relation thereto.

(Inserted by Planning Board)

(2/3 vote required)

The following motion was made by Joseph Sudol, 35 Lancaster County Road, Planning Board, and seconded,

I move that the Town vote to amend the Protective Bylaw, Chapter 125 of the Code of the Town of Harvard, by making the following revisions to § 125-40 – Lighting as printed in the handout for Article 26: Amend Protective Bylaw – Lighting.

Voted greater than two-thirds yes (28 no), that the Town vote to amend the Protective Bylaw, Chapter 125 of the Code of the Town of Harvard, by making the following revisions to § 125-40: .

[Key to revisions: underlining denotes additions; ~~strikethrough~~ denotes deletions]

## HARVARD PROTECTIVE BYLAW CHAPTER 125-40 LIGHTING

§ 125-40. Lighting. [Added 3-27-1976 ATM by Art. 28; amended 3-26-1983 ATM by Art. 27; 4-5-1997 ATM by Art. 43]

A. It is the purpose and intent of this Section to reduce light pollution, light trespass, prevent unnecessary sky glow and other glare in order to preserve and enhance the natural, scenic and aesthetic character and historical environment, and to preserve the night sky as a natural resource to enhance nighttime enjoyment of property within the Town of Harvard. ~~particularly that interfering with astronomical research.~~ Any outdoor lighting fixture newly installed or replaced shall be shielded from above in such a manner that:

(1) The edge of the shield is below the light source, all outdoor lighting fixtures shall be full cutoff fixtures; and

(2) Except for streetlights, direct rays from the light source are confined to the property boundaries.

B. The following light sources are prohibited: ~~Metal halide lamps shall not be used.~~

(1) Neon lights

(2) metal halide, mercury vapor and quartz lamps

C. ~~Single-family +~~ Residential lighting, customary holiday lighting, and lamps of low luminosity and low intensity serving primarily as markers or as low-level illumination for entrances and exits or similar use need not be shielded. Requirements for shielding, filtering, and type of light need not be met for emergency lighting required by a public agency in the performance of its duties.

D. Outdoor lighting shall not be illuminated between 11p.m. and 6a.m. with the following exceptions: of substantially minimum intensity needed at the particular time; in particular, parking area lighting shall be reduced or eliminated outside business hours. Preferred surfacing for lighted areas shall be of materials such as blacktop which reflect a relatively small fraction of incident light.

(1) If the use is being operated, such as a business open to customers, or where employees are working or where an institution or place of public assembly is conducting activity, normal illumination shall be allowed during the activity and for not more than one half hour after the activity ceases.

(2) Low level lighting sufficient for the security of persons or property on the lot may be in operation between 11p.m. and 6a.m., provided the average illumination on the ground or on any vertical surface is not greater than 0.5 foot candles.

(3) Municipal street lighting, lights that control traffic or other lighting for public safety on Town street and ways.

(4) Residential lighting and temporary decorative lighting such as holiday lighting.

E. For the purpose of these provisions, light source includes any refractor or globe.

The Planning Board made a verbal presentation in support of this article.

Approved by the Attorney General on June 2, 2008.

## ARTICLE 27: AMEND GENERAL BYLAWS – SCENIC ROADS

To see if the Town will vote to amend the Code of the Town of Harvard by deleting Chapter 90 (Scenic Roads) therefrom in its entirety and replacing it with the following new Chapter 90:

### Chapter 90 SCENIC ROADS

§90-1 Purpose and designation  
§90-2 Repair and maintenance  
§90-2 Definitions  
§90-3 Designated Scenic Roads  
§90-4 Applications & Fees  
§90-5 Appeals

§90-6 Enforcement  
§90-7 Invalidity

[HISTORY: Adopted by Annual Town Meeting of the Town of Harvard 3-30-1974 by Art. 33. Amendments noted where applicable.]

## GENERAL REFERENCES

Historical districts – See Ch. 48

Streets and sidewalks – See Ch. 96

Scenic roads Bylaw Rules – See Ch. XXX

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### §90-1 Purpose and designation

In order to preserve the qualities and character of the Town ways, the roads, streets and ways set forth in §90-3 below are designated as scenic roads under the provisions of Massachusetts General Laws Chapter 40, Section 15C.

A) The Town of Harvard adopts the provisions of Massachusetts General Laws Chapter 40, Section 15C, as amended, which provides, in part, that any repair, maintenance, reconstruction or paving work done with respect to any road, as defined in §90-2 of this Chapter, designated as a scenic road in §90-3 of this Chapter shall not involve or include the cutting or removal of trees, or the tearing down, destruction, or alteration of stone walls or portions of stone walls within the right of way of a designated scenic road, except with prior written consent of the Planning Board after a public hearing.

B) A scenic road consent is not required for the temporary removal and replacement of a stone wall at the same location with the same materials, but only if the Harvard Department of Public Works is notified before the work begins so that it can confirm that the wall is properly replaced.

C) The Planning Board shall consider, among other things, the public safety, scenic views, preservation of historic and regional characteristics, and preservation and enhancement of natural and aesthetic qualities of the environment.

D) After public notice and public hearing, the Planning Board may promulgate rules to accomplish the purposes of this bylaw, effective when voted and filed with the Town Clerk. Failure by the Planning Board to promulgate such rules or a legal declaration of their invalidity by a court of law shall not operate to suspend or invalidate the effect of this bylaw.

### §90-2 Repair and maintenance

Any repair, maintenance, reconstruction, or paving work done with respect to a scenic road shall not involve or include the cutting or removal of trees, or the tearing down or destruction of stone walls, or portions thereof except with the prior written consent of the Planning Board after a public hearing duly advertised. In granting or refusing such consent, the Planning Board shall consider, among other things, the public safety, scenic views, preservation of historic and regional characteristics, and preservation and enhancement of natural and aesthetic qualities of the environment. The Planning Board may adopt reasonable further standards relative to scenic roads not inconsistent with this bylaw and state law.

### §90-2 Definitions

The following definitions shall apply in the interpretation of this Bylaw.



**Cutting or Removal of Trees** - The removal of one or more trees, trimming of major branches, or cutting of roots sufficient in the Tree Warden's written opinion to cause eventual destruction of a tree. However, such cutting or removal shall not be construed to include clearing of nuisance growth, routine or emergency tree maintenance which removes only permanently diseased or damaged limbs, trunks or roots and dead whole trees, or thinning out of overcrowded trees as determined by the Tree Warden, but shall include such cutting or removal done in contemplation of, or following the repair, maintenance, reconstruction or paving work for a road.

**Repair, Maintenance or Reconstruction** - Any such work done within the right-of-way by any person or agency, public or private, including, but not necessarily limited to, any work on any portion of any right-of-way which was not physically commenced at the time the road was designated as a scenic road; and the construction of any new driveway or private way or the alteration of any existing driveway or private way in so far as such alteration take places within the right-of-way when such work involves the cutting down of trees or the destruction of stone walls.

**Right-of-way** - The area on and within the boundaries of the public way. If the boundaries are unknown, any affected trees or stone walls shall be presumed to be within the public right-of-way until shown to be otherwise.

**Road** - The entire right-of-way of a way used for vehicular travel and appurtenant structures and facilities including, but not limited to bridge structures, drainage systems, retaining walls, traffic control devices, sidewalks, pedestrian facilities, and the air space above them, but not intersecting streets or driveways.

**Tearing Down or Destruction of Stone Walls** - The defacement, removal, physical covering (other than naturally occurring plant covering) or rearrangement of a stone wall as defined herein. Temporary removal and replacement at the same location with the same materials is permitted without Planning Board consent, but only if the Harvard Department of Public Works is notified before the work begins so that it can confirm that the wall is properly replaced.

**Temporary Removal of Stone Walls** - The temporary removal and replacement at the same location with the same materials.

**Tree** - For the purposes of this Scenic Road Bylaw only, a living tree whose trunk has a diameter of one (1) and one-half (1.5) inches or more as measured one (1) foot from the ground. All trees so defined within the right-of-way of a designated scenic road or on the boundaries thereof shall be subject to this Bylaw. If, for whatever reason, it is uncertain as to whether a tree is within the right-of-way of a designated scenic road, it shall be presumed to be subject to the provisions of this Bylaw and the provisions of Massachusetts General Laws Chapter 40, Section 15C s until the contrary is shown. Nothing in this definition shall be construed to permit a person, other than the Tree Warden or his deputy, to trim, cut down or remove a public shade tree.

### **§90-3 Designated Scenic Roads**

Armstrong Road  
Bemis Road (Craggs Rd.)  
Blanchard Road

Old Post Road (Lovers Lane)  
Old Schoolhouse Road  
Old Shirley Road

Bolton Road	Pattee Road
Brown Road	Pinnacle Road
Cameron Road	Pond Road
Cleaves Hill Road	Poor Farm Road
Cross Road	Prospect Hill Road
Cruft Lane	St. John Road
East Bare Hill Road	Scott Road
Eldridge Road	Shaker Road
Elm Street	Sherry Road
Fairbanks Street	Slough Road
Finn Road	South Shaker Road
Green Hill Road	Still River Depot Road
Harvard Depot Road	Stow Road
Lancaster County Road	Tahanto Trail
Littleton County Road	Under Pin Hill Road
Littleton Road <b>[Added 3-26-1977 ATM by Art. 32]</b>	Warren Avenue
Madigan Lane	West Bare Hill Road
Mill Road	Westcott Road
Murray Lane	Whitney Lane
Oak Hill Road	Whitney Road
Old Boston Road	Woodchuck Hill Road
Old Littleton Road	
Old Mill Road	

#### **§90-4 Applications and Fees**

A. Written application shall be filed with the Planning Board to perform activities affecting areas protected by this Bylaw. The application shall include such information and plans as are deemed necessary by the Planning Board to describe proposed activities and their effects on the areas. No activities shall commence without receiving and complying with written consent issued pursuant to this bylaw.

B. At the time of an application, the applicant shall pay a filing fee as specified on the Scenic Road Consent Application.

C. The Planning Board may waive the filing fee and costs and expenses for an application filed by a government agency, the Town, or a non-governmental organization working the interest of the Town.

#### **§90-5 Appeals**

A decision of the Planning Board shall be reviewable in the Superior Court in accordance with Massachusetts General Laws Chapter 249, Section 4.

#### **§90-6 Enforcement**

This Bylaw shall be administered and enforced by the Planning Board, the Building Inspector, the Tree Warden, the Director of the Department of Public Works or others designated by the Town Administrator. Enforcing officials may issue a citation for the violation of this Bylaw and shall take appropriate action in the name of the Town of Harvard to prevent, correct, restrain or abate such violations. Violators shall be subject to a fine of \$100.00 per violation for the first offense, \$200.00 per violation for the second offense and \$300.00 per violation for the third and all subsequent offenses.

#### **§90-7 Invalidity**

The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof, nor shall it invalidate any permit, approval or decision, which previously has been issued.

Or pass any vote or votes in relation thereto.

(Inserted by Planning Board)

(2/3 vote required)

The following motion was made by Joseph Sudol, 35 Lancaster County Road, Planning Board, and seconded,

I move that the Town vote to amend the Code of the Town of Harvard by deleting Chapter 90 (Scenic Roads) therefrom in its entirety and replacing it with the following new Chapter 90 as shown in warrant Article 27 with the following correction:

Deletion of Section 90-2 Repair and Maintenance as it is included as a part of Section 90-2 Definitions.

Voted unanimously yes, that the Town vote to amend the Code of the Town of Harvard by deleting Chapter 90 (Scenic Roads) therefrom in its entirety and replacing it with the following new Chapter 90:

### **Chapter 90 SCENIC ROADS**

**§90-1 Purpose and designation**

**§90-2 Definitions**

**§90-3 Designated Scenic Roads**

**§90-4 Applications & Fees**

**§90-5 Appeals**

**§90-6 Enforcement**

**§90-7 Invalidity**

**[HISTORY: Adopted by Annual Town Meeting of the Town of Harvard 3-30-1974 by Art. 33. Amendments noted where applicable.]**

### **GENERAL REFERENCES**

**Historical districts – See Ch. 48**

**Scenic roads Bylaw Rules – See Ch. XXX**

**Streets and sidewalks – See Ch. 96**

## §90-1 Purpose and designation

In order to preserve the qualities and character of the Town ways, the roads, streets and ways set forth in §90-3 below are designated as scenic roads under the provisions of Massachusetts General Laws Chapter 40, Section 15C.

A) The Town of Harvard adopts the provisions of Massachusetts General Laws Chapter 40, Section 15C, as amended, which provides, in part, that any repair, maintenance, reconstruction or paving work done with respect to any road, as defined in §90-2 of this Chapter, designated as a scenic road in §90-3 of this Chapter shall not involve or include the cutting or removal of trees, or the tearing down, destruction, or alteration of stone walls or portions of stone walls within the right of way of a designated scenic road, except with prior written consent of the Planning Board after a public hearing.

B) A scenic road consent is not required for the temporary removal and replacement of a stone wall at the same location with the same materials, but only if the Harvard Department of Public Works is notified before the work begins so that it can confirm that the wall is properly replaced.

C) The Planning Board shall consider, among other things, the public safety, scenic views, preservation of historic and regional characteristics, and preservation and enhancement of natural and aesthetic qualities of the environment.

D) After public notice and public hearing, the Planning Board may promulgate rules to accomplish the purposes of this bylaw, effective when voted and filed with the Town Clerk. Failure by the Planning Board to promulgate such rules or a legal declaration of their invalidity by a court of law shall not operate to suspend or invalidate the effect of this bylaw.

## §90-2 Definitions

The following definitions shall apply in the interpretation of this Bylaw.

**Cutting or Removal of Trees** - The removal of one or more trees, trimming of major branches, or cutting of roots sufficient in the Tree Warden's written opinion to cause eventual destruction of a tree. However, such cutting or removal shall not be construed to include clearing of nuisance growth, routine or emergency tree maintenance which removes only permanently diseased or damaged limbs, trunks or roots and dead whole trees, or thinning out of overcrowded trees as determined by the Tree Warden, but shall include such cutting or removal done in contemplation of, or following the repair, maintenance, reconstruction or paving work for a road.

**Repair, Maintenance or Reconstruction** - Any such work done within the right-of-way by any person or agency, public or private, including, but not necessarily limited to, any work on any portion of any right-of-way which was not physically commenced at the time the road was designated as a scenic road; and the construction of any new driveway or private way or the alteration of any existing driveway or private way in so far as such alteration take places within the right-of-way when such work involves the cutting down of trees or the destruction of stone walls.

**Right-of-way** - The area on and within the boundaries of the public way. If the boundaries are unknown, any affected trees or stone walls shall be presumed to be within the public right-of-way until shown to be otherwise.

**Road** - The entire right-of-way of a way used for vehicular travel and appurtenant structures and facilities including, but not limited to bridge structures, drainage systems, retaining walls, traffic control

devices, sidewalks, pedestrian facilities, and the air space above them, but not intersecting streets or driveways.

**Tearing Down or Destruction of Stone Walls** - The defacement, removal, physical covering (other than naturally occurring plant covering) or rearrangement of a stone wall as defined herein. Temporary removal and replacement at the same location with the same materials is permitted without Planning Board consent, but only if the Harvard Department of Public Works is notified before the work begins so that it can confirm that the wall is properly replaced.

**Temporary Removal of Stone Walls** – The temporary removal and replacement at the same location with the same materials.

**Tree** - For the purposes of this Scenic Road Bylaw only, a living tree whose trunk has a diameter of one (1) and one-half (1.5) inches or more as measured one (1) foot from the ground. All trees so defined within the right-of-way of a designated scenic road or on the boundaries thereof shall be subject to this Bylaw. If, for whatever reason, it is uncertain as to whether a tree is within the right-of-way of a designated scenic road, it shall be presumed to be subject to the provisions of this Bylaw and the provisions of Massachusetts General Laws Chapter 40, Section 15C s until the contrary is shown. Nothing in this definition shall be construed to permit a person, other than the Tree Warden or his deputy, to trim, cut down or remove a public shade tree.

### §90-3 Designated Scenic Roads

Armstrong Road	Old Post Road (Lovers Lane)
Bemis Road (Craggs Rd.)	Old Schoolhouse Road
Blanchard Road	Old Shirley Road
Bolton Road	Pattee Road
Brown Road	Pinnacle Road
Cameron Road	Pond Road
Cleaves Hill Road	Poor Farm Road
Cross Road	Prospect Hill Road
Cruft Lane	St. John Road
East Bare Hill Road	Scott Road
Eldridge Road	Shaker Road
Elm Street	Sherry Road
Fairbanks Street	Slough Road
Finn Road	South Shaker Road
Green Hill Road	Still River Depot Road
Harvard Depot Road	Stow Road
Lancaster County Road	Tahanto Trail
Littleton County Road	Under Pin Hill Road
Littleton Road [Added 3-26-1977 ATM by Art. 32]	Warren Avenue
Madigan Lane	West Bare Hill Road
Mill Road	Westcott Road
Murray Lane	Whitney Lane
Oak Hill Road	Whitney Road
Old Boston Road	Woodchuck Hill Road
Old Littleton Road	
Old Mill Road	

### §90-4 Applications and Fees

A. Written application shall be filed with the Planning Board to perform activities affecting areas protected by this Bylaw. The application shall include such information and plans as are deemed necessary by the Planning Board to describe proposed activities and their effects on the areas. No activities shall commence without receiving and complying with written consent issued pursuant to this bylaw.

B. At the time of an application, the applicant shall pay a filing fee as specified on the Scenic Road Consent Application.

C. The Planning Board may waive the filing fee and costs and expenses for an application filed by a government agency, the Town, or a non-governmental organization working the interest of the Town.

