

Town of Harvard FY13 Omnibus Budget

Line #	Department/Account	Actual FY10	Actual FY11	Budget FY12	Request FY13
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GENERAL GOVERNMENT

Selectmen

1	Personnel	142,246	147,154	157,697	165,534	
2	Town Audit	17,000	12,000	12,000	15,000	
	Expenses	9,542	8,894	9,000	11,500	
	Copy Machine	2,908	2,422	3,700	3,500	
	Postage	16,840	16,561	18,500	17,000	
	Court Judgements		105,000			
3	Total Expenses	29,290	132,877	31,200	32,000	
	Total Selectmen	188,536	292,031	200,897	212,534	5.79%

Finance Committee

4	Expenses	173	173	200	200	0.00%
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Finance Department

	Personnel	270,999	284,558	288,252	293,350	
	Certification Compensation	2,000	1,000	2,000	2,000	
5	Total Personnel	272,999	285,558	290,252	295,350	
	Technology Services & Supplies	26,211	25,784	30,000	33,000	
	Expenses	81,250	83,812	86,200	90,300	
6	Total Expenses	107,461	109,596	116,200	123,300	
7	Technology	9,450	14,990	15,000	15,000	
	Total Finance Department	389,910	410,144	421,452	433,650	2.89%

Legal

	Town Counsel Fees & Expenses	20,161	14,202	33,000	33,000	
	Other Legal Fees & Expenses	78,876	13,890	18,000	18,000	
8	Total Legal	99,037	28,092	51,000	51,000	0.00%

Personnel Board

9	Expenses	100	-	100	100	0.00%
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Town Clerk

	Personnel	64,157	64,164	65,263	66,108	
	Certification Compensation	1,000	1,000	1,000	1,000	
10	Total Personnel	65,157	65,164	66,263	67,108	
	Expenses	2,918	1,970	2,300	2,550	
	Publications Reprinting/Codification	4,650	4,555	4,750	4,800	
11	Total Expenses	7,568	6,525	7,050	7,350	
	Total Town Clerk	72,725	71,689	73,313	74,458	1.56%

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Elections & Registrars

	Registrars' Honoraria	200	500	500	500	
	Election Officers (Police)	625	-	-	-	
	Expenses	3,810	6,438	6,758	8,400	
	Census	485	490	600	650	
12	Total Elections & Registrars	5,120	7,428	7,858	9,550	21.53%

Land Use Boards

13	Personnel	44,068	45,050	46,637	48,452	
	Conservation Expenses	425	751			
	ZBA Expenses	58	501			
	Planning Board Expenses	721	456			
	Office Supplies			1,000	1,000	
	Purchase Services			1,600	1,600	
	MRPC Assessment	1,460	1,460	1,500	1,541	
14	Total Expenses	2,663	3,168	4,100	4,141	
	Total Land Use Boards	46,731	48,218	50,737	52,593	3.66%

Personnel includes \$11,292 to be transferred from Wetlands Protection Fund.

Public Buildings

15	Personnel	22,707	23,236	24,074	24,998	
	Operating Expenses	17,256	29,234	32,000	32,000	
	Energy	109,589	126,577	130,000	130,500	
	Maintenance & Equipment	15,344	10,880	26,400	34,300	
	Waste Water Treatment Ops.	76,710	51,877	85,000	85,000	
16	Total Expenses	218,899	218,569	273,400	281,800	
	Total Public Buildings	241,606	241,805	297,474	306,798	3.13%

