

Town Hall Construction Committee  
1/5/15 Meeting Minutes  
7:30 a.m. at Town Hall

Members present: Laura Andrews, Bill Barton, Pablo Carbonell, Jack Guswa, Rick Maiore.  
Members absent: Al Combs. Others present: Tim Bragan (Town Admin. and Board of Selectmen liaison); at 8 a.m. Jon Lemieux and Steven Kirby (Vertex OPMs)

Rick called the meeting to order at 7:30 a.m. and the committee approved the minutes of the 12/29 meeting.

**Town Administrator:** no report

**Town Board Approvals:**

**Historical Commission:** Jack said we are on the HHC agenda 1/7 at 7:15 p.m. to submit our application for appropriateness. Tim is preparing the application.

**Planning Board:** Jack working with Liz Allard on requirements.

**Sewer and Water Commission:** Rick said they would send a memo that we don't need to re-apply for approval.

**Add Alternates: Insulation** – after discussion, Pablo moved and Bill seconded that we recommend to the Board of Selectmen that we use insulation blown in from the outside for the walls for the reasons discussed. Rick will put together a matrix of the pros and cons to bring to the 1/13 BOS meeting. Committee members present voted unanimously to approve the motion.

**Cupola** – Steve reported that the cupola base, upgraded to support the cupola, is currently in the base bid. Tim will follow up with LLB architect Drayton Fair to verify that \$187k is the correct number for the cupola itself.

**Calendar:** Jon walked us through the upcoming bid calendar:

- 1/27 – finalize base bid and add alternates
- 1/27 – OPM puts ad in register for publishing the next Wednesday
- 2/4 – ad for bids runs
- 2/11 – site walk for subcontractors with Drayton
- 2/25 – subcontractor bids due
- 3/4 – general contractor bids opened
- 3/5 – THCC and OPMs review bids

Next meeting is scheduled for 7:30 a.m. Monday, January 12, in the Town Hall meeting room.

Rick adjourned the meeting at 8:10 a.m.

Laura Andrews, recorder