#### **§90-5 Appeals**

A decision of the Planning Board shall be reviewable in the Superior Court in accordance with Massachusetts General Laws Chapter 249, Section 4.

#### **§90-6 Enforcement**

This Bylaw shall be administered and enforced by the Planning Board, the Building Inspector, the Tree Warden, the Director of the Department of Public Works or others designated by the Town Administrator. Enforcing officials may issue a citation for the violation of this Bylaw and shall take appropriate action in the name of the Town of Harvard to prevent, correct, restrain or abate such violations. Violators shall be subject to a fine of \$100.00 per violation for the first offense, \$200.00 per violation for the second offense and \$300.00 per violation for the third and all subsequent offenses.

#### **§90-7 Invalidity**

The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof, nor shall it invalidate any permit, approval or decision, which previously has been issued.

The Planning Board made a verbal presentation in support of this article.

Approved by the Attorney General on June 2, 2008, and effective on posting date of June 4, 2008.

### **ARTICLE 28: AMEND GENERAL BYLAW – ASSOCIATE MEMBER OF PLANNING BOARD**

To see if the Town will vote to amend the Code of the Town of Harvard by adding thereto the following new Chapter 11 relative to the Associate Member of the Planning Board:

#### **Chapter 11**

##### **Associate Member of the Planning Board**

**§11-1. Associate Member of the Planning Board; administrative matters.** The Associate Member of the Planning Board appointed pursuant to Paragraph E of §125-46 of the Code of the

Town of Harvard may attend all Planning Board meetings, participate in discussions, and, at the designation of the Chair, may act as a regular member of the Board on administrative matters, including but not limited to providing a quorum in for discussion of agenda items, approving minutes, making motions and voting on other administrative tasks. The Associate Member may not act in lieu of a regular elected or appointed Board member on any non-administrative issues, such as site plans and land division plans, which requires a simple majority of the Board, or pass any vote or votes in relation thereto.

(Inserted by Planning Board)

The following motion was made by Peter Brooks, 12 Orchard Hill, Planning Board, and seconded,

I move that the Town vote to amend the Code of the Town of Harvard by adding thereto the following new Chapter 11 relative to the Associate Member of the Planning Board as set forth in Article 28 on page 44 of the FinCom Handbook.

Voted unanimously yes, that the Town vote to amend the Code of the Town of Harvard by adding thereto the following new Chapter 11 relative to the Associate Member of the Planning Board:

## **Chapter 11**

### **Associate Member of the Planning Board**

**§11-1. Associate Member of the Planning Board; administrative matters.** The Associate Member of the Planning Board appointed pursuant to Paragraph E of §125-46 of the Code of the Town of Harvard may attend all Planning Board meetings, participate in discussions, and, at the designation of the Chair, may act as a regular member of the Board on administrative matters, including but not limited to providing a quorum in for discussion of agenda items, approving minutes, making motions and voting on other administrative tasks. The Associate Member may not act in lieu of a regular elected or appointed Board member on any non-administrative issues, such as site plans and land division plans, which require a simple majority of the Board.

Approved by the Attorney General on June 2, 2008, and effective on posting date of June 4, 2008.

## **ARTICLE 29: CITIZENS' PETITION - WIND ENERGY SYSTEMS**

To see if the Town will vote to amend the Protective (Zoning) Bylaw to include the following language:

### **WIND ENERGY SYSTEMS**

#### **§ 125-53 Wind Energy Systems**

##### **A. Purpose.**

The purpose of this section is to:

- (1) Promote the safe, effective and efficient use of residential Wind Energy Systems installed to reduce the on-site consumption of utility-supplied electricity;

- (2) Minimize the impacts of Wind Energy Systems on the character of neighborhoods, property values, scenic, historic, and environmental resources of the Town; and
- (3) Protect health and safety, while encouraging Wind Energy Systems and limiting obstacles to their installation and use.

B. Applicability.

Construction and use of a Wind Energy System, Meteorological Tower or any part thereof shall be permitted in all zoning districts subject to the requirements set forth in this section.

C. Definitions.

For the purpose of this section, terms shall have the following meanings:

WIND ENERGY SYSTEM (WES) - A wind energy conversion system consisting of a wind turbine, a tower, and associated control or conversion electronics, and which is intended to reduce on-site consumption of residential utility power for a single residential lot.

METEOROLOGICAL TOWER (MET TOWER) - A tower, base plate, anchors, guy cables and hardware, anemometers (wind speed indicators), wind direction vanes, booms to hold equipment, anemometers and vanes, data logger, instrument wiring, and any telemetry devices that are used to monitor or transmit wind speed and wind flow characteristics over a period of time for either instantaneous wind information or to characterize the wind resource at a given location.

TOTAL HEIGHT - The vertical distance from ground level to the tip of a wind turbine blade when it is at its highest point.

TOWER - The monopole, freestanding, or guyed structure that supports a wind turbine.

WIND TURBINE - A device for converting wind energy to mechanical, electrical or another form of energy.

D. Use Regulations.

A WES may be erected on a lot in residential use as provided for in this section, provided that the WES is an accessory use to the primary residential use of the lot.

- (1) A Meteorological Tower shall be allowed as of right for a period of two years, subject to renewal for one additional two year period. A Met Tower shall conform to all provisions of this section, with the exception of the requirement for a special permit.
- (2) A WES which exceeds 140 feet in total height shall require a special permit from the Planning Board.



- (3) A WES shall be set back from property lines a distance which is equal to the total height of the WES, measured from the point of a tower base which is closest to the property line. A Wind Energy System may be located closer to a property line only under the following circumstances: a) the adjacent lot is held in common ownership with the lot on which the WES is proposed; or b) upon provision by the applicant of a recordable easement from an abutting property owner(s) that is satisfactory to the permitting authority.
- (4) In no instance may the noise level at the lot line exceed 10 dB(A) over the ambient sound level. In a case where the applicant is also the owner of the abutting lot, the distance shall be measured from the furthest lot line of the abutting lot. Any WES which is located at least 600 feet from a property line shall be presumed to meet this requirement.
- (5) Unauthorized climbing access to the tower shall be limited by one or more of the following methods: a) by placing climbing apparatus no lower than 10 feet from the ground; b) by placing shielding over climbing apparatus or access; or c) by installation of a fence.
- (6) Tower lighting shall not be permitted.
- (7) A WES shall be properly maintained and kept in good working order by the owner at all times.
- (8) A WES shall be deemed to have been discontinued if it is out of service for a continuous 24-month period. Upon receipt of a Notice of Discontinuance from the Building Commissioner, the owner shall have the right to respond to the Notice within 30 days of receipt. The Building Commissioner shall withdraw the Notice of Discontinuance and notify the owner that the Notice has been withdrawn if the owner provides information that demonstrates the satisfaction of the Building Commissioner that the WES has not been discontinued. If the WES is determined to be discontinued, the owner of the WES shall remove the system at the owner's sole expense within three months of receipt of the Notice of Discontinuance. Failure to remove the system within said time period may subject the owner to action pursuant to § 125-49.
- (9) The visual impact of Wind Energy Systems shall be mitigated to the extent possible. Methods such as the use of landscaping, alternative locations, and non-reflective paint may be utilized.
- (10) There shall be periodic inspection of the WES by a Registered Professional Structural Engineer and submission of such reports to the Building Commissioner.
- (11) Nothing in this section shall prevent the co-location of wireless communications equipment on the tower, provided that all other provisions of this bylaw have been satisfied, including the issuance of all necessary permits.

#### E. Administration

- (1) A record owner desiring to erect a WES which is 140 feet or less in total height or to erect a Met Tower shall file with the Building Commissioner sufficient documentation to address

the provisions of this section, together with such plans, drawings, specifications, and additional information as may be required by the Building Commissioner.

(2) A record owner desiring to erect a WES which would be greater than 140 feet in total height shall file with the Planning Board an application for a Wind Energy System Special Permit, together with such plans, drawings, specifications, fees and additional information as required by the Planning Board.

- a. The Planning Board shall conduct its review, hold a public hearing and file its decision with the Town Clerk as required by MGL c. 40A, § 9 and § 125-46 of this bylaw.
- b. Approval Criteria. Before the Planning Board may issue the special permit, it shall determine each of the following in addition to the provisions of § 125-46.C:

1. The WES conforms to the use regulations and purpose of this section.
2. The WES will not be detrimental to the neighborhood or the Town.
3. The WES is an accessory use to the principal residential use of the lot.

If the Planning Board does not make all of the above determinations, it shall deny the application stating its reasons for such denial.

- c. The Planning Board shall have the authority to waive specific provisions of this section upon a determination that the waiver is not inconsistent with the purpose and intent of this section.
- d. The Planning Board may issue the special permit with conditions, which may include, the requirement that a performance bond, secured by deposit of money or negotiable securities, is posted with the Town to guarantee proper maintenance and/or removal of the WES. The amount of the performance bond shall not exceed the estimated cost of the WES removal.

or pass any vote or votes in relation thereto.  
(Inserted by Petition by 10 or More Citizens)

The following motion was made by John Sweeney, 38 Madigan Lane and seconded,

I move that the Town vote to amend the Protective (Zoning) Bylaw as written in the warrant on page 44 through 47, with the exception of eliminating section D (11).

The Planning Board did NOT recommend passage of this article without a special permit requirement.

The following two amendments were made by John Marshall, 93 Ayer Road, and seconded,

- 1) change D (3) setback to "...equal to twice the height..."

Town Counsel Mark Lanza stated that the first amendment was not within the scope of the bylaw because it made the article more restrictive. The amendment was withdrawn.

2) in section E (2) d. – change the second “may” to “shall”

The citizens group that presented the bylaw accepted the second amendment.

Patricia W. White, 162 East Bare Hill Road, made a motion to move the question which was seconded and voted majority yes.

Voted less than 2/3rds **[does not pass]** that the Town vote to amend the Protective (Zoning) Bylaw to include the following language:

## **WIND ENERGY SYSTEMS**

### § 125-53 Wind Energy Systems

#### A. Purpose.

The purpose of this section is to:

- (1) Promote the safe, effective and efficient use of residential Wind Energy Systems installed to reduce the on-site consumption of utility-supplied electricity;
- (2) Minimize the impacts of Wind Energy Systems on the character of neighborhoods, property values, scenic, historic, and environmental resources of the Town; and
- (3) Protect health and safety, while encouraging Wind Energy Systems and limiting obstacles to their installation and use.

#### B. Applicability.

Construction and use of a Wind Energy System, Meteorological Tower or any part thereof shall be permitted in all zoning districts subject to the requirements set forth in this section.

#### C. Definitions.

For the purpose of this section, terms shall have the following meanings:

**WIND ENERGY SYSTEM (WES)** - A wind energy conversion system consisting of a wind turbine, a tower, and associated control or conversion electronics, and which is intended to reduce on-site consumption of residential utility power for a single residential lot.

**METEOROLOGICAL TOWER (MET TOWER)** – A tower, base plate, anchors, guy cables and hardware, anemometers (wind speed indicators), wind direction vanes, booms to hold equipment, anemometers and vanes, data logger, instrument wiring, and any telemetry devices that are used to monitor or transmit wind speed and wind flow characteristics over a period of

time for either instantaneous wind information or to characterize the wind resource at a given location.

**TOTAL HEIGHT** - The vertical distance from ground level to the tip of a wind turbine blade when it is at its highest point.

**TOWER** - The monopole, freestanding, or guyed structure that supports a wind turbine.

**WIND TURBINE** - A device for converting wind energy to mechanical, electrical or another form of energy.

#### D. Use Regulations.

A WES may be erected on a lot in residential use as provided for in this section, provided that the WES is an accessory use to the primary residential use of the lot.

- (1) A Meteorological Tower shall be allowed as of right for a period of two years, subject to renewal for one additional two year period. A Met Tower shall conform to all provisions of this section, with the exception of the requirement for a special permit.
- (2) A WES which exceeds 140 feet in total height shall require a special permit from the Planning Board.
- (3) A WES shall be set back from property lines a distance which is equal to the total height of the WES, measured from the point of a tower base which is closest to the property line. A Wind Energy System may be located closer to a property line only under the following circumstances: a) the adjacent lot is held in common ownership with the lot on which the WES is proposed; or b) upon provision by the applicant of a recordable easement from an abutting property owner(s) that is satisfactory to the permitting authority.
- (4) In no instance may the noise level at the lot line exceed 10 dB(A) over the ambient sound level. In a case where the applicant is also the owner of the abutting lot, the distance shall be measured from the furthest lot line of the abutting lot. Any WES which is located at least 600 feet from a property line shall be presumed to meet this requirement.
- (5) Unauthorized climbing access to the tower shall be limited by one or more of the following methods: a) by placing climbing apparatus no lower than 10 feet from the ground; b) by placing shielding over climbing apparatus or access; or c) by installation of a fence.
- (6) Tower lighting shall not be permitted.
- (7) A WES shall be properly maintained and kept in good working order by the owner at all times.
- (8) A WES shall be deemed to have been discontinued if it is out of service for a continuous 24-month period. Upon receipt of a Notice of Discontinuance from the Building Commissioner, the owner shall have the right to respond to the Notice within 30 days of receipt. The Building Commissioner shall withdraw the Notice of Discontinuance and

notify the owner that the Notice has been withdrawn if the owner provides information that demonstrates the satisfaction of the Building Commissioner that the WES has not been discontinued. If the WES is determined to be discontinued, the owner of the WES shall remove the system at the owner's sole expense within three months of receipt of the Notice of Discontinuance. Failure to remove the system within said time period may subject the owner to action pursuant to § 125-49.

- (9) The visual impact of Wind Energy Systems shall be mitigated to the extent possible. Methods such as the use of landscaping, alternative locations, and non-reflective paint may be utilized.
- (10) There shall be periodic inspection of the WES by a Registered Professional Structural Engineer and submission of such reports to the Building Commissioner.
- (11) Nothing in this section shall prevent the co-location of wireless communications equipment on the tower, provided that all other provisions of this bylaw have been satisfied, including the issuance of all necessary permits.

#### E. Administration

- (1) A record owner desiring to erect a WES which is 140 feet or less in total height or to erect a Met Tower shall file with the Building Commissioner sufficient documentation to address the provisions of this section, together with such plans, drawings, specifications, and additional information as may be required by the Building Commissioner.
- (2) A record owner desiring to erect a WES which would be greater than 140 feet in total height shall file with the Planning Board an application for a Wind Energy System Special Permit, together with such plans, drawings, specifications, fees and additional information as required by the Planning Board.
  - a. The Planning Board shall conduct its review, hold a public hearing and file its decision with the Town Clerk as required by MGL c. 40A, § 9 and § 125-46 of this bylaw.
  - b. Approval Criteria. Before the Planning Board may issue the special permit, it shall determine each of the following in addition to the provisions of § 125-46.C:
    - 1. The WES conforms to the use regulations and purpose of this section.
    - 2. The WES will not be detrimental to the neighborhood or the Town.
    - 3. The WES is an accessory use to the principal residential use of the lot.

If the Planning Board does not make all of the above determinations, it shall deny the application stating its reasons for such denial.

- c. The Planning Board shall have the authority to waive specific provisions of this section upon a determination that the waiver is not inconsistent with the purpose and intent of this section.

- d. The Planning Board may issue the special permit with conditions, which shall include, the requirement that a performance bond, secured by deposit of money or negotiable securities, is posted with the Town to guarantee proper maintenance and/or removal of the WES. The amount of the performance bond shall not exceed the estimated cost of the WES removal.

### **ARTICLE 30: CITIZENS' PETITION – RESUME DEVENS JURISDICTION**

To see if the Town will vote to direct the Board of Selectmen to petition the Great and General Court of the Commonwealth of Massachusetts to acquire municipal jurisdiction and permanent government structure for the ongoing operation and administration within such portion of the Devens Regional Enterprise Zone, as established by Chapter 498 of the Acts of 1993, as was within the historic boundaries of the Town, or pass any vote or votes in relation thereto.

(Inserted by Petition by 10 or More Citizens)

The following motion was made by Tom Kinch, 61 Elm Road, and seconded,

I move that the Town vote to direct the Board of Selectmen to petition the Great and General Court of the Commonwealth of Massachusetts to acquire municipal jurisdiction and permanent government structure for the ongoing operation and administration within such portion of the Devens Regional Enterprise Zone, as established by Chapter 498 of the Acts of 1993, as was within the historic boundaries of the Town, or pass any vote or votes in relation thereto.

#### **Discussion ensued on Articles 30 and 31 concurrently.**

Town Counsel Mark Lanza stated that as currently worded, both articles were out of order with the law.

Bruce Nickerson, 212 Stow Road, made a motion to change the word “direct” to “advise”, and although the petitioner accepted the change, Town Counsel stated that it was still not legal.

A motion to pass over article 30 and 31 was made by Jeff Harris, 69 Whitney Road, and seconded.

Tom Kinch, petitioner, offered to withdraw both articles pending a straw vote. The results of the straw votes are as follows:

	YES	NO	ABSTAIN
Article 30	33	60	48
Article 31	56	31	51

### **ARTICLE 31: CITIZENS' PETITION – CREATE TOWN OF DEVENS**

To see if the Town will vote to direct the Board of Selectmen to petition the Great and General Court of the Commonwealth of Massachusetts to create the Town of Devens within the Devens

Regional Enterprise Zone as established by Chapter 498 of the Acts of 1993, or pass any vote or votes in relation thereto.  
(Inserted by Petition by 10 or More Citizens)

[See above vote.]