Annual Town Reports

17	Expenses	3,915	3,858	2,000	4,000	100.00%
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TOTAL GENERAL GOVERNMENT	1,047,853	1,103,438	1,105,031	1,144,883	3.61%
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Line #	Department/Account	Actual FY10	Actual FY11	Budget FY12	Request FY13	
PUBLIC SAFETY						
Police Department						
18	Personnel	762,740	762,975	784,390	801,451	
	Public Safety Building	37,662	40,350	28,800	32,800	
	Cruiser Maintenance	10,472	10,922	10,000	10,000	
	Supplies & Expenses	21,366	27,965	30,700	49,035	
19	Total Expenses	69,500	79,237	69,500	91,835	
	Total Police Department	832,240	842,212	853,890	893,286	4.61%
Communications Department						
20	Personnel	187,873	184,971	185,757	190,518	
21	Expenses	17,224	18,700	18,700	18,887	
	Total Communications Department	205,097	203,671	204,457	209,405	2.42%
Fire Department						
22	Personnel	161,387	215,970	164,925	168,930	
	Expenses	31,822	32,915	32,000	44,000	
	Radio Replacement & Repair	1,408	1,156	2,250	2,250	
	Protective Equipment	840	1,377	1,400	9,000	
23	Total Expenses	34,070	35,448	35,650	55,250	
	Total Fire Department	195,457	251,418	200,575	224,180	11.77%
Ambulance						
	Expenses	-	-	-	-	
	Training	-	-	-	-	
	Ambulance Regular Operating Exp.	-	-	-	-	
	Additional Training and Other	-	-	-	-	
	Total Ambulance *	-	-	-	-	
Building & Zoning Inspector						
24	Fees & Expenses	87,888	90,177	50,000	50,000	0.00%
Gas Inspector						
25	Fees & Expenses	2,617	2,565	4,000	4,000	0.00%
Plumbing Inspector						
26	Fees & Expenses	7,061	7,163	7,000	7,000	0.00%
Wiring Inspector						
27	Fees & Expenses	14,532	12,950	9,000	9,000	0.00%
Animal Control						
	Personnel	16,500	16,500	16,500	16,500	
	Expenses	50	-	750	750	
28	Total Animal Control	16,550	16,500	17,250	17,250	0.00%
Tree Warden						
29	Expenses	13,864	13,783	14,000	14,000	0.00%
TOTAL PUBLIC SAFETY		1,375,306	1,440,439	1,360,172	1,428,121	5.00%

Town of Harvard FY13 Omnibus Budget

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SCHOOLS

Local Schools

	<u>Administration</u>					
	Salaries/Benefits	370,518	379,922	331,839	371,297	
	Transportation	314,510	304,362	309,966	313,380	
	Other Expenses	126,691	116,097	111,100	33,120	
	Total Administration	811,719	800,381	752,905	717,797	
	<u>Maintenance</u>					
	Salaries	427,971	439,737	450,307	434,516	
	Utilities	333,702	370,086	322,000	344,340	
	Other Expenses	283,783	399,498	206,000	123,308	
	Total Maintenance	1,045,456	1,209,321	978,307	902,164	
	<u>Harvard Elementary School</u>					
	Salaries	2,477,799	2,480,384	2,746,538	2,316,240	
	Expenses	66,531	67,315	63,950	92,367	
	Total Elementary	2,544,330	2,547,699	2,810,488	2,408,607	
	<u>The Bromfield School</u>					
	Salaries	4,055,709	4,116,265	4,207,254	3,605,174	
	Expenses	113,657	111,203	118,500	136,326	
	Total Bromfield	4,169,366	4,227,468	4,325,754	3,741,500	
	<u>Pupil Personnel Services (SPED)</u>					
	Salaries	1,770,452	1,854,335	1,782,915	1,863,935	
	Other Expenses	46,316	39,797	37,100	63,719	
	Collaborative Services	261,244	380,516	590,968	141,648	
	Transportation	284,143	322,398	286,550	332,861	
	Tuition	1,162,002	1,279,602	1,151,311	909,825	
	Pre-School Salaries	205,646	177,657	228,026	161,455	
	Pre-School Expenses	6,937	2,972	7,500	2,600	
	Total Pupil Personnel Services	3,736,740	4,057,277	4,084,370	3,476,043	
	<u>Technology</u>					
	Salaries	108,496	112,687	127,723	130,111	
	Expenses	71,501	76,553	82,000	109,108	
	Total Technology	179,997	189,240	209,723	239,219	
	Subsidies from Other Funds	(1,448,570)	(1,838,759)	(1,807,076)	<i>incl. above</i>	
30	Total Local Schools	11,039,038	11,192,627	11,354,471	11,485,330	1.15%

