

Town Hall Construction Committee  
May 20, 2015  
Interim Town Hall Meeting Room

Members present: Jack Guswa, Al Combs, Pablo Carbonell  
Staff present: Tim Bragan, Marie Sobalvarro  
Others present: Ken Swanton, Harvard Press

The meeting was called to order at 7:32 a.m. by Jack Guswa.

I. Minutes from the prior meeting were approved.

II. Town Administrator Report: To be addressed later in the meeting.

III. Contractor construction progress

Al reported on the 5/13/15 construction progress meeting, providing:

- (a) an overview of the elevator company discussion and questions which were raised by the subcontractor and answered by the architect.
- (b) the preliminary proposal to move the center posts in the main workspace and the ductwork adaptation to accommodate this adjustment.
- (c) open questions surrounding the placement of the swinging doors providing entrance and egress from the main workspace.
- (d) GVW's two-week look-ahead schedule.

Pablo asked if the swinging doors could be double-action (both controlled simultaneously by an actuator).

Tim presented an update on the status of the lift. The lift was designed to travel 12'3", a BBRS variance may be requested for the 3" required. The building inspector recommends pursuing the variance in lieu of adding a ramp or building up the lift.

Pablo stated he would follow-up with Drayton to double-check the code.

IV. Open items

Two drawings were distributed: the proposed front catchbasin relocation and the modification of the back room on the first floor of Town Hall to accommodate offices. A discussion ensued regarding alterations to the catchbasin drawing proposed by GPR.

Public Relations was discussed; the Vertex progress report generated by Bryan F was very comprehensive and perhaps too detailed for general distribution. Jack suggested that Laura (and Marie) in conjunction could generate short 2-3 sentence updates with photos.

V. Next meetings tentatively scheduled for 5/27 and 6/3 at 7:30 a.m. in the interim Town Hall.

Move to adjourn at 8:02 a.m.