## **ARTICLE 32: ACCEPTANCE OF GIFTS OF PROPERTY – CONSERVATION LAND**

To see if the Town will vote to accept the gifts of land or interests in land for conservation or other land preservation related purposes, previously accepted by the Conservation Commission and approved by the Board of Selectmen, or pass any vote or votes in relation thereto.  
(Inserted by Board of Selectmen)

On a motion by Bob Eubank, 16 Old Schoolhouse Road, Board of Selectmen, and seconded,

Voted unanimously yes, that the Town accept as a gift of land three parcels of land on Old Littleton Road shown on assessors' map 18 as parcels 14, 69, and 70 and containing in the aggregate, approximately 40 acres for open space purposes, and express our gratitude to James A. Dunlap, Jr. for his generosity in donating this land to the town.

## **ARTICLE 33: ACCEPTANCE OF HIGHWAY FUNDS**

To see if the Town will vote to accept State funds to be used for reconstruction and improvements of public ways, or pass any vote or votes in relation thereto.  
(Inserted by Board of Selectmen)

On a motion by Tim Clerk, 114 Bolton Road, Board of Selectmen, and seconded,

Voted unanimously yes, that the Town vote to accept State funds to be used for reconstruction and improvements of public ways.

Checkers for the meeting were Sandy Lefkovitz, Nancy Reifenstein, Dorothy Solbrig, and Jane Venditti, Ruth Miller, and Michelle Catalina. They checked in 492 voters out of a total of 3973 registered voters (3720 active voters).

Tellers for the meeting were Donald Boyce, Jim DeZutter, Charles Kronauer, Ben Quarles, Steve Rowse, Maryann Cheveralls, and Ellen Sachs Leicher.

Prior to the lunch break, Selectman Lucy Wallace recognized two Citizens of Note: Robert Lerner and William Ashe.

The meeting was dissolved at 6:05 P.M.

Respectfully submitted,

Janet A. Vellante  
Town Clerk

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Scatterings	11
Blanks	2124

### **COMMUNITY PRESERVATION COMMITTEE**

for one year	Vote for ONE
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Deborah H. Thomson	1139
Scatterings	6
Blanks	537

### **CONSTABLE**

for three years	Vote for ONE
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Kerry L. Curley	1078
Scatterings	11
Blanks	593

### **HARVARD BOARD OF HEALTH**

for three years	Vote for ONE
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Thomas C. Philippou	1182
Scatterings	3
Blanks	497

### **LIBRARY TRUSTEE**

for three years	Vote for not more than TWO
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Virginia F. Kendall	1222
Charles R. Kronauer	1133
Scatterings	4
Blanks	1005

### **PARK AND RECREATION COMMISSIONER**

for three years	Vote for not more than TWO
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James F. Lee	1202
William R. Hogan	1009
Scatterings	7
Blanks	1146

### **PARK AND RECREATION COMMISSIONER**

for one year	Vote for ONE
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### WARNER FREE LECTURE SOCIETY TRUSTEE

for one year	Vote for ONE
Curtis William Howes	1120
Scatterings	3
Blanks	559

### WATER COMMISSIONER

for three years	Vote for ONE
Walter "Rick" F. Dickson, Jr.	1156
Scatterings	2
Blanks	524

### QUESTION #1 – Proposition 2 ½ Levy Limit Override

Shall the Town of Harvard be allowed to assess an additional \$786,000 in real estate and personal property taxes for the purposes of funding the Town's operating budget for the fiscal year beginning July 1, 2008?

Yes	767
No	853
Blanks	62

The polls were closed at 8:00 p.m. by Warden Dennis Bradley and the results were announced at 10:26 PM.

Fifty-seven (57) absentee ballots were cast.

Respectfully submitted,

Janet A. Vellante  
Town Clerk

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### SPECIAL TOWN MEETING

MAY 21, 2008

The meeting was called to order in Bromfield's Cronin Auditorium at 7:10 p.m. by Moderator, David Westerling. The call of the meeting and the return of service were found to be in order by Town Clerk Janet A. Vellante.

The meeting voted to allow the following non-voters to speak to the meeting if necessary:

Timothy Bragan	Town Administrator
Edward Denmark	Police Chief
Mark Force	School Facilities Director

Thomas Jefferson	Superintendent of Schools
Lorraine Leonard	Finance Director
Mark Lanza	Town Counsel
Robert Mignard	Fire Chief
Richard Nota	DPW Director

## ARTICLE 1: OMNIBUS BUDGET

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds, such sums of money as may be necessary to defray expenses for the ensuing fiscal year which is contingent upon the passage of a Proposition Two and One-Half Levy Limit Override referendum ballot question (Question #1) at the Special Town Election to be held on June 11, 2008 or pass any vote or votes in relation thereto.

The following motion was made by Debbie Ricci, 19 East Bare Hill Road, Finance Committee, and seconded,

I move that the Town vote to raise and appropriate the sum of \$19,943,498 to defray the expenses of the Town for Fiscal year 2009 with \$19,932,644 to come from taxation and revenues and transferring \$10,854 from the Wetlands Fund contingent upon the passage of a Proposition Two and One-Half Levy Limit Override referendum ballot question at the Special Town Election to be held on June 11, 2008 or pass any vote or votes in relation thereto.

On a motion by Wade Holtzman, 104 Bolton Road, and seconded,

Voted majority no (28 yes) to amend Article 1 as follows:

- Remove \$145,000 from the School Budget.
- Remove \$3,000 from the Finance Department to adjust for change in personnel, additional hours.
- Remove \$12,500 from the Library to reduce summer hours during slow periods.
- Remove \$10,000 from the DPW to not re-hire one position in November.
- Remove \$22,800 from the DPW to not re-hire one position in FY09.
- Remove \$6,700 from the Library.

On a motion by BJ Pessia, 122 West Bare Hill Road, and seconded,

Voted majority no to amend Article 1 as follows:

to reduce line 31, Local Schools, by \$12,000 to \$11,202,886 and to increase line 42, Total Council on Aging, by \$12,000 to \$88,879. The \$12,000 would be added to the personnel line in the Council on Aging budget, so that the Director's position can be a funded full-time position.

Voted majority yes that the Town vote to raise and appropriate the sum of \$19,943,498 to defray the expenses of the Town for Fiscal year 2009 with \$19,932,644 to come from taxation and revenues and transferring \$10,854 from the Wetlands Fund contingent upon the passage of a Proposition Two and One-Half Levy Limit Override referendum ballot question at the Special Town Election to be held on June 11, 2008.

Town of Harvard Omnibus Budget - Fiscal Year 2009

Line #	Department/Account	Actual FY2007	Budgeted FY2008	Recommended FY2009	Percent Change
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**GENERAL GOVERNMENT**

**Selectmen**

1	Personnel	149,420	143,826	141,393	-1.7%
2	Town Audit	11,000	11,000	12,000	9.1%
	Expenses	63,358	9,000	9,000	0.0%
	Copy Machine	3,019	3,700	3,700	0.0%
	Postage	16,899	18,500	18,500	0.0%
3	Total Expenses	83,276	31,200	31,200	0.0%
	Total Selectmen	243,696	186,026	184,593	-0.8%

**Finance Committee**

4	Expenses	170	170	170	0.0%
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**Finance Department**

	Personnel	328,924	353,816	352,119	-0.5%
	Certification Compensation	2,000	3,000	3,000	0.0%
5	Total Personnel	330,924	356,816	355,119	-0.5%
	Technology Services & Supplies	26,387	27,500	29,500	7.3%
	Expenses	19,318	21,000	19,000	-9.5%
6	Total Expenses	45,705	48,500	48,500	0.0%
	Total Finance Department	376,629	405,316	403,619	-0.4%

**Legal**

	Town Counsel Fees & Expenses	28,227	33,000	33,000	0.0%
	Other Legal Fees & Expenses	23,997	18,000	18,000	0.0%
7	Total Legal	52,224	51,000	51,000	0.0%

**Personnel Board**

8	Expenses	0	100	100	0.0%
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**Town Clerk**

	Salary	58,054	61,480	62,911	2.3%
	Certification Compensation	1,000	1,000	1,000	0.0%
9	Total Salary	59,054	62,480	63,911	2.3%
	Expenses	3,078	2,850	3,600	26.3%
	Publications Reprinting/Codification	3,826	4,400	4,650	5.7%
10	Total Expenses	6,904	7,250	8,250	13.8%
	Total Town Clerk	65,958	69,730	72,161	3.5%

Town of Harvard Omnibus Budget - Fiscal Year 2009

Line #	Department/Account	Actual FY2007	Budgeted FY2008	Recommended FY2009	Percent Change
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**Elections & Registrars**

	Registrars' Honoraria	500	500	500	0.0%
	Election Officers (Police)	744	1,200	1,800	50.0%
	Expenses	4,707	5,600	7,000	25.0%
	Census	700	1,200	775	-35.4%
11	Total Elections & Registrars	6,651	8,500	10,075	18.5%

**Land Use Boards**

12	Personnel	36,295	36,948	43,138	16.8%
	Conservation Expenses	757	1,200	900	-25.0%
	ZBA Expenses	1,186	1,500	1,200	-20.0%
	Planning Board Expenses	2,190	1,600	1,200	-25.0%
	MRPC Assessment	1,356	1,500	1,500	0.0%
13	Total Expenses	3,546	5,800	4,800	-17.2%
	Total Planning Board	39,840	42,748	47,938	12.1%
Personnel includes \$10,854 to be transferred from Wetlands Protection Fund.					

**Public Buildings**

14	Personnel	11,248	20,971	21,290	1.5%
	Operating Expenses	19,535	42,000	42,000	0.0%
	Energy	60,281	117,360	130,000	10.8%
	Maintenance & Equipment	23,600	30,000	42,000	40.0%
	Waste Water Treatment Ops.*			85,000	
15	Total Expenses	103,416	189,360	299,000	57.9%
	Total Public Buildings	114,663	210,331	320,290	52.3%
*This was formerly in the School Budget.					

**Annual Town Reports**

16	Expenses	4,007	4,800	5,000	4.2%
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<b>TOTAL GENERAL GOVERNMENT</b>		903,839	978,721	1,094,946	11.9%
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Town of Harvard Omnibus Budget - Fiscal Year 2009

Line #	Department/Account	Actual FY2007	Budgeted FY2008	Recommended FY2009	Percent Change
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**PUBLIC SAFETY**

**Police Department**

17	Personnel	651,858	716,975	745,005	3.9%
	Public Safety Building	47,577	36,800	36,800	0.0%
	Cruiser Maintenance	6,035	10,000	10,000	0.0%
	Supplies & Expenses	20,647	31,600	30,700	-2.8%
18	Total Expenses	74,259	78,400	77,500	-1.1%
	Total Police Department	726,117	795,375	822,505	3.4%

**Communications Department**

19	Personnel	185,572	198,712	195,271	-1.7%
20	Expenses	14,803	19,900	18,500	-7.0%
	Total Communications Department	200,375	218,612	213,771	-2.2%

**Fire Department**

21	Personnel	145,940	180,711	182,047	0.7%
	Expenses	33,070	34,000	32,000	-5.9%
	Radio Replacement & Repair	3,435	3,750	3,750	0.0%
	Protective Equipment	2,274	3,000	3,000	0.0%
22	Total Expenses	38,779	40,750	38,750	-4.9%
	Total Fire Department	184,719	221,461	220,797	-0.3%

**Ambulance**

	Expenses	14,325	17,340	17,340	0.0%
	Training	17,805	15,000	15,000	0.0%
23	Ambulance Regular Operating Exp.	32,130	32,340	32,340	0.0%
24	Additional Training and Other *	NA	NA	12,660	
	Total Ambulance	32,130	32,340	45,000	39.1%
* Funds provided by Ambulance billing.					

**Building & Zoning Inspector**

25	Fees & Expenses	60,042	55,000	55,000	0.0%
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**Gas Inspector**

26	Fees & Expenses	2,828	4,250	4,250	0.0%
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**Plumbing Inspector**

27	Fees & Expenses	5,554	7,750	7,750	0.0%
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**Wiring Inspector**

28	Fees & Expenses	9,064	9,500	9,500	0.0%
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**Animal Control**

	Personnel	15,125	16,500	16,500	0.0%
	Expenses	320	750	750	0.0%
29	Total Animal Control	15,445	17,250	17,250	0.0%

**Tree Warden**

30	Expenses	11,785	14,000	14,000	0.0%
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<b>TOTAL PUBLIC SAFETY</b>		<b>1,248,058</b>	<b>1,375,538</b>	<b>1,409,823</b>	<b>2.5%</b>
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Town of Harvard Omnibus Budget - Fiscal Year 2009

Line #	Department/Account	Actual FY2007	Budgeted FY2008	Recommended FY2009	Percent Change
<b>SCHOOLS</b>					
<b>Local Schools</b>					
	<u>Administration</u>				
	Salaries/Benefits	310,165	307,059	311,861	1.6%
	Transportation	139,475	167,680	183,900	9.7%
	Other Expenses	104,976	106,900	108,100	1.1%
	Total Administration	554,616	581,639	603,861	3.8%
	<u>Maintenance</u>				
	Salaries	379,045	397,706	394,081	-0.9%
	Utilities	296,991	368,000	402,500	9.4%
	Other Expenses	135,457	235,904	172,151	-27.0%
	Total Maintenance	811,493	1,001,610	968,732	-3.3%
	<u>Harvard Elementary School</u>				
	Salaries	2,197,195	2,338,373	2,386,226	2.0%
	Expenses	45,664	59,663	62,450	4.7%
	Total Elementary	2,242,859	2,398,036	2,448,676	2.1%
	<u>The Bromfield School</u>				
	Salaries	2,920,171	3,429,031	3,554,368	3.7%
	Expenses	172,413	131,460	113,591	-13.6%
	Total Bromfield	3,092,584	3,560,491	3,667,959	3.0%
	<u>Pupil Personnel Services (SPED)</u>				
	Salaries	1,193,143	1,379,975	1,621,866	17.5%
	Other Expenses	34,711	52,500	49,500	-5.7%
	Collaborative Services	549,365	402,628	359,430	-10.7%
	Transportation	321,352	320,602	269,666	-15.9%
	Tuition	934,420	590,502	796,023	34.8%
	Pre-School Salaries	219,161	183,699	181,873	-1.0%
	Pre-School Expenses	13,697	63,000	63,000	0.0%
	Total Pupil Personnel Services	3,265,850	2,992,906	3,341,358	11.6%
	<u>Technology</u>				
	Salaries	99,054	103,171	106,800	3.5%
	Expenses	39,537	62,850	77,500	23.3%
	Total Technology	138,591	166,021	184,300	11.0%
31	Total Local Schools	10,105,994	10,700,703	11,214,886	4.8%
32	Montachusett Regional Voc. Tech.	65,556	66,688	75,060	12.6%
	<b>TOTAL SCHOOLS</b>	<b>10,171,550</b>	<b>10,767,392</b>	<b>11,289,946</b>	<b>4.9%</b>

**PHYSICAL ENVIRONMENT**

**Dept. of Public Works**

33	Personnel	521,934	576,145	611,905	6.2%
	Maintenance & Equipment	132,584	165,500	162,700	-1.7%
	Fuel	56,459	65,000	65,000	0.0%
	Improvements & Construction	35,346	27,000	27,000	0.0%
	Snow & Ice Removal	75,759	96,000	96,000	0.0%
	Telephone & Electricity	8,297	8,500	9,000	5.9%
34	Total Expenses	308,444	362,000	359,700	-0.6%
	Total Dept. of Public Works	830,378	938,145	971,605	3.6%



Town of Harvard Omnibus Budget - Fiscal Year 2009

Line #	Department/Account	Actual FY2007	Budgeted FY2008	Recommended FY2009	Percent Change
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**Solid Waste Transfer**

35	Transfer Station Expenses	203,569	223,550	218,050	-2.5%
36	Hazardous Waste Disposal *	6,161	0	8,000	0.0%
	<b>Total Solid Waste Transfer</b>	<b>209,730</b>	<b>223,550</b>	<b>226,050</b>	<b>1.1%</b>
* On an alternating year schedule.					