31	Montachusett Regional Voc. Tech.	65,117	87,382	87,760	76,807	-12.48%
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TOTAL SCHOOLS	11,104,155	11,280,009	11,442,231	11,562,137	1.05%
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PHYSICAL ENVIRONMENT

Dept. of Public Works

32	Personnel	581,996	598,690	607,112	643,642	
	Maintenance & Equipment	136,189	182,206	145,750	145,500	
	Fuel	63,520	73,577	65,000	65,000	
	Improvements & Construction	35,307	34,337	50,000	50,000	
	Snow & Ice Removal	145,997	117,865	96,000	96,000	
	Telephone & Electricity	10,567	10,014	10,500	10,500	
33	Total Expenses	391,580	417,999	367,000	367,000	
	Total Dept. of Public Works	973,576	1,016,689	974,112	1,010,642	3.75%

Town of Harvard FY13 Omnibus Budget

Line #	Department/Account	Actual FY10	Actual FY11	Budget FY12	Request FY13	
Solid Waste Transfer						
34	Transfer Station Expenses	188,391	146,890	188,500	178,500	
35	Hazardous Waste Disposal *	-	8,000	3,500	3,500	
	Total Solid Waste Transfer	188,391	154,890	192,000	182,000	-5.21%
Street Lights & Traffic Signal						
36	Expenses	5,268	5,425	5,500	5,700	3.64%
Water Department						
37	Expenses	15,564	16,951	16,000	17,500	9.38%
Pond Committee						
38	Expenses	39,875	33,500	33,500	33,500	0.00%
Cemeteries						
39	Expenses	1,679	2,874	2,500	2,500	0.00%
TOTAL PHYSICAL ENVIRONMENT		1,224,353	1,230,328	1,223,612	1,251,842	2.31%
HUMAN SERVICES						
Board of Health						
40	Personnel	7,888	5,114	7,641	7,977	
	Expenses	1,207	472	600	600	
	Nashoba Assoc. Boards of Health	19,110	19,110	21,021	21,231	
	Concord Family Services	-	-	-	-	
	Minuteman Home Center	-	763	765	1,018	
41	Total Expenses	20,317	20,345	22,386	22,849	
	Total Board of Health	28,205	25,459	30,027	30,826	2.66%
Council on Aging						
42	Personnel	68,529	69,428	71,989	76,603	
43	MART Personnel	23,362	21,000	24,240	23,563	
44	Expenses	1,550	1,024	1,975	1,975	
45	MART Van Expenses	579	522	1,000	1,000	
	Total Expenses	2,129	1,546	2,975	2,975	
	Total Council on Aging	94,020	91,974	99,204	103,141	3.97%
Veterans' Services						
	Personnel	1,000	-	1,000	1,000	
	Expenses	642	1,072	1,500	1,500	
	Benefits	9,139	7,636	12,000	12,000	
	Total Expenses	9,781	8,708	13,500	13,500	
46	Total Veterans' Services	10,781	8,708	14,500	14,500	0.00%
TOTAL HUMAN SERVICES		133,005	126,141	143,730	148,467	3.30%

Town of Harvard FY13 Omnibus Budget

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CULTURE AND RECREATION

Library

47	Personnel	346,067	355,815	365,710	374,237	
48	Expenses	137,402	140,977	145,808	144,394	
	Total Library	483,469	496,792	511,518	518,631	1.39%

Parks & Recreation

49	Commons & Schools/Grounds Exp.	17,679	17,499	21,650	21,650	
50	Beach Expense	11,624	6,111	13,295	13,295	
51	Beach Personnel - Director	9,780	7,853	7,931	8,174	
52	Groundskeeping Personnel	14,373	28,157	28,157	28,157	
	Total Parks & Recreation	53,455	59,620	71,033	71,276	0.34%

Historical Commission

53	Expenses	100	-	100	100	0.00%
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Agricultural Commission

54	Expenses				500	100.00%
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TOTAL CULTURE AND RECREATION	537,024	556,412	582,651	590,507	1.35%
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RECURRING CAPITAL EXPENDITURES

55	Police Cruiser	27,000	27,000	29,000	29,000	
56	Public Works Equipment	67,948	65,701	70,000	70,000	
	TOTAL RECURRING CAPITAL EXP.	94,948	92,701	99,000	99,000	0.00%

