

TOWN OF HARVARD  
TOWN HALL and HILDRETH HOUSE CONSTRUCTION COMMITTEE

08/22/16 Meeting Minutes

Town Hall Meeting Room

Members present: Rick Maiore, Al Combs, Connie Larrabee, Pablo Carbonell, Jack Guswa

Members absent: Laura Andrews

Others present: Marie Sobalvarro (Assist. Town Admin.)

Rick called the meeting to order at 7:30 AM and the committee approved the 08/08/2016 minutes.

**Town Hall**

No discussion

**Hildreth House**

Town Administrator Report

- a. Three proposed change orders are under costing review by Vertex: 002-004 Window installation; 003-001 Foundation Details; 004-004 Utility Meter Cabinet
- b. Seven Change Proposal Requests are also in preparation-cost estimates are being developed
- c. Project Work Schedule – Classic Construction delivered a 6-month project schedule covering the period June 22 through December 22, 2016. The schedule was organized by project task number, which is not necessarily chronological. Classic Construction will be asked to prepare a schedule with items organized chronologically by start date
- d. Two-week look ahead- Classic Construction will be reminded of the need to provide a two-week look ahead report each week.

Draft Letter to the Planning Board

- a. The committee discussed the revised draft letter. Jack will incorporate suggestions into another draft and submit to committee prior to the September 6 meeting. Jack will also discuss the revised draft letter with Kyle Burchard before distributing to the committee. Jack will bring a “ready-to-send” version of the letter to the September 6 meeting, as well as a copy of the revised draft. Additional suggestions/modifications may be made to the letter at the September 6 meeting.
- b. It is anticipated that several, if not all, of the T3HCC will sign the letter

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Beehive clearance

- a. The roadway clearance between the two beehives is approximately 18 feet 6 inches. Without a waiver (assuming a waiver is a possibility), a 20-foot clearance is required to comply with fire safety code.
- b. Options to comply with the required clearance are being considered.

Exterior Lighting

- a. There was a lukewarm response to the proposed exterior lighting
- b. Additional discussion of this issue with LLB is recommended. Brighter lighting is not always better lighting. Impacts of the proposed lighting on elderly vision need to be evaluated more thoroughly.

Rick adjourned the meeting at 8:15 AM.

The next meeting date is scheduled for Tuesday September 6, 2016 at 7:30 a.m. in the Town Hall Meeting Room.

Jack Guswa, temporary recorder