**Street Lights & Traffic Signal**

37	Expenses	4,316	4,500	4,500	0.0%
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**Water Department**

38	Expenses	12,524	16,000	16,000	0.0%
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**Pond Committee**

39	Expenses	24,000	18,500	33,500	81.1%
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**Cemeteries**

40	Expenses	2,837	5,000	5,000	0.0%
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<b>TOTAL PHYSICAL ENVIRONMENT</b>	<b>1,083,785</b>	<b>1,205,695</b>	<b>1,256,655</b>	<b>4.2%</b>
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**HUMAN SERVICES**

**Board of Health**

	Personnel	6,934	5,882	6,163	4.8%
	Expenses	1,851	1,922	1,898	-1.3%
	Nashoba Assoc. Boards of Health	19,110	19,110	19,110	0.0%
	Concord Family Services	0	0	0	0.0%
	Minuteman Home Center	0	0	0	0.0%
	<b>Total Expenses</b>	<b>20,961</b>	<b>21,032</b>	<b>21,008</b>	<b>-0.1%</b>
41	<b>Total Board of Health</b>	<b>27,895</b>	<b>26,914</b>	<b>27,171</b>	<b>1.0%</b>

**Council on Aging**

	Personnel	43,257	50,623	52,879	4.5%
	MART Personnel	0	20,000	21,000	5.0%
	Expenses	2,488	2,000	2,000	0.0%
	MART Van Expenses	0	500	1,000	100.0%
	<b>Total Expenses</b>	<b>2,488</b>	<b>2,500</b>	<b>3,000</b>	<b>20.0%</b>
42	<b>Total Council on Aging</b>	<b>45,745</b>	<b>73,123</b>	<b>76,879</b>	<b>5.1%</b>

**Veterans' Services**

	Personnel	0	50	2,000	3900.0%
	Expenses	179	25	500	1900.0%
	Benefits	9,416	12,000	12,000	0.0%
	<b>Total Expenses</b>	<b>9,595</b>	<b>12,025</b>	<b>12,500</b>	<b>4.0%</b>
43	<b>Total Veterans' Services</b>	<b>9,595</b>	<b>12,075</b>	<b>14,500</b>	<b>20.1%</b>

<b>TOTAL HUMAN SERVICES</b>	<b>83,235</b>	<b>112,112</b>	<b>118,550</b>	<b>5.7%</b>
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Town of Harvard Omnibus Budget - Fiscal Year 2009

Line #	Department/Account	Actual FY2007	Budgeted FY2008	Recommended FY2009	Percent Change
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**CULTURE AND RECREATION**

**Library**

	Personnel	289,752	389,420	<b>403,791</b>	3.7%
	Expenses	108,630	124,780	<b>121,723</b>	-2.4%
44	Total Library	398,382	514,200	525,514	2.2%

**Parks & Recreation**

45	Commons & Schools/Grounds Exp.	18,035	18,050	18,050	0.0%
46	Beach Expense	41,301	13,835	13,835	0.0%
47	Beach Personnel - Director	9,285	9,588	9,588	0.0%
48	Groundskeeping Personnel	26,670	27,537	28,157	2.3%
	Total Parks & Recreation	95,291	69,010	69,630	0.9%

**Historical Commission**

49	Expenses	45	100	100	0.0%
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<b>TOTAL CULTURE AND RECREATION</b>	493,718	583,310	595,244	2.0%
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**RECURRING CAPITAL EXPENDITURES**

50	Police Cruiser	25,000	27,000	27,000	0.0%
51	Public Works Equipment	64,615	70,000	70,000	0.0%
52	Technology	11,980	15,000	15,000	0.0%
	<b>TOTAL RECURRING CAPITAL EXP.</b>	101,595	112,000	112,000	0.0%

**INSURANCE AND FRINGES**

**Property/Liability/Self-Insurance**

53	Insurance	126,486	135,000	142,500	5.6%
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**Employee Benefits**

	Worcester Regional Retirement	408,714	450,100	483,000	7.3%
	Workers' Compensation Insurance	67,314	61,500	64,600	5.0%
	Unemployment Insurance	6,581	15,000	20,000	33.3%
	Medicare	141,465	143,000	155,000	8.4%
	Medical Insurance	1,481,499	1,837,076	1,930,600	5.1%
	Life Insurance	4,721	5,600	5,900	5.4%
	Deferred Compensation	10,078	12,000	12,000	0.0%
	Disability Insurance	15,554	18,650	20,000	7.2%
	Benefits Administration	1,000	2,000	7,000	250.0%
54	Total Employee Benefits	2,136,926	2,544,926	2,698,100	6.0%

<b>TOTAL INSURANCE AND FRINGES</b>	2,263,412	2,679,926	2,840,600	6.0%
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<b>TOTAL OPERATING BEFORE DEBT</b>	16,349,192	17,814,693	18,717,763	5.1%
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Town of Harvard Omnibus Budget - Fiscal Year 2009

Line #	Department/Account	Actual FY2007	Budgeted FY2008	Recommended FY2009	Percent Change
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**NON-EXCLUDED DEBT**

**Debt Expense**

55	Tax Anticipation Borrowing/Cost	0	0	1,500	NA
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**Permanent Debt**

56	HES Roof (2000) Principal	2,000	2,000	3,000	50.0%
57	HES Roof (2000) Interest	440	341	218	-36.1%
	Total Payments	2,440	2,341	3,218	37.5%

<b>TOTAL NON-EXCLUDED DEBT</b>		2,440	2,341	4,718	101.5%
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<b>TOTAL OPERATING AFTER NON-EXCLUDED DEBT</b>		16,351,632	17,817,034	18,722,481	5.1%
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**EXCLUDED DEBT**

**Permanent Debt**

58	Public Safety Building (2000) Principal	135,000	135,000	135,000	0.0%
59	Public Safety Building (2000) Interest	99,064	92,415	85,766	-7.2%
60	Public Safety Bld Land (2000) Principal	30,000	30,000	30,000	0.0%
61	Public Safety Bld Land (2000) Interest	7,088	5,610	4,133	-26.3%
62	Public Safety Bld Plan (2000) Principal	10,000	10,000	10,000	0.0%
63	Public Safety Bld Plan (2000) Interest	1,956	1,464	971	-33.7%
64	Tripp Land (2000) Principal	25,000	25,000	25,000	0.0%
65	Tripp Land (2000) Interest	4,281	3,050	1,819	-40.4%
66	Vesenska Land (2000) Principal	20,000	20,000	20,000	0.0%
67	Vesenska Land (2000) Interest	4,400	3,415	2,430	-28.8%
68	HES Lighting (2000) Principal	3,000	3,000	2,000	-33.3%
69	HES Lighting (2000) Interest	417	269	146	-45.7%
70	Bromfield School (2004) Principal	320,000	320,000	320,000	0.0%
71	Bromfield School (2004) Interest	217,835	207,435	197,035	-5.0%
72	Library (2004) Principal	135,000	135,000	135,000	0.0%
73	Library (2004) Interest	91,241	86,854	82,466	-5.1%
74	School Roof Repairs Principal	0	125,000	125,000	0.0%
75	School Roof Repairs Interest/(Premium)	0	78,401	44,251	-43.6%
	Total Payments	1,104,282	1,281,913	1,221,017	-4.8%

**Temporary Debt**

	Bromfield School (1999-2004) Interest	74,706	0	0	0.0%
76	Total Payments	74,706	0	0	0.0%

<b>TOTAL EXCLUDED DEBT</b>		1,178,988	1,281,913	1,221,017	-4.8%
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<b>GRAND TOTAL OMNIBUS BUDGET</b>		17,530,620	19,098,947	19,943,498	4.4%
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## **ARTICLE 2: BOILER REPLACEMENT – BROMFIELD SCHOOL**

To see if the Town will vote to transfer from stabilization a sum of money to be expended on replacing a boiler at the Bromfield School, said funds to be expended by the Superintendent of Schools with the approval of the School Committee, and with any unexpended funds as of June 30, 2009 being returned to their funding source, or pass any vote or votes in relation thereto.  
(Board of Selectmen) (2/3 vote required)

On a motion by Virginia Justicz, 20 Woodside Road, School Committee, and seconded,

Voted greater than 2/3rds yes (8 no) that the Town vote to transfer from stabilization up to \$140,000 to be expended on repairing or replacing a boiler at the Bromfield School, said funds to be expended by the Superintendent of Schools with the approval of the School Committee, and with any unexpended funds as of June 30, 2009 being returned to their funding source.

## **ARTICLE 3: INSTALLATION OF CEILING FANS – HES**

To see if the Town will vote to transfer from stabilization a sum of money to be expended on installing ceiling fans at Harvard Elementary School, said funds to be expended by the Superintendent of Schools with the approval of the School Committee, and with any unexpended funds as of June 30, 2009 being returned to their funding source, or pass any vote or votes in relation thereto.  
(Board of Selectmen) (2/3 vote required)

On a motion by Stuart Sklar, 39 Scott Road, School Committee, and seconded,

Voted greater than 2/3rds yes (5 no) that the Town vote to transfer from stabilization the sum of \$8,000 to be expended on installing ceiling fans at Harvard Elementary School, said funds to be expended by the Superintendent of Schools with the approval of the School Committee, and with any unexpended funds as of June 30, 2009 being returned to their funding source.

## **ARTICLE 4: ELECTRICAL UPGRADE – TRANSFER STATION**

To see if the Town will vote to transfer from stabilization a sum of money to be expended on upgrading the electrical service at the recycling center, said funds to be expended by the DPW Superintendent with the approval of the Board of Selectmen, and with any unexpended funds as of June 30, 2009 being returned to their funding source, or pass any vote or votes in relation thereto.  
(Board of Selectmen) (2/3 vote required)

On a motion by Peter E. Warren, 52 Lancaster County Road, Board of Selectmen, and seconded,

Voted unanimously yes that the Town take no action on Article 4.

## **ARTICLE 5: HEATING SYSTEM – DPW BARN**

To see if the Town will vote to transfer from stabilization a sum of money to be expended on replacing the DPW heating system, said funds to be expended by the DPW Superintendent with the

approval of the Board of Selectmen, and with any unexpended funds as of June 30, 2009 being returned to their funding source, or pass any vote or votes in relation thereto.  
(Board of Selectmen) (2/3 vote required)

On a motion by Peter E. Warren, 52 Lancaster County Road, Board of Selectmen, and seconded,  
Voted unanimously yes that the Town take no action on Article 5.

#### **ARTICLE 6: 4TH OF JULY REVOLVING ACCOUNT**

To see if the Town will vote to re-authorize a revolving account, as allowed by Massachusetts General Laws Chapter 44, Section 53E ½, to be used to fund the activities of the Fourth of July Committee with the revenue or expenditures of this account not to exceed \$25,000 in any given fiscal year, or take any action in relation thereto.  
(Inserted by Board of Selectmen)

On a motion by Lucy Wallace, 18 Orchard Hill, Board of Selectmen, and seconded,

Voted majority yes (2 no) that the Town vote to re-authorize a revolving account, as allowed by Massachusetts General Laws Chapter 44, Section 53E ½, to be used to fund the activities of the Fourth of July Committee with the revenue or expenditures of this account not to exceed \$25,000 in any given fiscal year.

Checkers for the meeting were Sandy Lefkovitz, Gail Conlin, Audrey Ball, and Fran Maiore. They checked in 242 voters out of a total of 3987 registered voters (3747 active voters).

Tellers for the meeting were: Connie Grabowy, Oleh Dutkewych, Peter Jackson, and Christopher Schnier.

The meeting was dissolved at 8:03 p.m.

Respectfully submitted,

Janet A. Vellante  
Town Clerk



#### **SPECIAL TOWN ELECTION**

**June 11, 2008**

The Special Town Election was held on June 11, 2008, in the Bromfield School Cafeteria. The polls were opened at 7:00 a.m. by Warden Dennis Bradley. There were 3996 registered voters (3759 active voters) and a total of 1286 (34 %) persons cast their votes with the following results:

#### **QUESTION #1 – Proposition 2 ½ Levy Limit Override**

Shall the Town of Harvard be allowed to assess an additional \$200,000 in real estate and personal property taxes for the purposes of funding the Town's operating budget for the fiscal year beginning July 1, 2008?

Yes	674
No	612
Blanks	0

The polls were closed at 8:00 p.m. by Warden Dennis Bradley and the results were announced at 8:30 PM.

Forty-five (45) absentee ballots were cast.

Respectfully submitted,

Janet A. Vellante  
Town Clerk

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### CITIZENS CAUCUS July 23, 2008

The meeting was called to order in the Town Hall Meeting Room on Wednesday, July 23, 2008, at 7:01 p.m., by Town Clerk Janet Vellante.

On motions made, seconded, and voted unanimously, Elizabeth Stone was elected Chairman and Deborah Ricci was elected Secretary of the Caucus.

The following persons were nominated from the floor for the office and term as identified below.

<u>Position</u>	<u>Nominee</u>	<u>Vote</u>
<b>MODERATOR</b> - one position until 2009 Annual Town Election		
	Robert Eubank	unanimous
	Cynthia Russo	unanimous

The meeting dissolved at 7:05 p.m. Deborah Ricci and Dorothy Solbrig checked in 33 voters out of 4025 registered voters (3787 active voters).

Respectfully submitted,

Deborah Ricci  
Caucus Secretary

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## STATE PRIMARY

September 16 , 2008

The State Primary was held on September 16, 2008, in the Bromfield School Gym in conjunction with a Special Town Election. The polls were opened at 7:00 a.m. by Warden Janet Wilhelm. There were 4053 registered voters (3812 active voters) and a total of 872 persons (22.9 % of the active voters) cast their votes with the following results:

### DEMOCRATIC PARTY VOTES – 712

#### SENATOR IN CONGRESS

John F. Kerry	553
Edward J. O'Reilly	157
Scatterings	0
Blanks	2

#### REPRESENTATIVE IN CONGRESS – fifth district

Nicola S. Tsongas	597
Scatterings	2
Blanks	112

#### COUNCILLOR – third district

Marilyn M. Petitto Devaney	235
John J. Doyle	110
Thomas L. Walsh	45
Scatterings	1
Blanks	321

#### SENATOR IN GENERAL COURT – Middlesex & Worcester district

James B. Eldridge	597
Scatterings	4
Blanks	111

#### REPRESENTATIVE IN GENERAL COURT – thirty-seventh Middlesex district

Jennifer E. Benson	549
Scatterings	0
Blanks	169

#### REGISTER OF PROBATE – Worcester County

Stephen G. Abraham	420
Scatterings	1
Blanks	291

### REPUBLICAN PARTY VOTES – 159

SENATOR IN CONGRESS

Jeffrey K. Beatty	134
Scatterings	3
Blanks	22

REPRESENTATIVE IN CONGRESS – fifth district

Scatterings	5
Blanks	154

COUNCILLOR – third district

Scatterings	1
Blanks	158

SENATOR IN GENERAL COURT – Middlesex & Worcester district

Steven L. Levy	140
Scatterings	0
Blanks	19

REPRESENTATIVE IN GENERAL COURT – thirty-seventh Middlesex district

Kurt Hayes, Sr.	145
Scatterings	0
Blanks	14

REGISTER OF PROBATE – Worcester County

Scatterings	2
Blanks	157

**GREEN-RAINBOW PARTY VOTES – 1**

SENATOR IN CONGRESS

Scatterings	1
Blanks	0

REPRESENTATIVE IN CONGRESS – fifth district

Scatterings	1
Blanks	0

COUNCILLOR – third district

Scatterings	0
Blanks	1

SENATOR IN GENERAL COURT – Middlesex & Worcester district

Scatterings	0
Blanks	1



REPRESENTATIVE IN GENERAL COURT – thirty-seventh Middlesex district

Scatterings	0
Blanks	1

REGISTER OF PROBATE – Worcester County

Scatterings	0
Blanks	1

WORKING FAMILIES PARTY VOTES – 0

SENATOR IN CONGRESS

Scatterings	0
Blanks	0

REPRESENTATIVE IN CONGRESS – fifth district

Scatterings	0
Blanks	0

COUNCILLOR – third district

Scatterings	0
Blanks	0

SENATOR IN GENERAL COURT – Middlesex & Worcester district

Scatterings	0
Blanks	0

REPRESENTATIVE IN GENERAL COURT – thirty-seventh Middlesex district

Scatterings	0
Blanks	0

REGISTER OF PROBATE – Worcester County

Scatterings	0
Blanks	0

The polls were closed at 8:00 p.m. by Warden Janet Wilhelm and the results were announced at 9:23 PM.

Forty-eight (48) absentee ballots were cast.

Respectfully submitted,

Janet A. Vellante  
Town Clerk

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## SPECIAL TOWN ELECTION

September 16, 2008

The Special Town Election was held on September 16, 2008, in the Bromfield School Gym, in conjunction with the State Primary. The polls were opened at 7:00 a.m. by Warden Janet Wilhelm. There were 4053 registered voters (3812 active voters) and a total of 904 (23.7%) persons cast their votes with the following results:

MODERATOR		
until 2009 election		Vote for ONE
Robert E. Eubank	480	
Cynthia S. Russo	412	
Scatterings	0	
Blanks	12	

The polls were closed at 8:00 p.m. by Warden Janet Wilhelm and the results were announced at 8:35 PM.

Fifty (50) absentee ballots were cast.

Respectfully submitted,

Janet A. Vellante  
Town Clerk



## SPECIAL TOWN MEETING

October 28, 2008

The meeting was called to order in Bromfield's Cronin Auditorium at 7:12 p.m. by Moderator, Robert Eubank. The call of the meeting and the return of service were found to be in order by Town Clerk Janet A. Vellante.

Moderator Robert Eubank requested that the town allow the following non-voters to speak to the meeting if necessary:

Timothy Bragan	Town Administrator
Edward Denmark	Police Chief
Mark Lanza	Town Counsel
Lorraine Leonard	Finance Director
Robert Mignard	Fire Chief

## ARTICLE 1: CITIZENS PETITION – NO BILLING FOR AMBULANCE SERVICES

“To see if the Town will vote to compel the Board of Selectmen to maintain the Harvard Ambulance Service as an all-volunteer, State-certified, citizen-EMT organization whose mission is to provide superior, cost-effective BLS emergency medical services for *all residents, without billing*. The current Board is guided by the majority vote at this Special Town Meeting. Future substantive changes to the Service’s operations will require consult with the Ambulance Director and interested citizens, followed by Town Meeting article and vote.”

The following principles apply:

Past and present Board of Selectmen agreements, whether verbal or otherwise, should be honored.

- Selectmen work for the citizens of Harvard, and fundamentally must respect their interest.
- Decisions related to the provisioning and administration of Town emergency medical services are first and foremost the purview of the Harvard Ambulance Service Director, as a representative for the Service, in concert with Police, Fire, and Dispatch operations. BOS financial decisions should not encroach or interfere with the Service’s ability to provide standard-of-care EMS to all citizens and visitors.

(Inserted by Citizens’ Petition)

The following motion was made by Steven Beckman, 19 Withington Lane, Ambulance Service Acting Director, and seconded,

I move that the citizens’ petition be heard, discussed and voted on.

George McKenna, 41 Old Littleton Road, Finance Committee, stated that the Finance Committee did not support this article.

A motion by Timothy Clark, 114 Bolton Road, to move the question, was seconded and voted greater than 2/3rds yes.

Voted 71 yes, 164 no [does NOT pass] to compel the Board of Selectmen to maintain the Harvard Ambulance Service as an all-volunteer, State-certified, citizen-EMT organization whose mission is to provide superior, cost-effective BLS emergency medical services for *all residents, without billing*. The current Board is guided by the majority vote at this Special Town Meeting. Future substantive changes to the Service’s operations will require consult with the Ambulance Director and interested citizens, followed by Town Meeting article and vote.”