INSURANCE AND FRINGES

Property/Liability

57	Insurance	137,223	134,920	139,000	145,000	4.32%
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Employee Benefits

	Worcester Regional Retirement	512,602	533,494	569,157	611,547	
	Workers' Compensation Insurance	71,082	72,158	72,000	73,000	
	Unemployment Insurance	70,813	64,821	60,000	60,000	
	Medicare	163,108	170,452	170,000	174,000	
	Health Insurance	1,848,951	1,944,615	2,312,500	2,360,625	
	Life Insurance	5,002	5,024	6,000	6,000	
	Deferred Compensation	18,081	10,309	20,000	20,000	
	Disability Insurance	22,049	22,384	23,000	23,000	
	Benefits Administration	2,626	998	3,500	3,500	
58	Total Employee Benefits	2,714,313	2,824,255	3,236,157	3,331,672	2.95%

TOTAL INSURANCE AND FRINGES	2,851,536	2,959,175	3,375,157	3,476,672	3.01%
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TOTAL OPERATING BEFORE DEBT	18,368,181	18,788,642	19,331,584	19,701,629	1.91%
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Town of Harvard FY13 Omnibus Budget

Line #	Department/Account	Actual FY10	Actual FY11	Budget FY12	Request FY13	
NON-EXCLUDED DEBT						
Debt Expense						
59	Bond Anticipation/Borrowing Cost	1,500	1,500	4,700	1,700	-63.83%
Permanent Debt						
60	HES Roof (2000) Principal	3,000	-	-	-	
61	HES Roof (2000) Interest	73	-	-	-	
	Total Payments	3,073	-	-	-	0.00%
TOTAL NON-EXCLUDED DEBT						
		4,573	1,500	4,700	1,700	-63.83%
TOTAL OPERATING AFTER NON-EXCLUDED DEBT						
		18,372,754	18,790,142	19,336,284	19,703,329	1.90%
EXCLUDED DEBT						
Permanent Debt						
62	Public Safety Building (2000) Principal	135,000	135,000	135,000	135,000	
63	Public Safety Building (2000) Interest	79,219	72,533	65,745	58,995	
64	Public Safety Bld Land (2000) Principal	30,000	40,000	-	-	
65	Public Safety Bld Land (2000) Interest	2,678	975	-	-	
66	Public Safety Bld Plan (2000) Principal	10,000	10,000	-	-	
67	Public Safety Bld Plan (2000) Interest	486	122	-	-	
68	Tripp Land (2000) Principal	25,000	-	-	-	
69	Tripp Land (2000) Interest	606	-	-	-	
70	Vesenska Land (2000) Principal	20,000	20,000	-	-	
71	Vesenska Land (2000) Interest	1,460	488	-	-	
72	HES Lighting (2000) Principal	2,000	-	-	-	
73	HES Lighting (2000) Interest	49	-	-	-	
74	Bromfield School (2004) Principal	315,000	315,000	315,000	315,000	
75	Bromfield School (2004) Interest	181,026	171,263	159,845	148,479	
76	Library (2004) Principal	135,000	135,000	135,000	135,000	
77	Library (2004) Interest	77,741	72,677	67,785	62,891	
78	School Roof (2006) Principal	125,000	125,000	125,000	125,000	
79	School Roof (2006) Interest	40,000	34,063	28,438	23,125	
	Total Payments	1,180,265	1,132,121	1,031,813	1,003,490	-2.74%
Temporary Debt						
	Exempt BAN				4,000	
80					4,000	100.00%
TOTAL EXCLUDED DEBT						
		1,180,265	1,132,121	1,031,813	1,007,490	-2.36%
GRAND TOTAL OMNIBUS BUDGET						
		19,553,019	19,922,263	20,368,097	20,710,819	1.68%
ENTERPRISE FUND:						
Sewer Department						
	Operating Expenses	NA	NA	NA	100,000	
	Total Expenses	-	-	-	100,000	
81	Total Sewer	-	-	-	100,000	New

All funds for operations to be funded by rates.

Sewer Debt to begin in FY14 and funded by exempt debt and betterments.