

Town Hall Construction Committee
Monthly Report to the Board of Selectmen
April 28, 2015

Project Status Statement: The project is on track.

Major Actions Completed:

- General Contractor hired.
- 4/9 – Pre-construction meeting held with LLB Architects, Vertex (OPM), GVW (general contractor) and sub contractors, Harvard Town Administrator Tim Bragan, Financial Director Lorraine Leonard, Assistant Town Administrator Marie Sobalvarro, Executive Assistant Julie Doucet, Department of Public Works Director Rich Nota, Fire Chief Rick Sicard, Police Chief Ed Denmark, and Town Hall Construction Committee Chairman Rick Maiore.
Out of this meeting came construction activities for the committee:
 - Financial tracking – Laura Andrews
 - Change Orders – Al Combs, Bill Barton, Pablo Carbonell (Red Team)
 - Schedules – Jack Guswa
- 4/21 – Building site turned over to GVW at 7:30 a.m.

Next Actions:

- 4/29 – First of the weekly construction meetings to be held at 8:30 a.m. at the building site. These meetings are not subject to the open meeting provisions. At least one member of the THCC Red Team will attend the weekly construction meetings. Other THCC members may attend, depending on issues. Vertex personnel will be at all construction meetings. LLB's attendance will be issue driven.
- Fencing and signage

Change Orders:

- Mixed metals, a re-bid item to be added to the general contract, increasing the budget \$27k.

Next THCC meeting – 7:30 a.m. Wednesday, April 29.

THCC meetings will be held every Wednesday at 7:30 a.m. in the town center firehouse meeting room. These are public meetings. THCC will review the previous week's activities and prepare for the scheduled weekly construction meeting.

Submitted by Laura Andrews on behalf of the Town Hall Construction Committee