The following principles apply:

Past and present Board of Selectmen agreements, whether verbal or otherwise, should be honored.

- Selectmen work for the citizens of Harvard, and fundamentally must respect their interest.
- Decisions related to the provisioning and administration of Town emergency medical services

are first and foremost the purview of the Harvard Ambulance Service Director, as a representative for the Service, in concert with Police, Fire, and Dispatch operations. BOS financial decisions should not encroach or interfere with the Service's ability to provide standard-of-care EMS to all citizens and visitors.

## **ARTICLE 2: AMBULANCE SERVICES – BILLING INSURANCE PROVIDERS**

To see if the Town will vote to confirm the policy instituted by a unanimous vote of the Board of Selectmen to maintain the Harvard Ambulance Service as an all volunteer, state certified organization whose mission is to provide superior emergency medical services at no cost to residents, by billing only the insurance providers for recipients of these services, or pass any vote or votes in relation thereto.

(Inserted by Board of Selectmen)

On a motion by Leo Blair, 106 East Bare Hill Road, Board of Selectmen, and seconded,

Voted majority yes to pass over this article.

## **ARTICLE 3: DOG LICENSES – AMEND FEES**

To see if the Town will vote to amend the Code of the Town of Harvard, Chapter 24, Article III, § 24-9 (A and B) as follows:

[Key to revisions: underlining = additions; ~~strike through~~ = deletions]

### **ARTICLE III, Dog Licenses [Adopted 11-15-1988 STM by Art. 17]**

§ 24-9. Fees. [Amended 4-30-1994 ATM by Art. 32; 12-3-2002 STM by Art. 10]

A. Notwithstanding the provisions of Section 139 of Chapter 140 of the Massachusetts General Laws or any other provision to the contrary, the annual fees to be charged by the Town of Harvard for the issuance of licenses for dogs shall be as follows: males and females, ~~\$20~~ \$25, and altered males and spayed females, ~~\$12~~ \$15.

B. Notwithstanding the provisions of Section 137A of Chapter 140 of the Massachusetts General Laws or any other provision of the law to the contrary, the annual fees to be charged by the Town of Harvard for the issuance of licenses for kennels shall be as follows: not more than four dogs, ~~\$35~~ \$45, more than four but not more than 10 dogs, ~~\$50~~ \$65, and more than 10 dogs, ~~\$75~~ \$100.

Or pass any vote or votes in relation thereto.

(Inserted by Town Clerk)

On a motion by Janet Vellante, 83 Ann Lees Road, Town Clerk, and seconded,

Voted majority yes to amend the Code of the Town of Harvard, Chapter 24, Article III, § 24-9 (A and B) as follows:

[Key to revisions: underlining = additions; ~~striketrough~~ = deletions]

### **ARTICLE III, Dog Licenses [Adopted 11-15-1988 STM by Art. 17]**

§ 24-9. Fees. [Amended 4-30-1994 ATM by Art. 32; 12-3-2002 STM by Art. 10]

A. Notwithstanding the provisions of Section 139 of Chapter 140 of the Massachusetts General Laws or any other provision to the contrary, the annual fees to be charged by the Town of Harvard for the issuance of licenses for dogs shall be as follows: males and females, ~~\$20~~ 25, and altered males and spayed females, ~~\$12~~ 15.

B. Notwithstanding the provisions of Section 137A of Chapter 140 of the Massachusetts General Laws or any other provision of the law to the contrary, the annual fees to be charged by the Town of Harvard for the issuance of licenses for kennels shall be as follows: not more than four dogs, ~~\$35~~ 45, more than four but not more than 10 dogs, ~~\$50~~ 65, and more than 10 dogs, ~~\$75~~ 100.

Approved by the Attorney General on November 6, 2008, and effective on posting date of November 10, 2008.

### **ARTICLE 4: CLOSE TOWN HALL ON SATURDAYS**

To see if the Town will vote pursuant to Massachusetts General Laws Chapter 41, Section 110A to keep the Harvard Town Hall closed to the public on Saturdays, or pass any vote or votes in relation thereto.

(Inserted by Board of Selectmen)

On a motion by Lucy Wallace, 18 Orchard Hill, Board of Selectmen, and seconded,

Voted majority yes that the Town vote pursuant to Massachusetts General Laws Chapter 41, Section 110A to keep the Harvard Town Hall closed to the public on Saturdays.

The meeting was dissolved at 8:50 P.M.

Checkers for the meeting were Gail Conlin, Marty Green, Paul Green, and Fran Maiore. They checked in 254 voters out of a total of 4084 registered voters (3888 active voters).

Tellers for the meeting were Christopher Kruegler, Joseph Sudol, and Dennis Wagner.

Respectfully submitted,

Janet A. Vellante  
Town Clerk

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## PRESIDENTIAL ELECTION

November 4, 2008

The Presidential Election was held on November 4, 2008, in the Bromfield School Cafeteria. The polls were opened at 7:00 AM by Warden Janet Wilhelm. There were 4093 names on the voting list (3894 active voters). A total of 3489 voters, 89.6 % of the total, cast their votes with the following results:

### ELECTORS FOR PRESIDENT AND VICE PRESIDENT

Baldwin and Castle	Constitution	7
Barr and Root	Libertarian	32
McCain and Palin	Republican	1158
McKinney and Clemente	Green-Rainbow	9
Nader and Gonzalez	Independent	18
Obama and Biden	Democrat	2206
Scatterings		41
Blanks		18

### SENATOR IN CONGRESS

John F. Kerry	Democratic	2058
Jeffrey K. Beatty	Republican	1219
Robert J. Underwood	Libertarian	95
Scatterings		1
Blanks		116

### REPRESENTATIVE IN CONGRESS (Fifth District)

Nicola S. Tsongas	Democratic	2510
Scatterings		30
Blanks		949

### COUNCILLOR (Third District)

Marilyn M. Petitto Devaney	Democratic	2078
Scatterings		14
Blanks		1397

### SENATOR IN GENERAL COURT (Middlesex and Worcester District)

James B. Eldridge	Democratic	2164
Steven L. Levy	Republican	1086
Scatterings		0
Blanks		239

### REPRESENTATIVE IN GENERAL COURT (Thirty-Seventh Middlesex District)

Jenifer E. Benson	Democratic	1777
Kurt Hayes	Republican	1433
Scatterings		2
Blanks		277

### REGISTER OF PROBATE (Worcester County)

Stephen G. Abraham	Democratic	2130
Scatterings		14
Blanks		1345

**QUESTION #1 – Eliminate State Personal Income Tax**

Yes	1183
No	2186
Blanks	120

**QUESTION #2 – Decriminalize One Ounce or Less of Marijuana**

Yes	2482
No	916
Blanks	91

**QUESTION #3 – Prohibit Dog Racing in Massachusetts**

Yes	2143
No	1205
Blanks	141

**QUESTION #4 - Alcohol**

E. Shall licenses be granted in Harvard for the sale therein of alcoholic beverages by restaurants and function rooms having a seating capacity of not less than one hundred persons?

Yes	2824
No	544
Blanks	121

**QUESTION #5 – Non-Binding Public Policy Question**

Shall the state representative from this district be instructed to vote in favor of legislation distributing \$450 million from the state's "rainy day" stabilization fund to the cities and towns of the Commonwealth for residential property tax relief?

Yes	2052
No	1031
Blanks	406

The polls were closed at 8:00 PM by Warden Janet Wilhelm. The tallying of votes was completed and the results were announced at 9:41 PM. Nine provisional ballots were cast, five of which were determined to be eligible votes, and those were opened and counted on November 7. Thirteen absentee ballots which arrived from overseas after November 4<sup>th</sup>, were opened and counted by the Board of Registrars on November 17, 2008 and added to the above totals. Four-hundred eighty-five absentee ballots were processed and 429 were returned.

A total of 3489 ballots were cast, including the absentee ballots.

Respectfully submitted,

Janet A. Vellante  
Town Clerk

♦ ♦ ♦

## OFFICE OF THE TOWN CLERK

This was a very busy election year. Two months prior to the Presidential Primary, the State changed the date from March 4<sup>th</sup> to February 5<sup>th</sup> causing a scramble of preparation. A failed override question which was on the Town Election ballot required a special town meeting and a special town election to pass a revised budget and smaller override. A special caucus and special town election were both held after the resignation of the town's Moderator. The special election was held as a dual election in conjunction with the State Primary in September. Two elections in one day made for an interesting set of challenges. A second special town meeting was held in October.

Large volumes of voter registrations and absentee ballot requests started coming in during the summer and early fall. It was an intense lead in to a Presidential Election of historic proportions with the largest voter turnout on record for the Town of Harvard. A State election law change which was passed less than one week prior to the election resulted in the second scramble of the year. New forms and instructions had to be changed with no time to schedule new training sessions for election officials. Election day was very intense, but it went smoothly.

The Town Clerk is deeply indebted to all of the outstanding volunteer election officials: the many people who have been volunteering for years, the new ones that started this fall, and the ones that put in a few hours or more for the first time on the day of the Presidential Election. Thank you all for your enthusiasm and dedication.

Continuing education is vital to staying current with the myriad of changes, and is required to maintain certification. The Town Clerk has continued her education by attending classes offered through the Massachusetts Town Clerks' Association and the City and Town Clerks' Association of Worcester County.

The Town Clerk's Office continues to serve as a licensing agent for the Division of Fisheries & Wildlife, issuing 22 fishing and 21 hunting licenses, and 18 waterfowl, archery, and primitive firearm stamps.

## BOARD OF REGISTRARS

The current members of the Board of Registrars are Michelle Catalina, Marylin Morgan, Ruth Miller, and Janet Vellante. The Board certified 1679 signatures on nomination papers and petitions this year. The board was unable to certify several additional signatures, either because the individual was not a registered voter at the address provided, or the name or address was not legible. Voters are urged to sign petitions legibly and with their name and street address as registered to vote.

Three-hundred seventy-four new voter registrations were processed during this year.

There are currently 99 inactive voters (those who have not responded to the annual street listing) on the voters' list. The total number of active voters in Harvard at the end of 2008 was as follows:

Democrat	985
Republican	604
Libertarian	5



Political Designations	7
<u>Unenrolled</u>	<u>2,295</u>

TOTAL active registered voters	3,896
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## CENSUS

The official population based on the street listing of January 1, 2008 was 5741. This number which includes 221 Devens residents, but not the Federal Medical Center, is down from the previous year. This was probably due to the numerous vacant houses in town this year.

## VITAL RECORDS

**Births:** There have been twenty-six (26) births recorded for 2008 to date.

**Marriages:** Twenty-four (24) marriages were duly recorded in the town register.

**Deaths:** Thirty-four (34) deaths were recorded for 2008, 26 of which were Harvard residents. There were also three 2007 deaths which were recorded in 2008.

## DOG LICENSES

This office issued 1027 dog licenses for the period of April 1, 2008 to March 31, 2009.

## REPORT OF REVENUES FOR 2008

The following is a list of monies received by the Town Clerk for certain licenses and fees and the sale of copies of public documents during 2008:

Birth, marriage and death cert.'s	\$3,121.00
Marriage licenses	625.00
Zoning Board of Appeals hearings	1,915.00
Business (d/b/a) certificates	1,770.00
Zoning Bylaws	405.00
Sub-division regulations	25.00
Board of Health Regulations	10.00
Street Lists	420.00
Dog licenses	14,789.00
Raffle Permits	50.00
Fish & Game licenses	1,053.50
Notary fees	232.00
Postage	34.80
Miscellaneous	404.75
<b>TOTAL COLLECTED</b>	<b>\$24,855.05</b>

Respectfully submitted,  
Janet A. Vellante, CMC, CMMC  
Town Clerk

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## INSPECTIONAL SERVICES

### BUILDING PERMITS

2008 proved to be a busy year for the building department with the issuance of 210 building permits of all categories.

There were 6 permits issued for new single family homes and 1 permit for the construction of a 4 unit building at Trail Ridge.

While the construction industry was in a slow down, there were 147 permits issued for all forms of renovations to existing buildings, additions, re-roofing, energy up-grades, and remodeling.

The increase in oil prices motivated many home owners to install wood and pellet stoves accounting for 36 permits being issued.

Cellular communications accounted for 4 building permits.

Respectfully submitted,

Gabriel Vellante, Jr.  
Inspector of Buildings/Zoning Enforcement Officer

### PLUMBING AND GAS INSPECTIONS

**Gas:** 84 in 2008, from 90 in 2007  
**Plumbing:** 74 in 2008, from 84 in 2007

Respectfully submitted,

James Bakun  
Gas/Plumbing Inspector



### INSPECTOR OF WIRES

New houses/townhouses	7	Security/Fire Alarm System	12
Addition/Remodel	9	Temporary Service	6
Pools	5	Commercial	7
Service	68	Garage/Barn	6
Septic System	3	Miscellaneous	54

**Total Electrical Permits for 2008:** 177

Respectfully submitted,

David Woodsum  
Wiring Inspector

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**DEPARTMENT OF FINANCE**  
**Accounting, Assessing, Collections, Treasury**

Dear Residents,

I am pleased to submit the 2008 report of the Finance Department to the Town of Harvard. The Finance Department would like to highlight achievements and ongoing efforts of the past year:

- The Assessing Department once again completed over 460 inspections this past summer, always striving to keep the records accurate and current.
- In FY'08, the Assessors worked with Vision Appraisal Technology to complete the Triennial Revaluation. Even with DOR's continually changing and challenging requirements, the Assessors again met all certification deadlines in order to assure the tax rate was set in a timely manner.
- Public electronic access to the finance department continues. Real estate, motor vehicle tax bills, transfer station stickers and punch cards can be paid on line. Property valuation data files can be reviewed via computer at Town Hall and at home through the town's website.
- The Town's bond rating remains strong at AA. This is due to the strength of the Town's financial team which includes this Department, the Finance Committee, the Capital Planning Committee and the Town Administrator. With this rating, the town is able to get more favorable rates on new bonds when needed.
- Personnel change has again affected us. We welcome Celia Jornet to the position of Assistant Assessor. This vacancy occurred when Julie Doucet, the former Assistant Assessor, became the new Executive Assistant to the Selectmen in December, 2007.

The following pages contain financial highlights of fiscal 2008. If you would like additional information, please contact us at Town Hall. We can be reached by telephone (978-456-4100) or by e-mail through the town's web site. Additional reports such as the balance sheet, annual audit, Schedule A financial summary provided to the Department of Revenue, and the school's End of Year Report provided to the Department of Education are also available.

I would like to thank the employees of the Finance Department at the Town Hall and the School Administration for their diligence in helping Harvard maintain its strong financial condition and accurate financial reporting and processing. The employees and various committees of the town all contribute to Harvard's commitment to its sound financial position and foresight.

Respectfully submitted,

Lorraine Leonard, Finance Director



# GENERAL FUND REVENUE

Fiscal Year 2008

PROPERTY TAXES AND STATE AID		
PERSONAL PROPERTY TAX		136,543
REAL ESTATE TAX		14,791,534
SUPPLEMENTAL TAX		3,695
STATE AID		
Abatements - Vet. Surviving Spouse	6,103	
Abatements - Elderly	2,510	
Police Career Incentive	42,724	
Chapter 70	1,487,347	
Charter School Reimb.	25,597	
Lottery	1,788,048	
Additional Assistance	55,090	
Veterans Benefits	5,989	
State Owned Land	-	
	Total	3,413,408
GRAND TOTAL		18,345,180

LOCAL RECEIPTS		
MOTOR VEHICLE EXCISE		741,536
PENALTIES AND INTEREST		
Withdrawal Rollback	1,204	
Penalties/Interest on Taxes	42,663	
	Total	43,868
TAX TITLE (LIENS)		1,074
PAYMENTS IN LIEU OF TAXES		22,093
WATER DEPARTMENT		42,125
TRASH DISPOSAL		
Transfer Station Stickers	246,877	
Recycling/Disposal - Residents	14,700	
Recycling - Vendors	19,085	
	Total	280,662
CEMETERY INTERMENT/DEEDS		10,425
LAND RENTAL		625

# GENERAL FUND REVENUE

Fiscal Year 2008

LOCAL RECEIPTS (continued)		
<b>LIBRARY FINES</b>		12,012
<b>OTHER DEPT. REVENUE</b>		
Insurance Requests	642	
Tax Collector (Fees/Demands/NSF)	4,036	
Town Clerk (DBAs)	9,020	
Bylaws	-	
Zoning Board Hearings	-	
Planning Board Hearings	9,050	
MART Reimbursement	20,956	
MART Van Fees	1,834	
Copy Machine	1,413	
Notary Fee	47	
Police Outside Details - Admin	4,115	
Planning Board Subdivision Plans	-	
Registry Clear Fees	940	
Miscellaneous	4,047	
	Total	56,100
<b>LICENSES AND PERMITS</b>		
Dumpster Permit	1,150	
Blasting Permit	50	
Fire Department	195	
Smoke Detector	1,550	
LP Gas Tank Storage	1,415	
Dog Licenses	17,895	
Birth, Death and Marriage	-	
UCC Certificates	-	
Bowling/Pinball	180	
Victuallers	525	
Board of Health	2,272	
Pistol	1,813	
Driveway Inspections	1,550	
Building	100,714	
Plumbing	10,412	
Wiring	12,360	
Gas	4,751	
Fire Alarm	220	
Gas and Fuel Storage	1,375	
Cable TV	744	
	Total	159,170
<b>COURT &amp; MOTOR VEHICLE FINES</b>		66,011
<b>INVESTMENT INCOME</b>		50,422
<b>GRAND TOTAL</b>		<b>1,486,123</b>

