

**Minutes of the Warner Free Lecture Trust**  
**Harvard, MA**  
**October 15, 2019**

Members present: Lisa Foley, Jeff Boudreau, Sheila Simollardes, Jennifer Combs

Members absent: Shannon Molloy, Pat Jennings

Others present: none

Location: Dunkin' Donuts 188 Ayer Road, Harvard

Meeting convened at 6:10pm

1. A motion was made by Sheila S and seconded by Jeff B. to accept the minutes of the previous meeting on September 10, 2019, as written.
2. It was agreed to meet in November and December to prepare for publicity for the next event, the screening of Little Women. Shannon, who was not present, has some details about the ticket system, EventBrite. Perhaps we need a table for the lobby of the theater during the event.
3. We agreed to table voting on the publicity plans until the next meeting. Lisa motioned; Jeff seconded.
4. Pat's program, music of Leonard Bernstein by The Greater Worcester Opera Company, is next Friday. Everyone present is planning to attend Friday's event. Bring decorations and refreshments. Refresh the publicity on Facebook, and Nextdoor Harvard. Lisa will send a reminder to everyone on the email list. Lisa will remind Mary Wilson at the library to have the piano tuned and to put the poster on the library door. The event is listed in the calendar section of the Harvard Press. Noted: The Press also has a new Speakers series.
5. Sheila asked how to get reimbursed for the posters she bought for the Woodstock program, \$42.00. Do we have a decorating budget? Expenses and so low and each event is different, usually the amount is \$20.00.
6. For the next meeting, we need to vote on the Little Women expenses...Fruitlands has 8x10 glossy photos from the movie. Do we want a bigger budget? These questions can be decided at the next meeting.
7. Do we want to join with Fruitlands for this event? They have a performer named Della Rue who has written a book on Films of Little Women, she comes from New Orleans and costs \$500. Fruitlands has raised the money to bring her but they are \$225.00 short. Should WFL contribute that amount to co-sponsor for an event at Volunteer Hall the week before the movie showing on January 10? Is the new movie in the book? Sheila will find out more details. Fruitlands is awaiting a reply but we decided to table this question until the next meeting.

8. Other questions: Publicity expense, pre-authorization of expenses, publicity beyond Harvard
  9. Lisa will arrange Doodle or Survey Monkey to get dates for Nov and Dec meetings.
  10. Other future business: Revision of mission statement on the town websites...delete children's programs for example). Lisa will show us a draft at the next meeting. Make the changes consistent across all media.
11. Jeff brought up three items:
- a. Lisa's offer to have someone shadow her for the next meetings to learn how to do chairperson's job
  - b. what are the bylaws, which should be revisited before the next election but after the last program in March
  - c. Do we need a form to use to make an offer to the speakers at our events?
12. Feedback on the Woodstock program was that the movie was interesting, but the drumming was too repetitive and the program was long.

6:50 pm the meeting was adjourned.

Respectfully submitted by Jennifer Combs