

Town Hall and Hildreth House
Construction Committee
08/03/15 Meeting Minutes
7:30 a.m. – Interim Town Hall Hapgood Room

Members present: Al Combs, Jack Guswa, Rick Maiore, Connie Larrabee, Bill Barton Absent: Laura Andrews, Pablo Carbonell. Others present: Tim Bragan (Town Admin.), Marie Sobalvarro (Assist. Town Admin.)

Rick called the meeting to order at 7:30 a.m. and the committee approved the 7/20 minutes as corrected.

Town Hall

Town Administrator Report:

- Tim Bragan presented samples of the siding to be installed on the Town Hall. The samples were 9/16 inch thick (spec called for 3/4 inch thick), and were the proper size to match-up evenly with the existing quoins. The Committee approved the deviation from the thickness spec. Two alternate overlaps with different reveal (4 inches versus 4.5 inches) were provided for review. The Committee approved the 4 inch reveal as opposed to the 4.5 inch reveal.
- Several “small” Town Hall PCOs are being assembled by LLB and the Committee will need to meet on August 10 to review them.
- Scaffolding installation began last week and will continue. The east side staging will be a little narrower than the west side due to the presence of the electrical wiring. National Grid will install rubber shielding on certain wiring in response to contractor safety concerns.
- The Committee requested that an updated schedule regarding cupola installation be provided at the Construction Contractor’s Progress meeting. In addition, Al will remind GVW of the need to provide the 2-week look ahead report on a regular and timely basis.

See attached Construction Issues for detail on new, open, and closed issues, PCOs and COs.

Other Town Hall Matters:

Jack will show siding sample to HHC representatives as was promised during the COA process. The simplified approval process agreed to by the TH3CC and the HHC should result in immediate acceptance by the HHC.

Hildreth House

No change. Tim is still working with the OPM on the RFP for an architect for the design phase. Time (and Rick) explained that the Hildreth House Design Contractor RFP will include both phases of the Hildreth House renovation, even though only the first phase has been approved. Including both phases in the RFP is likely to simplify/shorten the overall process and there is no financial risk to the Town if the second phase renovation is not approved by the Town. Design contractor RFP likely to be released in late August or early September with a request for construction bids anticipated for January 2016.

Next meeting: Monday, August 10, 7:30 a.m. in the Interim Town Hall Hapgood Room.

The meeting was adjourned at 8:12 a.m.

Jack Guswa, Temporary Recorder