# GENERAL FUND EXPENSES

Fiscal Year 2008

Department	Description	Spent
Town Audit		14,500
Selectmen	Personnel	143,583
	Expense	30,942
	Art. 21, FY05, Sr. Citizen Apartments	5,000
	Art. 13, FY07, Triennial Reval	49,818
	Art. 11, FY08, Ambulance	180,347
	Art. 7, FY08, Health Insurance	73,200
	Art. 3, FY09, Health Insurance	42,000
	Total	524,890
CPA Funded Articles	Art. 29, FY05, Shaker Herb Shed	4,020
	Art. 29, FY07, Hildreth House Reno.	11,429
	Art. 31, FY07, Mass. Ave. Senior Housing	17,091
	Art. 36, FY07, Shaker Herb Shed	4,570
	Art. 38, FY07, Bare Hill Pond Drawdown	16,769
	Art. 32, FY08, Mass. Ave. Sr. Housing	17,667
		71,545
Finance Committee	Expenses	169
Finance Department	Personnel	345,214
	Expense	44,288
	Total	389,502
Law Department	Expenses	46,354
Personnel	Expenses	0
Town Clerk	Personnel	62,387
	Expense	5,416
		67,803
Elections and Registrars	Personnel/Expense	11,785
Conservation Commission	Personnel/Expense	9,180
Planning Board	Personnel	21,303
	Expense	2,676
		23,979
Zoning Board	Personnel/Expense	7,864
Public Buildings	Personnel	20,971
	Expense	190,967
		211,938
Building/Liability Insurance	Expenses	133,069

# GENERAL FUND EXPENSES

Fiscal Year 2008

Department	Description	Spent
Town Reports	Expenses	4,800
Communications	Personnel	192,534
	Expense	18,787
		<u>211,322</u>
Police	Personnel	729,384
	Expense	79,742
		<u>809,125</u>
Fire	Personnel	185,438
	Expense	40,238
	Art. 26, FY07, Municipal Fire Alarm	2,834
	Art. 12, FY08, Refurbish Fire Truck	5,620
		<u>234,130</u>
Ambulance	Expenses	31,775
Building Inspection	Personnel/Expenses	57,046
Gas Inspection	Personnel/Expenses	2,930
Plumbing Inspection	Personnel/Expenses	6,773
Wire Inspection	Personnel/Expenses	9,969
Animal Control	Personnel/Expense	16,823
Forestry	Expenses	13,708
Montachusett Tech	Expenses	66,443
Highway Administration	Personnel	556,403
Highway Constr. And Maint.	Expense	278,251
Snow and Ice	Expense	159,170
Street Lighting	Expenses	4,743
Waste Collection/Disposal	Expense	227,464
Water Distribution	Expenses	19,253
	Art. 14, FY07, Water Line Cross/Oak	40,432
		<u>59,684</u>
Pond Committee	Expenses	18,500
	Art. 7, FY08, Bare Hill Pump Station	6,663
		<u>25,163</u>

# GENERAL FUND EXPENSES

Fiscal Year 2008

Department	Description	Spent
Cemetery	Expense	3,962
Board of Health	Personnel/Expense	27,637
Council on Aging	Expenses	52,637
MART Van Services	Personnel/Expense	20,498
Veterans' Services	Veterans' Benefits/Expenses	12,915
Library	Personnel	347,364
	Expenses	140,106
		<u>487,470</u>
Recreation	Personnel/Expenses	22,822
Parks	Personnel/Expense	45,319
	Art. 35, FY08, Boat House Study	3,383
		<u>48,702</u>
Historical Commission	Expenses	20
	Art. 33, FY08, Restore Shaker Herb Shed	603
		<u>623</u>
Recurring Capital	Public Works Equipment	128,848
	Technology	14,743
	Police Cruiser	26,259
		<u>169,850</u>
Retirement of Debt	Expenses	805,000
Interest - Debt	Expenses	480,804
State Assessments	Expenses	641,513
County Assessments	Expenses	14,256
Insurance - Town Share	Expenses	1,920,361
Benefits Administration	Expenses	900
Retirement/Pensions	Expenses	427,865
Workers Compensation	Expenses	63,980
Unemployment	Expenses	30,070
Deferred Compensation	Expenses	6,970
<b>Grand Total</b>		<b><u>9,527,133</u></b>



**ALL OTHER FUNDS**  
Revenue and Expenditures  
Fiscal Year 2008

	End. Balance 06/30/07	Revenue	Expend.	End. Balance 06/30/08
<b>SCHOOL REVOLVING</b>				
Community Education	102,076	427,871	463,982	65,965
Devens	1,138	275,566	244,313	32,391
School Lunch	2,344	572,924	572,586	2,682
Bromfield Student Activity	31,316	138,841	151,557	18,600
HES Student Activity	8,023	83,257	88,577	2,703
School Athletics	53,532	240,916	246,566	47,882
School Rental	3,295	12,349	13,197	2,447
Kindergarten Tuition	0	93,440	87,897	5,543
Preschool Revolving	5,698	98,668	95,608	8,758
School Bus Revolving	225	71,865	70,130	1,960
Resitution, Lost Books	1,113	9,788	10,458	443
<b>SCHOOL GIFTS</b>				
Waters Foundation	13,651	0	8,555	5,096
HES	12,985	40,748	42,653	11,080
Bromfield	15,697	30,764	24,315	22,146
Shaw Trust	227,893	50,505	71,587	206,811
Harvard Public School Fund	0	0	0	0
<b>SCHOOL FEDERAL GRANTS</b>				
Early Childhood	4,159	4,886	7,729	1,316
Special Education	6,899	222,428	238,291	(8,964)
Curriculum Frameworks	5,027	7,280	9,644	2,663
Educator Quality	2,704	22,573	14,679	10,598
<b>SCHOOL STATE GRANTS</b>				
School Choice (Special Revenue)	0	390,028	390,000	28
Circuit Breaker (Special Revenue)	108,936	481,764	590,605	95
242 Grant	3,000	0	3,000	0
Kindergarten Grant	3,065	22,500	25,557	8
<b>RESERVED FOR APPROPRIATION</b>				
Sale of Cemetery Lots	97,180	0	0	97,180
Conservation Wetlands	13,101	0	0	13,101
<b>CAPITAL PROJECTS</b>				
Recreation Land (Lanc. Cty. Rd.)	12,365	0	0	12,365
Elementary School Lights	14,365	0	0	14,365
Bromfield School	17,199	0	0	17,199
Public Safety Building	(3,659)	0	0	(3,659)
Library, Old Bromfield	21,364	0	0	21,364
Bromfield Roof	13,191	0	0	13,191

**ALL OTHER FUNDS**  
Revenue and Expenditures  
Fiscal Year 2008

	End. Balance 06/30/07	Revenue	Expend.	End. Balance 06/30/08
<b>MUNICIPAL GIFT</b>				
DARE	2,297	275	0	2,572
Harvard Village Fund	153	0	0	153
Bare Hill Pond	982	0	55	927
Park/Common	1,540	0	0	1,540
John Gray Transfer Station	1,105	0	0	1,105
Police	884	250	209	925
Library	535	0	0	535
Library - Sun Hill	3,324	0	1,779	1,545
Council on Aging	3,486	3,050	0	6,536
Skateboard Park	1,500	0	0	1,500
Ambulance	2,881	0	0	2,881
Highway Athletic Fields	124	0	0	124
Bare Hill Pond Sun Hill	625	0	147	478
Cable PEG Access Gift	67,652	21,855	6,516	82,990
Historical Commission Gift	505	500	500	505
Fire Department Gift	200	300	0	500
<b>MUNICIPAL REVOLVING</b>				
Council on Aging	5,557	18,024	16,382	7,199
Law Enforcement Trust	1,445	0	0	1,445
Park and Recreation	4,792	64,243	62,366	6,670
Insurance Recovery	4,589	6,962	5,856	5,696
<b>MUNICIPAL GRANTS</b>				
Extra Poll Hours	115	426	541	(0)
Community Policing FY03	16,563	30,030	25,652	20,941
Library - State Aid	74,502	8,605	64,886	18,222
Cultural Council	4,055	4,020	4,131	3,943
Historical Commission	5,000	0	0	5,000
Council on Aging - Formula	0	4,608	4,608	0
Fire SAFE	4,939	5,350	6,385	3,904
Curbside Recycling	18,208	631	0	18,839
Council on Aging Elder Care	5	0	0	5
Bullet Proof Vests	828	0	0	828
Fire Safety Equipment	1,715	0	0	1,715
Law Enforcement Equipment	1,027	0	0	1,027
Emergency Preparedness		5,749		5,749
Barehill Pond Project	4,798	19,500	13,139	11,160
Local Preparedness	(294)	294	0	0
Pedestrian Bike Path	8,314	0	0	8,314
Rural Fire Assistance	37	0	0	37
<b>OTHER</b>				
Community Preservation Fund	261,210	378,473	384,223	255,461
Police Details	(12,740)	43,060	39,990	(9,671)
Equitable Sharing	(370)	0	0	(370)
Stabilization Fund	1,450,246	360,702	44,332	1,766,616
Conservation Fund	381,375	224,947	355	605,967
<i>Note: Trust Fund Activity is summarized in the report of the Town Treasurer</i>				

# OTHER FINANCIAL INFORMATION

## Long-Term and Temporary Debt

Project	06/30/07	Retired FY08	06/30/08	Short-Term	Final Payment
Public Safety Building Construction	\$ 2,030,000	\$ 135,000	\$ 1,895,000		2021
Public Safety Building Land	\$ 160,000	\$ 30,000	\$ 130,000		2011
Public Safety Building Architect	\$ 45,000	\$ 10,000	\$ 35,000		2011
Tripp Land	\$ 100,000	\$ 25,000	\$ 75,000		2010
Vasenska Land	\$ 100,000	\$ 20,000	\$ 80,000		2011
HES Lights and Roof	\$ 20,000	\$ 5,000	\$ 15,000		2010
Bromfield School	\$ 6,000,000	\$ 320,000	\$ 5,680,000		2025
Bromfield School Roof	\$ -	\$ 125,000	\$ 1,125,000		2017
Old Bromfield/Library	\$ 2,515,000	\$ 135,000	\$ 2,380,000		2025
<b>Total</b>	<b>\$ 10,970,000</b>	<b>\$ 805,000</b>	<b>\$ 11,415,000</b>	<b>\$ -</b>	

## Harvard Public Schools

Omnibus Budget and Articles Approved by Town Meeting

Department	Expend. FY08	Subtotal	Grand Total
<b>Superintendent</b>			
Salaries/Benefits	\$ 313,180		
Transportation	173,780		
Other Expenses	119,470		
		\$ 606,431	
<b>Maintenance</b>			
Salaries	\$ 384,517		
Utilities	407,797		
Services	219,910		
		\$ 1,012,224	
<b>Harvard Elementary</b>			
Salaries	\$ 2,290,722		
Expenses	43,222		
		\$ 2,333,943	
<b>Bromfield School</b>			
Salaries	\$ 3,486,394		
Expenses	118,993		
		\$ 3,605,387	
<b>Special Education Services</b>			
Salaries	\$ 1,193,143		
Other Expenses	259,616		
Collaborative Services	392,563		
Transportation	319,551		
Tuition	873,301		
PreSchool	129,117		
		\$ 3,167,291	
<b>Technology</b>			
Salaries	\$ 102,001		
Expenses	66,717		
		\$ 168,717	
<b>Total Omnibus</b>			\$ 10,893,994
<b>Articles</b>			
FY08 (Art. 14) Legal Expense	\$ 6,000		
FY08 (Art. 15) Bromfield House Rep.	19,985		
FY08 (Art. 16) Special Ed. Audit	67		
		\$ 26,052	

# ANNUAL EARNINGS

## SCHOOL DEPARTMENT

Employee	Base Pay	Overtime	Annuity	Other Pay	Total Pay
Accorsi, Joan	\$22,659.84				\$22,659.84
Alexander, Pamela	\$18,860.76			\$3,194.00	\$22,054.76
Allard, Maryanne	\$31,762.44			\$150.00	\$31,912.44
Ambrosino, Cynthia	\$80,910.82		\$683.00		\$81,593.82
Ayer, Carol	\$501.65				\$501.65
Ayles, Dawn Marie	\$36,078.56				\$36,078.56
Bagatelle, Davida	\$79,237.50		\$586.00		\$79,823.50
Banios, Mary Beth	\$105,819.19			\$4,430.00	\$110,249.19
Baranowski, Jennifer	\$26,523.82		\$335.00	\$1,500.00	\$28,358.82
Barmakian, Peter	\$33,373.20	\$11.77			\$33,384.97
Barnes, Amy Kent	\$11,846.84				\$11,846.84
Bashta, Jessica	\$17,398.95	\$1,740.48			\$19,139.43
Bassage, Amy	\$60,447.45		\$390.00	\$1,638.50	\$62,475.95
Batchelder, Helen	\$8,125.00				\$8,125.00
Beale, Carlson	\$12.59				\$12.59
Bearce, Matthew	\$37,754.16	\$7,897.93		\$300.00	\$45,952.09
Besold, Stephen	\$83,372.42				\$83,372.42
Bilafer, Vicki	\$65.00				\$65.00
Boisvert, David	\$61,728.92			\$5,666.00	\$67,394.92
Bostwick, Michelle	\$6,560.01			\$500.00	\$7,060.01
Bowen, Nancy	\$1,337.50				\$1,337.50
Bragg, Margaret	\$75,528.10		\$88.00	\$2,500.00	\$78,116.10
Brooks, Martha	\$61,035.52		\$724.00	\$1,959.94	\$63,719.46
Bruning, Gayle	\$28,254.73			\$150.00	\$28,404.73
Bucholc, Karen	\$63,187.28		\$430.00	\$236.00	\$63,853.28
Buhner, Cynthia	\$4,087.32				\$4,087.32
Burke, Hali	\$251.70				\$251.70
Campbell, Marybeth	\$63,158.72			\$2,205.00	\$65,363.72
Carignan, Raymond	\$40,839.04	\$561.04	\$501.00	\$1,500.00	\$43,401.08
Carlucci, Kellie	\$49,881.72		\$364.00	\$1,898.25	\$52,143.97
Carroll, Mary	\$55,725.98			\$750.00	\$56,475.98
Castro Castellanos, M J	\$80,910.82		\$1,612.00		\$82,522.82
Cavanagh, Ellen	\$390.00				\$390.00
Cavanaugh, Judith	\$46,825.84			\$200.00	\$47,025.84
Chandler, Toni	\$7,387.50				\$7,387.50
Chandler Manly, Sharon	\$58,187.22		\$195.00		\$58,382.22
Chapman, Pamela	\$59,550.22				\$59,550.22
Cheveralls, Maryann	\$51,563.70				\$51,563.70
Clark, Carole	\$34,908.96				\$34,908.96
Clarke, Joshua	\$67,634.14				\$67,634.14
Cleary, Nicholas	\$777.04				\$777.04
Conte, Maryann	\$69,875.43				\$69,875.43
Conway, Patricia	\$36,824.00				\$36,824.00
Cook, Julie	\$51,935.92			\$1,116.00	\$53,051.92
Cooke, Lynn	\$2,540.53				\$2,540.53
Correnty, Paul	\$76,891.75		\$571.00	\$5,175.00	\$82,637.75
Coulter, Regina	\$2,877.50				\$2,877.50

# ANNUAL EARNINGS

Employee	Base Pay	Overtime	Annuity	Other Pay	Total Pay
Cozzens, Margaret	\$2,209.41			\$400.00	\$2,609.41
Creaven, Michelle	\$44,687.21		\$493.00	\$266.75	\$45,446.96
Crittendon, Lauren	\$46,492.28				\$46,492.28
Cudmore, Karen	\$68,848.66		\$156.00	\$1,000.00	\$70,004.66
Cullinane, F Robert	\$77,618.46		\$944.00	\$6,039.80	\$84,602.26
Curley, Robin	\$49,794.18			\$898.25	\$50,692.43
Deaugustinis, Robin	\$65.00				\$65.00
Debarge, Cheryl	\$5,739.45				\$5,739.45
Deck, Dinah	\$1,074.80				\$1,074.80
Degara, Dennis	\$80,910.82		\$1,995.00	\$380.00	\$83,285.82
Degregorio, Pamela	\$38,901.14				\$38,901.14
Demkoski, Linda	\$68,732.95				\$68,732.95
Deneen, Karen	\$85,910.88		\$1,995.00		\$87,905.88
D'Eramo, Andrea	\$1,583.51				\$1,583.51
Desarro, Michael	\$70,224.92		\$507.00	\$546.50	\$71,278.42
Desjardins, Loren	\$14,035.93				\$14,035.93
Desomer, Sabrina	\$2,004.00				\$2,004.00
Desousa, Willa	\$25,799.10			\$150.00	\$25,949.10
Dickason, Jean	\$13,418.45				\$13,418.45
Doherty, Kathleen	\$80,910.82		\$997.00	\$1,263.48	\$83,171.30
Donnellan, Kathleen	\$82,833.90				\$82,833.90
Dyer, Janis	\$30,025.48				\$30,025.48
Edmonds, Carrie	\$1,020.00				\$1,020.00
Egan, Elizabeth	\$46,998.96			\$1,174.81	\$48,173.77
Farnsworth, Lori	\$34,018.89				\$34,018.89
Farnsworth, Susan	\$31,553.77			\$1,500.00	\$33,053.77
Favulli Jr, Steven	\$20,045.40			\$786.21	\$20,831.61
Fernandez, Gary	\$41,609.28				\$41,609.28
Flint, Eric	\$2,816.48				\$2,816.48
Flynn, Jennifer	\$22,193.45				\$22,193.45
Force, Mark	\$55,727.14	\$2,010.80			\$57,737.94
Foster, Kevin	\$69,875.28			\$4,145.50	\$74,020.78
Fraser, Jennifer	\$50,941.48			\$388.00	\$51,329.48
Frommer, Patricia	\$120.00				\$120.00
Gaipo, Tammy	\$4,771.23				\$4,771.23
Galeski, Lorelei	\$9,350.00				\$9,350.00
Gamage, Kirsti	\$28,018.80				\$28,018.80
George, Sheri	\$14,049.78			\$300.00	\$14,349.78
Gilfix, David	\$71,266.16		\$527.00		\$71,793.16
Gintner, Matthew	\$32,614.56	\$1,412.22			\$34,026.78
Gitleman, Emily	\$2,550.00				\$2,550.00
Gothorpe, Amy	\$227.50				\$227.50
Gould, Barbara Ann	\$80,910.82		\$1,995.00	\$750.00	\$83,655.82
Green, Ellen	\$2,636.21				\$2,636.21
Grogan, Margaret	\$35,048.32	\$879.67	\$405.00	\$359.63	\$36,692.62
Haire, Elizabeth	\$65.00				\$65.00
Hammad, Dina	\$27,630.42				\$27,630.42
Hansen, Cynthia	\$61,728.76			\$2,500.00	\$64,228.76

