

Town Hall Construction Committee  
11/17/14 Meeting Minutes  
7:30 a.m. at Town Hall

Members present: Laura Andrews, Bill Barton, Al Combs, Jack Guswa, Rick Maiore. Members absent: Richard Blinn. Others present: Tim Bragan (Town Admin. and BOS liaison)

The meeting started at 7:30 a.m.

**Committee Organization:** On a Combs/Andrews motion/second, the committee elected Rick chairman. Laura volunteered to be recorder and Jack agreed to be Vice Chair.

**Design Drawings and Cost Estimates:** The cost estimates did not come in with the drawings as requested. Tim will follow up with LLB to send today and he will email to members.

Owner Project Manager applications are due Monday 12/1 and Tim will give us copies that afternoon. We requested that the Board of Selectmen hold a special meeting 12/9 so we can recommend our OPM selection and schedule a mid-December meeting with the OPM.

Al and Bill will review the drawings next week.

**General Discussion:**

**Historic Commission:** Once we have a final plan, we will submit it to the Historical Commission for a certificate required for the building permits. Jack will be the committee's contact. The Commission will appoint a liaison to the HHCC.

**Sewer connection:** Rick will make sure that the 2012 letter from the architect is updated.

**Zoning Board:** no requirements

**Board of Health:** no requirements

Rick adjourned the meeting at 7:55 a.m.

Laura Andrews, recorder