

Town Hall and Hildreth House Construction Committee
10/13/15 Meeting Minutes
Interim Town Hall Hapgood Room

Members present: Laura Andrews, Pablo Carbonell, Al Combs, Connie Larrabee, Rick Maiore. Members absent: Bill Barton, Jack Guswa
Others present: Marie Sobalvarro (Assist. Town Admin.), Ken Swanton (Board of Selectmen)

Rick called the meeting to order at 7:30 a.m. and the committee approved the 9/21 minutes.

Rick's announcements:

- Rick and Laura will issue the monthly report for the BOS 10/20 meeting by 10/15.

Town Hall

Town Admin. Report: Marie reported

- GVW submitted its 5th request for payment, which has been vetted and endorsed by Vertex and LLB. Al made a motion and the committee approved the \$189,756 bill for the selectmen's authorization at its 10/20 meeting.
- The roofing subcontractor wants a change order to fix small gaps that exist in the deck of the roof. LLB and the Red Team don't think it's a problem so at this point no CO will be written.

Second floor:

- The plan for the second floor will remain as is, a decision made by the BOS after its public hearing. If noise becomes a problem, the selectmen may make funds available after specifics are identified.
- After discussion about audio-visual requirements for the second floor, Pablo suggested that line drops set up now would allow for flexibility once meeting-rooms use evolves. Ken and the committee agreed and Ken will bring this to the BOS. This resolves the open issue listed on the Construction Issues – Working Document report.

Hildreth House

Rick meets with the Council on Aging Board 10/20 to share the Town Hall committee experience with the Harvard Historical Commission. The HHC is interested in bringing the Hildreth House into the historic district. Marie pointed out that it is an 18-month process before a recommendation could be brought to the town.

Marie will follow up with Vertex today on the status of the Request for Proposal.

Next meeting: 10/19 at 7:30 a.m. in the Hapgood Room of the old library.

The meeting was adjourned at 8:25 a.m.

Laura Andrews, recorder