# ANNUAL EARNINGS

Employee	Base Pay	Overtime	Annuity	Other Pay	Total Pay
Harris, Cynthia	\$69,875.28			\$315.00	\$70,190.28
Harvey, Margaret	\$41,315.33			\$1,200.00	\$42,515.33
Hazoury, Denise	\$19,731.65			\$2,740.00	\$22,471.65
Heard, Brenda	\$6,000.00				\$6,000.00
Held, Kathleen	\$1,160.00				\$1,160.00
Henry, M Gretchen	\$89,567.20		\$1,209.00	\$1,500.00	\$92,276.20
Herbert, William	\$3,900.00				\$3,900.00
Hill, Thomas	\$11,700.00			\$8,248.00	\$19,948.00
Hoffman, Scott	\$93,787.46		\$520.00	\$2,625.00	\$96,932.46
Holmes, Kathleen	\$63,311.59				\$63,311.59
Holmes, Susan	\$41,354.16		\$442.00	\$1,650.00	\$43,446.16
Holt, Wyatt	\$77,618.46			\$1,061.00	\$78,679.46
Hopkins, Lisa Jean	\$80,910.82		\$1,995.00		\$82,905.82
Horn, Charles	\$63,941.45		\$779.00	\$36,093.88	\$100,814.33
Horton, Julie	\$57,480.02			\$4,643.50	\$62,123.52
Hurley, Cynthia	\$80,910.82			\$2,587.86	\$83,498.68
Hurley, Lauren	\$43,149.52			\$1,000.00	\$44,149.52
Hyde, Jessica	\$51,516.92				\$51,516.92
Igo, Susan	\$20,879.46				\$20,879.46
Janecek, Judith	\$34,625.76				\$34,625.76
Jarvis, Mary	\$237.00				\$237.00
Jefferson, Thomas	\$138,288.36			\$3,594.16	\$141,882.52
Jones, Catherine	\$525.00				\$525.00
Jones, Christopher	\$75,869.60				\$75,869.60
Jones, Donald	\$36,259.92	\$345.06		\$1,800.00	\$38,404.98
Jones, Joan	\$22,217.38				\$22,217.38
Kaiser, Robert	\$57,391.10				\$57,391.10
Katcher, Adam	\$1,093.75				\$1,093.75
Kearns, Eugenia	\$7,576.92			\$500.00	\$8,076.92
Keating, Denise	\$54,297.84		\$349.00	\$1,585.70	\$56,232.54
Keith, Maureen	\$54,746.68			\$1,000.00	\$55,746.68
Kelley, Alexandra	\$576.21				\$576.21
Kelley, Barbara	\$79,237.66		\$1,183.00	\$4,335.00	\$84,755.66
Kennefick, Lynne	\$500.00				\$500.00
Kenney, Brendan	\$7,594.60				\$7,594.60
Keoseian, Therese J	\$80,241.20		\$1,855.00		\$82,096.20
Kerwin, Diane	\$12,278.06		\$83.00	\$500.00	\$12,861.06
Kilkenny, Laura	\$1,227.15				\$1,227.15
Kimball, Kathy	\$24,602.67			\$1,800.00	\$26,402.67
Kinney, James	\$715.84				\$715.84
Kischitz, Alexander	\$12,656.28				\$12,656.28
Kittredge, Kathleen	\$80,910.82		\$1,995.00		\$82,905.82
Klapprodt, Sarah	\$18,320.34				\$18,320.34
Kligerman, Michelle	\$25,109.82			\$302.10	\$25,411.92
Kline, Barbara	\$14,547.00				\$14,547.00
Knoll, Michael	\$2,430.72				\$2,430.72
Konop, Krystina	\$167.80				\$167.80
Kranz, Elisabeth	\$46,341.42				\$46,341.42

# ANNUAL EARNINGS

Employee	Base Pay	Overtime	Annuity	Other Pay	Total Pay
Landry, Hayley	\$293.65				\$293.65
Landry, Paul	\$43,021.12	\$5,611.53			\$48,632.65
Lanza, Donna	\$75,241.14				\$75,241.14
Larason, Joan	\$45,653.44		\$927.00	\$1,500.00	\$48,080.44
Large, Shana	\$780.00				\$780.00
Lavertue, Mark	\$65,127.40		\$477.00	\$1,500.00	\$67,104.40
Lazaro, Kristina	\$47,507.68			\$400.00	\$47,907.68
Leahy, Francis	\$1,400.00				\$1,400.00
L'Ecuyer, Kimberley	\$6,960.03				\$6,960.03
Lee, Lucille	\$747.50				\$747.50
Lentz, Christine	\$21,191.80				\$21,191.80
Lindberg, Deborah	\$2,196.20				\$2,196.20
Lombard, Janet Huff	\$78,815.14		\$1,953.00		\$80,768.14
Long, Renee	\$1,607.85				\$1,607.85
Lush, Gail	\$19,518.84				\$19,518.84
Lyons, Joan	\$52,843.92			\$700.00	\$53,543.92
Lyons, Joanne	\$11,383.80			\$500.00	\$11,883.80
Macdonald, Michele	\$10,953.07				\$10,953.07
Mackenzie, Conner	\$224.77				\$224.77
Macmahon, Noelle	\$240.00				\$240.00
Maki, Nissa	\$1,191.68				\$1,191.68
Malam, Naomi	\$450.00				\$450.00
Mandozzi, Jason	\$293.65				\$293.65
March, Judith	\$51,496.46				\$51,496.46
Marksteiner, Kelsey	\$1,527.22				\$1,527.22
Marya, Sangita	\$52,988.20			\$400.00	\$53,388.20
Mattie, Bryce	\$44,496.80			\$4,912.46	\$49,409.26
Maurer, Earl	\$61,543.60		\$436.00	\$5,150.00	\$67,129.60
Mayo, Debra	\$34,894.43				\$34,894.43
Mcdonell, Jordan	\$2,579.73				\$2,579.73
Mcdoom, Margaret	\$52,843.92				\$52,843.92
Mcgarty, Maryellen	\$61,728.92		\$452.00	\$1,607.50	\$63,788.42
Mcgarty, Michael	\$75,241.14		\$1,755.00	\$5,814.00	\$82,810.14
Mcinnis, Linda	\$27,729.78			\$915.68	\$28,645.46
Mcintyre, Jane	\$2,000.00				\$2,000.00
Mckenna, Claudia	\$33,055.72			\$1,500.00	\$34,555.72
Mckenna, Kyla	\$292.50				\$292.50
Mckenna, Mark	\$34,091.36	\$6,899.35		\$300.00	\$41,290.71
Mcpadden, Loretta	\$17,510.07				\$17,510.07
Mendell, Diane	\$23,573.38			\$300.00	\$23,873.38
Menin Sr, Gary	\$61,888.44			\$350.00	\$62,238.44
Mercadante, Talia	\$40,051.90			\$1,739.00	\$41,790.90
Meshna, Frederick	\$2,012.50				\$2,012.50
Miller, Ian	\$544.75				\$544.75
Miller, Miranda	\$46,073.10				\$46,073.10
Moeser, Christine	\$1,000.00				\$1,000.00
Molinaro, Regina	\$71.15				\$71.15
Monette, Theresa	\$79,237.66		\$1,950.00	\$400.00	\$81,587.66

# ANNUAL EARNINGS

Employee	Base Pay	Overtime	Annuity	Other Pay	Total Pay
Moore, Judy Sarah	\$80,910.82		\$1,995.00	\$1,725.00	\$84,630.82
Mrakovich, Sharon	\$23,755.79				\$23,755.79
Mudgett, Janice	\$750.00				\$750.00
Murphy, Peter	\$69,287.12		\$520.00	\$5,153.50	\$74,960.62
Nelson, Kailey	\$1,644.42				\$1,644.42
Newbould, Erin	\$61,035.52			\$2,800.00	\$63,835.52
Nigzus, Colleen	\$59,267.58			\$2,024.73	\$61,292.31
Nilan, Patricia	\$61,485.50			\$388.00	\$61,873.50
Niland, Melissa	\$63,304.88		\$300.00	\$1,930.00	\$65,534.88
Nocka, Julia	\$360.00			\$1,270.00	\$1,630.00
Normandin, Carrie	\$15,768.00				\$15,768.00
Norton, Jodi	\$2,479.50				\$2,479.50
Nurmi, Janice	\$16,754.84				\$16,754.84
O'Farrell, Mary Ann	\$1,120.00				\$1,120.00
Orifice, Philip	\$12,699.05		\$267.00	\$1,500.00	\$14,466.05
Osgood, Cody	\$377.55				\$377.55
O'Shea, James	\$115,107.46			\$1,600.00	\$116,707.46
Papia, Cynthia	\$8,137.96			\$400.00	\$8,537.96
Parda, Dale	\$19,813.53			\$150.00	\$19,963.53
Parker, Lisa	\$18,245.63				\$18,245.63
Peisch, Sam	\$248.70				\$248.70
Pendleton, Kimberly	\$20,657.70				\$20,657.70
Pessia, Barbara	\$0.00			\$4,349.50	\$4,349.50
Petersen, Wendy	\$5,350.00				\$5,350.00
Peura, Oksana	\$18,461.52				\$18,461.52
Piche, Donna	\$53,514.96		\$1,293.00		\$54,807.96
Pierce, Deborah	\$84,237.56		\$977.00		\$85,214.56
Pike, Jonathan	\$32,105.13				\$32,105.13
Pon, Chelsey	\$155.61				\$155.61
Potter, Samuel	\$50.06				\$50.06
Prescott, Cynthia	\$17,436.35			\$2,500.00	\$19,936.35
Railsback, Nancy Lee	\$850.00				\$850.00
Ramirez, Victoria	\$79,237.66				\$79,237.66
Reale, Christine	\$71,298.82		\$520.00	\$1,304.68	\$73,123.50
Redford, Annie	\$27,092.21			\$300.00	\$27,392.21
Reedich, Emily	\$122.85				\$122.85
Reynolds, John	\$19,728.28			\$300.00	\$20,028.28
Reynolds, Thomas	\$71,235.44			\$7,053.00	\$78,288.44
Riddle, Carol	\$9,780.53				\$9,780.53
Ripp, David	\$3,031.50				\$3,031.50
Rivera, Debra	\$10,827.01				\$10,827.01
Robichaud, Lisa	\$32,233.57	\$409.27		\$2,665.00	\$35,307.84
Ross, Elke - Edda	\$4,750.00				\$4,750.00
Route, Tammy	\$17,470.70				\$17,470.70
Sawyer, Andrew	\$18,428.73			\$315.00	\$18,743.73
Schemel, Ruth	\$80,910.82		\$975.00	\$3,921.75	\$85,807.57
Schmidt, Sharon	\$5,877.30				\$5,877.30
Schwarz, Kim	\$32,200.72			\$150.00	\$32,350.72



# ANNUAL EARNINGS

Employee	Base Pay	Overtime	Annuity	Other Pay	Total Pay
Schwinger, Alice	\$15,380.41			\$2,300.00	\$17,680.41
Seraichick, Mary	\$15,470.56			\$300.00	\$15,770.56
Shelton, Mary Jane	\$20,652.01				\$20,652.01
Shepherd, Patricia	\$54,746.68				\$54,746.68
Shields, Bonnie	\$1,411.56		\$684.00	\$6,205.20	\$8,300.76
Shuttle, Karen	\$32,172.62	\$416.13		\$1,800.00	\$34,388.75
Silver, Casey	\$223.33				\$223.33
Silver, Susan	\$75,241.14		\$1,855.00	\$14,983.50	\$92,079.64
Smith, Jacqueline	\$51,930.20			\$1,500.00	\$53,430.20
Snell, Christopher	\$60,653.90				\$60,653.90
Soldi, Lisa	\$80,910.82		\$997.00	\$2,587.86	\$84,495.68
Squire, Kathryn	\$422.50				\$422.50
Stoddart, Keiron	\$274.39				\$274.39
Sucheck, Erin	\$18,639.20				\$18,639.20
Sullivan, Arlene	\$60,715.48				\$60,715.48
Sullivan, Carolyn	\$2,157.50				\$2,157.50
Sullivan, Mary	\$22,836.78	\$217.77		\$1,897.50	\$24,952.05
Supinski, Esther	\$1,400.00				\$1,400.00
Tabor, Richard	\$87,910.70				\$87,910.70
Tan, Shirley	\$2,137.38				\$2,137.38
Tarullo, Glenn	\$75,236.92		\$548.00		\$75,784.92
Tavilla, Sonya	\$13,188.24			\$500.00	\$13,688.24
Temple, Cheryl	\$65,535.00		\$456.00	\$1,221.00	\$67,212.00
Thieme, Lilly	\$560.90				\$560.90
Tokay, Susan	\$8,000.52				\$8,000.52
Towne, Stephanie	\$10,549.39	\$1,296.50			\$11,845.89
Traver, Lesley	\$9,868.60				\$9,868.60
Turner, Rebecca	\$409.01				\$409.01
Tuttle, Sharlene	\$68,848.66				\$68,848.66
V.V.Midey, Kristen	\$72,466.32				\$72,466.32
Veltri, Maria	\$7,750.00				\$7,750.00
Veno, Susan	\$18,048.41				\$18,048.41
Wager, Gloria	\$25,306.73				\$25,306.73
Wagner, Gioanne	\$58,187.22			\$697.26	\$58,884.48
Waite, Cynthia	\$35,646.64			\$3,150.00	\$38,796.64
Waite, Jonathan	\$130.00				\$130.00
Walker, Deborah	\$19,394.08				\$19,394.08
Wallace, John	\$23,145.40				\$23,145.40
Walrath, Karen	\$750.00				\$750.00
Walton, Christina	\$97.50				\$97.50
Ward, Patricia	\$40,358.72				\$40,358.72
Wass, Russell	\$87,241.18				\$87,241.18
Weaver, Lawrence	\$35,515.60	\$438.90		\$1,500.00	\$37,454.50
Wenger, Gregory	\$161.51				\$161.51
Whayne, Susanne	\$9,666.00				\$9,666.00
Wilkinson, Tamra	\$48,915.68			\$400.00	\$49,315.68
Williams, Joanne	\$23,756.99	\$133.19	\$177.00	\$1,650.00	\$25,717.18
Wool, Clara	\$683.87				\$683.87

### ANNUAL EARNINGS

Employee	Base Pay	Overtime	Annuity	Other Pay	Total Pay
Zadroga, Mary	\$48,950.77		\$98.00	\$6,932.29	\$55,981.06
Zadroga, Meagan	\$65.00				\$65.00
Zane, Harry	\$80.00				\$80.00
Zaremba, Michele	\$3,085.68				\$3,085.68
Zimmer, Margaret	\$53,300.40		\$646.00		\$53,946.40
<b>TOTAL SCHOOL</b>					<b>\$9,711,470.61</b>

### LIBRARY

Employee	Base Pay	Overtime	Annuity	Other Pay	Total Pay
Alenson, Audrey	\$4,178.22				\$4,178.22
Andrews, Susan	\$25,712.89				\$25,712.89
Blankenship, Nicole	\$0.00			\$1,500.00	\$1,500.00
Cascadden, Nora	\$7,224.98				\$7,224.98
Duckett, Jennifer	\$2,898.98				\$2,898.98
Frothingham, Elizabeth	\$2,467.66				\$2,467.66
Frothingham, Margaret	\$844.56				\$844.56
Gagnon, Lisa	\$48,942.17			\$1,500.00	\$50,442.17
Garfield, Deborah	\$1,990.48				\$1,990.48
Kingsbury, Abigail	\$41,938.73				\$41,938.73
Macmillan, Jennifer	\$26,929.64				\$26,929.64
Mccormack, Constance	\$14,300.31				\$14,300.31
Moffa, Nanette	\$30,939.34		\$227.97	\$300.00	\$31,467.31
Raab, Barbara	\$13,716.50				\$13,716.50
Veno, Judith	\$37,974.15		\$248.21		\$38,222.36
Voorhees, Renee	\$10,154.15				\$10,154.15
Williamson, Joanne	\$19,736.13			\$1,500.00	\$21,236.13
Wilson, Mary	\$74,674.56		\$888.71	\$1,100.00	\$76,663.27
<b>TOTAL LIBRARY</b>					<b>\$371,888.34</b>

