

# HARVARD TRANSFER STATION RULES AND REGULATIONS

(Approved by the Board of Selectmen on 6/5/95 and last amended 10/28/19)

## ***Definitions***

*Citizen/Resident:* Someone who lives within the Town of Harvard for more than six months out of the year and either owns or rents the property where they reside.

*Permit Year:* Permit year relates to the period for which the permit is valid; permits run from July 1st through to June 30th of the following year.

*Properly-affixed stickers:* Stickers that are affixed to the vehicle's driver side front windshield.

*Senior Citizen:* An individual who is 65 years of age or older as of July 1st of the current permit year.

*Senior Household:* Property is owned by a senior citizen, or at least one of the primary residents is a senior.

*Immediate Relative:* A spouse, domestic partner, child, grandchild, or sibling.

*Commercial Solid Waste or Construction Debris:* Solid, non-hazardous waste generated by commercial establishments such as hotels and restaurants, markets, offices, stores, and businesses; materials resulting from the alteration/renovation/destruction of industrial or commercial facilities.

## ***Eligibility for Solid Waste Disposal Permits***

- Valid automobile registration must be provided to Town Hall for each vehicle for which a sticker is requested.
- Residents may request up to two stickers per household for one fee.
- Renters must show proof of residency, utility bill or rental/lease agreement that includes the name of the registrant that matches the vehicle registration.
- Second home property owners (i.e., Harvard is not principle residence) must provide a tax bill or utility bill that includes the name of the registrant which matches the vehicle registration.
- Non-residents may apply for one full-price sticker only if they are an immediate relative of a senior citizen whose principle residence is in Harvard.

## ***Senior Citizen***

- Seniors are eligible to purchase stickers as long as they have a valid driver's license and a vehicle registered in their name. Seniors must also meet the definition of Citizen/Resident.
- Seniors requesting two stickers must provide the license and registration for the second sticker and the registrant must reside at the same address as the senior.
- Senior Households are eligible for \$30 worth of free bags (either 15 large bags or 30 smaller bags). This is only valid for the month of June and you must have a valid sticker.

### ***Permit Restrictions, Additional Rules, Recommendations, and Violations***

- A properly affixed, current sticker, is required to enter the Transfer Station Facility.
- Any vehicle entering the Transfer Station without a properly displayed and affixed, current sticker will be fined as follows:
  - First offense: Verbal Warning, sticker must be properly affixed within seven (7) days.
  - Second offense: \$50 fine
  - Third offense: \$100 fine
- If a sticker is not properly affixed after the third offense then the sticker will be revoked and entrance to the transfer station denied.
- No "Commercial" (includes schools) solid waste or construction debris will be accepted. No vehicles larger than a pickup truck or equivalent size shall be allowed to access the Transfer Station facility.
- Stickers must be affixed to the vehicle's driver side front windshield and are not transferable.
- Any person found dumping recyclables in the trash dumpster (or trash in the recycling dumpsters) will have their transfer station sticker revoked, and will be subject to a \$100 fine.
- When recycling please do not dump containers filled with loose paper, packing material, and chip board that can blow in the wind -- secure these recyclables!
- Secure all trash in bags. **NO TRASH (i.e., non-recyclables) WILL BE TAKEN THAT IS NOT IN A BAG.**
- Pull vehicle forward so several vehicles can unload simultaneously.
- A container for used motor oil is available. Please use carefully and try not to spill.
- There will be no loitering on Transfer Station grounds (15 minutes or more constitutes loitering).
- Violations of these rules and regulations may result in the revocation of privileges and/or fines.
- The DPW Director and Chief of Police shall be responsible for enforcing these rules. The Town Administrator will administer any fines assessed and/or sticker revocation.

### ***Hours of Transfer Station Operation***

Wednesdays: 6:30 am – 11:30 am

Saturdays: 7:00 am – 3:00 pm

### ***Location of Transfer Station***

47 Depot Rd, Harvard adjacent to the Town of Harvard DPW

## FY2020 TRANSFER STATION STICKER/PERMIT FEE SCHEDULE

### ***Sticker Fee***

- Stickers: \$80 per household for all residents. Stickers will not be pro-rated.
- Lost/damaged sticker: \$40 replacement fee (valid vehicle registration required)

### ***How to Purchase Stickers***

*You are welcome to purchase stickers year-round (in person, by mail, and online). Note processing and expected turnaround times for purchases made at the start of the permit year.*

In person → At the Town Hall (13 Ayer Road Harvard MA, Monday through Thursday 8:00 am – 4:30 pm, and evening hours on the second Tuesday of the month until 7:00 pm). Bring a valid vehicle registration for each sticker requested and check or cash for appropriate amount (see Sticker Fee above).

By mail → Mail a copy of a valid vehicle registration for each sticker requested and a check for the appropriate amount *plus a self-addressed stamped envelope*. Checks should be made payable to Town of Harvard and mailed to 13 Ayer Rd, Harvard, MA 01451. (Mail must be postmarked prior to June 17th in order to process and return by July 1st.)

Online → In June of each year stickers may be purchased through the town website. Online purchases for use by July 1st must be made prior to June 21<sup>st</sup>. There will be an additional \$0.50 postage fee plus a processing fee (depending upon your payment method).

### ***Trash Bags***

15-gallon bags are \$1.00 each.

33-gallon bags are \$2.00 each.

(See Senior Citizen Section for information on free bags.)

### ***Where to Buy Bags***

Senior Household free trash bags will be distributed at Town Hall at the time of senior sticker purchase. Seniors must be present at Town Hall to receive their allotment of bags. Senior who use either the on-line or mail option will not be eligible for free bags.

Bags may be purchased at the following locations:

Harvard General Store

Harvard Outdoor Power Equipment

Westward Orchards (June through December)

Bolton Orchards

Ayer Shop 'n Save

Moore's Hardware in Ayer

## PUNCH CARD SYSTEM: (Large Bulky Items)

Punch cards are available in \$5.00, \$10.00 and \$25.00 amounts for purchase at Town Hall or by mail only. These cards are to be used for the disposal of appliances, bulky items and non-commercial residential remodeling debris that cannot be placed in the household trash compactors and may be redeemed at the transfer station to dispose of approved items below.

**\*\*Punch cards expire 1 year from the date of purchase\*\***

### \$85.00 items:

Residential bulky waste (large items such as Lawn furniture, Toys, Rugs, Padding, Carpets and Residential remodeling debris, full load (Pick-up Truck, maximum size accepted)

### \$20-45 items:

Residential bulky waste (large items such as Lawn furniture, Toys, Rugs, Carpets, Padding, and Residential remodeling debris, half load or less Pick-up truck

### \$50 items:

Tractor Tire (28" and up)

### \$30 items:

Televisions, Computer Monitors

### \$20 items:

Microwaves – n/c (scrap metal pile)

Truck Tires (18" - 27") Car batteries – n/c

CFC's-Refrigerator, Air Conditioners, Dehumidifiers, Cathode Ray Tubes

### \$10.00 items:

Sofas, Loveseats, Mattresses, Box springs, Toilets, Automobile Tire (17" and under)\*

### \$6.00 items:

Fire Extinguishers

### \$5.00 items:

Empty 20 lb. propane tank, Stuffed chairs, Tables, Shelves, Small rugs and/or Padding (6x6 or smaller), or small misc. items

### \$1.00 & \$2.00 items:

1 lb. propane tank \$1.00

2 lb. propane tank \$2.00

**NO COMMERCIAL CONSTRUCTION MATERIALS ACCEPTED OR VEHICLES LARGER THAN A PICKUP TRUCK OR EQUIVALENT SIZE**