

Town Hall and Hildreth House Construction Committee
3/14/16 Meeting Minutes
Hapgood Room, Interim Town Hall

Members present: Laura Andrews, Pablo Carbonell, Connie Larrabee, Rick Maiore

Members absent: Bill Barton, Al Combs, Jack Guswa

Others present: Tim Bragan (Town Admin.), Marie Sobalvarro (Assist. Town Admin.)

Rick called the meeting to order at 7:30 a.m. and the committee approved the 3/7 minutes.

Town Hall

Tim had previously sent copies of GVW's request for payment #10 for \$300,148.29, which was approved by Vertex and LLB. The committee voted to recommend to the Board of Selectmen that the bill be paid.

Tim said GVW, Vertex, and LLB are not in agreement on how to handle the flooring before installing carpet in the back offices. The second floor is not an issue. The added cost for GVW's recommendation is \$7k. After discussion about several options we agreed that we needed to know the square-footage and exact location of the area in question. Marie will follow up. Pablo said we should confirm the ADA regulations for floor transitions, which Marie will also check into.

Tim said that the screens to separate meetings on the second floor would be Lake Blue. Town Hall employees selected Wedgewood Blue for the cubicles on the first floor. They will be six feet tall, three inches taller than the old ones.

Hildreth House

Design: Rick said that LLB hopes to have preliminary design costs by 3/17, which would then be reviewed by the full committee, Vertex, and LLB at the 3/21 meeting. The meeting will be scheduled for 8:30 rather than 7:30 a.m. to accommodate LLB.

Furnace: Marie said that the contract was signed two weeks ago.

Windows: Connie said that 23 windows have been installed.

Next meeting is scheduled for March 21 at 8:30 a.m. at Hildreth House. Connie will check on dining room availability.

The meeting was adjourned at 8:00 a.m.

Laura Andrews, recorder