### DEPARTMENT OF PUBLIC WORKS

Employee	Base Pay	Overtime	Annuity	Other Pay	Total Pay
Batten, Phillip	\$38,208.76	\$2,531.65			\$40,740.41
Burrington, James	\$38,190.46	\$2,764.06			\$40,954.52
Canole, Joseph	\$45,442.34	\$4,887.08			\$50,329.42
Card, William	\$42,757.65	\$16,213.18			\$58,970.83
Colella, Anthony	\$10,153.27				\$10,153.27
Dubois, Troy	\$4,977.60	\$3,431.25		\$460.43	\$8,869.28
Gilbert, Ronald	\$54,229.84	\$20,803.54			\$75,033.38
Greco, Jeffrey	\$34,633.93	\$10,834.08			\$45,468.01
Holmes, James	\$10,038.99	\$306.86			\$10,345.85
Johnson, Stephen	\$40,624.45	\$5,554.64			\$46,179.09
Lawton, Douglas	\$14,248.44	\$168.53			\$14,416.97
Malatos, David	\$667.60	\$895.00			\$1,562.60
Melvin, Robert	\$38,519.86	\$5,983.13			\$44,502.99
Nota, Richard	\$87,211.47			\$2,942.31	\$90,153.78
Shumway, David	\$10,995.30	\$5,049.17		\$657.02	\$16,701.49
Vazquez Jr, Eugenio	\$42,620.61	\$13,572.26			\$56,192.87
<b>TOTAL DPW</b>					<b>\$610,574.76</b>

### POLICE DEPARTMENT

#### POLICE OFFICERS

### ANNUAL EARNINGS

Employee Employee	Base Pay Base Pay	Overtime Overtime	Annuity Annuity	Other Pay Other Pay	Total Pay Total Pay
Babu, Ovidiu	\$57,522.95	\$24,913.46		\$28,527.78	\$110,964.19
Bowolick, Nathan	\$0.00			\$1,038.64	\$1,038.64
Callahan, Matthew	\$0.00			\$296.00	\$296.00
Castro, William	\$51,669.58	\$5,044.09		\$15,934.24	\$72,647.91
Coates, John	\$59,342.83	\$16,020.79		\$17,464.16	\$92,827.78
Denmark, Edward	\$91,192.32		\$2,170.13	\$24,453.44	\$117,815.89
Dristilaris, John	\$0.00			\$2,401.20	\$2,401.20
Finn, Robert	\$0.00			\$296.00	\$296.00
Fortunato, Daniele	\$52,108.38	\$6,994.97		\$7,206.88	\$66,310.23
Hughes, Scott	\$52,185.83	\$11,950.81		\$25,155.76	\$89,292.40
Izzo, Jack	\$51,252.64	\$8,339.08		\$18,980.08	\$78,571.80
Murphy, Kimberly	\$50,761.24	\$3,531.26		\$13,606.40	\$67,898.90
Newman, Gregory	\$51,243.28	\$15,156.73		\$12,986.80	\$79,386.81

#### POLICE DISPATCHERS

Guild, Timothy	\$0.00			\$643.20	\$643.20
Hamel, Gordon	\$10,463.28	\$3,760.20		\$8,828.82	\$23,052.30
Natoli, Patricia	\$39,294.47	\$9,905.47		\$296.80	\$49,496.74
Perry, Andrew	\$33,876.56	\$6,575.55		\$246.88	\$40,698.99
Podzycki, Susan	\$24,697.44	\$4,299.83		\$8,747.65	\$37,744.92
Rouvel, Patricia	\$38,643.71	\$5,069.16		\$144.80	\$43,857.67

#### POLICE DEPARTMENT CLERK

Naylor, Susan	\$31,551.03			\$300.00	\$31,851.03
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**TOTAL POLICE \$1,007,092.60**

### FINANCE DEPARTMENT

Employee	Base Pay	Overtime	Annuity	Other Pay	Total Pay
Aponte, Alfredo	\$51,699.12			\$1,500.00	\$53,199.12
Gintner, M Stephanie	\$41,513.60		\$78.00	\$300.00	\$41,891.60
Jornet, Celia	\$29,825.76				\$29,825.76
Leonard, Lorraine	\$93,238.72		\$2,199.73		\$95,438.45
Marrama, Angela	\$60,828.80		\$117.00	\$300.00	\$61,245.80
Phillips, Leslie	\$13,044.95				\$13,044.95
Smith, Victoria	\$60,828.80		\$390.00	\$1,500.00	\$62,718.80

**TOTAL FINANCE \$357,364.48**

#### TOWN CLERK

Vellante, Janet	\$63,076.16		\$650.00	\$1,500.00	\$65,226.16
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**TOTAL TOWN CLERK \$65,226.16**

### BOARD OF SELECTMEN

Employee	Base Pay	Overtime	Annuity	Other Pay	Total Pay
Bragan, Timothy	\$95,316.80			\$3,000.00	\$98,316.80
Butler, Ashley	\$5,303.80				\$5,303.80
Doucet, Julie	\$36,048.63				\$36,048.63
Ross, Valeska	\$2,590.95			\$1,151.86	\$3,742.81
Stoffel, Edward	\$21,641.10				\$21,641.10

**TOTAL BOARD OF SELECTMEN \$165,053.14**

#### TOWN INSPECTORS

Bakun, James	\$8,609.57				\$8,609.57
Friedrich, Robert	\$587.29				\$587.29

# ANNUAL EARNINGS

Employee	Base Pay	Overtime	Annuity	Other Pay	Total Pay
Horgan, Philip	\$768.80				\$768.80
Vellante, Gabriel	\$41,961.70				\$41,961.70
Woodsum, David	\$7,699.00				\$7,699.00

**TOTAL TOWN INSPECTORS \$59,626.36**

## VETERANS' AGENT

Lyddy, Dennis	\$1,050.00				\$1,050.00
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**TOTAL VETERANS' AGENT \$1,050.00**

## PARK AND RECREATION DEPARTMENT

Employee	Base Pay	Overtime	Annuity	Other Pay	Total Pay
Andrews, Lauren	\$2,706.49	\$32.22			\$2,738.71
Andrews, Ryan	\$3,497.67	\$498.44			\$3,996.11
Andrews, Sarah	\$180.00				\$180.00
Bigelow, Katelyn	\$2,577.60	\$56.39			\$2,633.99
Bilodeau, Elise	\$1,783.03	\$161.26			\$1,944.29
Borton, Tyler	\$1,149.38				\$1,149.38
Carlson, Samuel	\$120.00				\$120.00
Dean, Declan	\$262.50				\$262.50
Deeks, William	\$6,923.40	\$831.60			\$7,755.00
Doocey, Sean	\$4,969.80	\$504.90			\$5,474.70
Fagan, Rita	\$2,970.10	\$271.17			\$3,241.27
Grant, Mackenzie	\$1,260.00				\$1,260.00
Hazoury, Eric	\$590.63				\$590.63
Herbolsheimer, E	\$9,685.89				\$9,685.89
Herbolsheimer, S	\$113.91				\$113.91
Jacobson, Clark	\$2,295.97	\$36.63			\$2,332.60
Kennedy, Alice	\$1,284.17				\$1,284.17
Kennedy, Kara	\$93.75				\$93.75
Kennedy, Kathryn	\$3,393.84	\$185.27			\$3,579.11
Landry, Jackson	\$1,702.50	\$73.13			\$1,775.63
Leroy, Sean	\$555.00				\$555.00
Mara, Adam	\$71.94				\$71.94
Mcclure, John	\$2,897.38	\$68.55			\$2,965.93
Mitchell, Tyler	\$1,442.28				\$1,442.28
Molinaro, Erin	\$451.88				\$451.88
Morrison, Barbara	\$157.50				\$157.50
Morrison, Grace	\$202.50				\$202.50
Symula, Michael	\$2,074.78				\$2,074.78
Williams, Mitchell	\$1,730.63	\$28.13			\$1,758.76

**TOTAL PARK AND RECREATION \$59,892.21**

## FIRE DEPARTMENT

Employee	Base Pay	Overtime	Annuity	Other Pay	Total Pay
Aldrich, Oona	\$8,880.00			\$250.00	\$9,130.00
Barber, Duane	\$4,465.00				\$4,465.00
Barton, William	\$8,260.00				\$8,260.00
Berthoud, William	\$3,635.00				\$3,635.00
Brown, Derek	\$85.00				\$85.00
Debettencourt, Frank	\$4,275.00				\$4,275.00
Harrod, Edgar W	\$5,040.00				\$5,040.00

# ANNUAL EARNINGS

Employee	Base Pay	Overtime	Annuity	Other Pay	Total Pay
Harrod, Gregory	\$8,265.00				\$8,265.00
Harrod, Kenneth	\$6,250.00				\$6,250.00
Hazel, David	\$4,045.00				\$4,045.00
Into, Stephen	\$3,855.00				\$3,855.00
Kenney, Marlene	\$5,931.32				\$5,931.32
Mcelhaney, William	\$6,740.00				\$6,740.00
Mignard, Robert	\$68,316.48				\$68,316.48
Morris, Paul	\$3,365.00				\$3,365.00

# ANNUAL EARNINGS

Employee	Base Pay	Overtime	Annuity	Other Pay	Total Pay
Murphy, Séan	\$10,285.00				\$10,285.00
Nigzus, Charles	\$10,720.00				\$10,720.00
Nogler, Scot	\$8,790.00				\$8,790.00
Noyes, Kerra	\$3,525.00				\$3,525.00
Perry, Andrew	\$6,210.00				\$6,210.00
Perry, Nelson	\$2,020.00				\$2,020.00
Perwak, Brian	\$6,140.00				\$6,140.00
Powderly, Richard	\$1,985.00				\$1,985.00
Shaw, Joseph	\$7,625.00				\$7,625.00
Shaw, Walter	\$4,480.00				\$4,480.00
Specht, Alan	\$5,435.00				\$5,435.00
Swearingen, Tyler	\$4,980.00				\$4,980.00
Thompson, Marc	\$3,500.00				\$3,500.00
Warren, P Robert	\$11,625.00				\$11,625.00
Woodsum, David	\$4,450.00				\$4,450.00

**TOTAL FIRE DEPARTMENT \$233,427.80**

## LAND USE BOARDS

Allard, Elizabeth	\$41,938.26				\$41,938.26
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**TOTAL LAND USE BOARDS \$41,938.26**

## BOARD OF HEALTH

Large, Shanna	\$7,538.07				\$7,538.07
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**TOTAL BOARD OF HEALTH \$7,538.07**

## COUNCIL ON AGING

Employee	Base Pay	Overtime	Annuity	Other Pay	Total Pay
Butler, Charles	\$3,511.52				\$3,511.52
Dienst, Marlene	\$576.00				\$576.00
Ferguson, J Brinton	\$750.00				\$750.00
Fiore, Anthony	\$490.00				\$490.00
Herbert, William	\$1,216.92				\$1,216.92
Holland, Maria	\$17,166.24				\$17,166.24
Hughes, Robert	\$4,078.44				\$4,078.44
Mara, Linda	\$750.00				\$750.00
Newman, Phyllis	\$128.00				\$128.00
Nickerson, Bruce	\$1,166.22				\$1,166.22
Quarles, Virginia	\$36,734.82				\$36,734.82
Ready, Caroline	\$750.00				\$750.00
Shaw, Patricia	\$750.00				\$750.00
Socha, Joyce	\$448.00				\$448.00
Tenneson, Peter	\$2,880.77				\$2,880.77
Thomsen, Jane	\$750.00				\$750.00
Warren, Peter	\$1,323.98				\$1,323.98

**TOTAL COUNCIL ON AGING \$73,470.91**

## ANIMAL CONTROL

Bamford, Ann	\$3,999.96				\$3,999.96
Willard, Paul	\$12,500.04				\$12,500.04

**TOTAL ANIMAL CONTROL \$16,500.00**

**GRAND TOTAL \$12,782,113.70**

**TRUST FUNDS IN CUSTODY OF TOWN TREASURER: DECEMBER 31, 2008**

	Beginning		Beginning		Disbursement		Disbursement		Ending		Ending	
	Principal	Balance	Interest	Balance	Interest	Principal	&/or Contrib	&/or Contrib	Principal	Balance	Interest	Total
Cemetery Funds	Balance					Balance			Balance		Balance	Balance
Cemetery Perpetual Care	\$ 153,621.89	\$ 49,475.43	\$ 6,350.10	\$ 1,816.00	\$ (275.00)	\$ 155,437.89	\$ 55,550.53	\$ 210,988.42				
Charles Whitney	\$ 4,899.55	\$ 10,273.42	\$ 473.72			\$ 4,899.55	\$ 10,747.14	\$ 15,646.69				
John Maynard	\$ 12,118.30	\$ 21,625.30	\$ 1,053.54			\$ 12,118.30	\$ 22,678.84	\$ 34,797.14				
Emily Sibley	\$ 5,987.71	\$ 13,452.17	\$ 606.96			\$ 5,987.71	\$ 14,059.13	\$ 20,046.84				
Bellevue Cemetery	\$ 9,356.49	\$ 23,215.33	\$ 1,016.94			\$ 9,356.49	\$ 24,232.27	\$ 33,588.76				
Shaker & Sears	\$ 1,111.00	\$ 3,456.97	\$ 142.62			\$ 1,111.00	\$ 3,599.59	\$ 4,710.59				
Library Funds												
Ring Book Fund	\$ 4,000.00	\$ 1,297.20	\$ 165.40			\$ 4,000.00	\$ 1,462.60	\$ 5,462.60				
George Clarke	\$ 1,000.00	\$ 18.81	\$ 31.81			\$ 1,000.00	\$ 50.62	\$ 1,050.62				
Walter Whitney	\$ 18,980.16	\$ 260.86	\$ 600.75			\$ 18,980.16	\$ 861.61	\$ 19,841.77				
Hap good	\$ 43,467.76	\$ 577.09	\$ 1,375.16			\$ 43,467.76	\$ 1,952.25	\$ 45,420.01				
Lawrence	\$ 11,479.00	\$ 155.43	\$ 363.25			\$ 11,479.00	\$ 518.68	\$ 11,997.68				
Mary E Blood	\$ 5,905.90	\$ 83.13	\$ 186.99			\$ 5,905.90	\$ 270.12	\$ 6,176.02				
Andrew Fairbanks	\$ 2,898.92	\$ 43.10	\$ 91.86			\$ 2,898.92	\$ 134.96	\$ 3,033.88				
Miscellaneous Funds												
Ginny Thurston Civic Scholarship	\$ 16,575.00	\$ 330.02	\$ 524.61		\$ 522.00	\$ 16,575.00	\$ 1,376.63	\$ 17,951.63				
Harvard 300th Anniv	\$ 4,877.57	\$ 7,850.82	\$ 397.40			\$ 4,877.57	\$ 8,248.22	\$ 13,125.79				
Warner Lecture	\$ 29,181.26	\$ 1,544.88	\$ 958.17		\$ (429.00)	\$ 29,181.26	\$ 2,074.05	\$ 31,255.31				
Maynard Clock	\$ 500.00	\$ 572.34	\$ 33.48			\$ 500.00	\$ 605.82	\$ 1,105.82				
Georgia Whitney Poor	\$ 19,269.09	\$ 1,745.34	\$ 656.10			\$ 19,269.09	\$ 2,401.44	\$ 21,670.53				
Warren Harrod-4th of July	\$ 1,500.00	\$ 643.01	\$ 66.93			\$ 1,500.00	\$ 709.94	\$ 2,209.94				
Harvard Salvage-4th of July	\$ 1,000.00	\$ 1,015.00	\$ 62.92			\$ 1,000.00	\$ 1,077.92	\$ 2,077.92				
Stanley Hildreth Clock	\$ 500.00	\$ 407.73	\$ 28.31			\$ 500.00	\$ 436.04	\$ 936.04				
Stanley Hildreth Common	\$ 1,000.00	\$ 4,239.53	\$ 163.57			\$ 1,000.00	\$ 4,403.10	\$ 5,403.10				
Tuttle Memorial	\$ 5,102.50	\$ 14,095.27	\$ 599.38		\$ (6,250.00)	\$ 5,102.50	\$ 8,444.65	\$ 13,547.15				
Will Post Memorial	\$ 3,791.16	\$ 5,236.06	\$ 279.84		\$ (300.00)	\$ 3,791.16	\$ 5,215.90	\$ 9,007.06				
Entrepreneur's Scholarship	\$ 612.85	\$ 317.75	\$ 29.05			\$ 612.85	\$ 346.80	\$ 959.65				
Thomas Ford Nursing Fund	\$ 26,054.85	\$ 4,755.15	\$ 961.95			\$ 26,054.85	\$ 5,717.10	\$ 31,771.95				
Rantoul Trust-Elderly	\$ 15,788.34	\$ 19,071.82	\$ 1,088.39			\$ 15,788.34	\$ 20,160.21	\$ 35,948.55				
Rantoul Trust-General	\$ 155,313.91	\$ 53,700.83	\$ 6,511.07		\$ (2,356.03)	\$ 155,313.91	\$ 57,855.87	\$ 213,169.78				
Affordable Housing	\$ 125,209.00	\$ 2,634.63	\$ 3,921.69		\$ 134,583.49	\$ 125,209.00	\$ 141,139.81	\$ 266,348.81				
Stabilization & Conservation												
Stabilization	\$ 859,788.25	\$ 908,184.62	\$ 54,904.27		\$ (201,831.64)	\$ 859,788.25	\$ 761,257.25	\$ 1,621,045.50				
Conservation	\$ 164,176.55	\$ 25,887.38	\$ 5,934.20		\$ (19,935.00)	\$ 164,176.55	\$ 11,886.58	\$ 176,063.13				
Conservation / CPA	\$ 190,000.00	\$ 211,514.64	\$ 12,534.31		\$ 150,000.00	\$ 190,000.00	\$ 374,048.95	\$ 564,048.95				

## *NOTES*