

Warner Free Lecture Trustees Meeting
Wednesday September 2, 2020
Via Zoom Meeting Pursuant to Governor Baker's orders

Trustees Present: In attendance: Lisa Foley, (Chair), Jennifer Combs (Secretary), Pat Jennings (Treasurer), Alison Thornton (Assistant Secretary), Sheila Simollardes (Events)
Delayed: Jeff Boudreau (Publicity)

Meeting called to order at 6:08 PM

Review of Minutes of Prior Meeting: Jeff commented that all positions should be noted following Trustees. No other comments were made. A motion was made by Lisa to accept the minutes as amended. Sheila seconded. Passed unanimously by roll call vote.

Financial Update: Lisa and Pat met with Lori Bolasevich, Harvard Town Finance Director, to review WFL accounts. They learned that all town trust accounts were merged into one account, which has produced a good rate of return. The investment has seen losses this year related to Covid 19, and may continue to show losses for the next few quarters. Overall, the account is well managed and it is anticipated that the account will provide positive returns in the future. Pat pointed out that a benefit of their meeting was that Lori recognize that WFL is a separate entity, and she will now send a monthly statement. Pat also received a tax-exempt certificate and number that can be used when purchasing items for events. She will provide a copy of the document when asked.

Speaker Updates: The Sept 11 speakers (NAMI) have confirmed. Lisa will host, and turn the program over after an introduction. All participants will have video and audio disabled, however, questions can be written and submitted to chat. Lisa will read the questions at the end of the presentation.

Jeff joins the meeting with an update on the Harvard Press ad, which will appear in this week's edition. He gave Pat an invoice for \$210.00, plus WFL owed the Press \$80 for an outstanding bill related to promoting Little Women.

Jeff has activated EventBrite, Facebook and NextDoor Harvard, so search for WFL (and request that the Trustees comment on Jeff's posts to keep them on the top of the pile). He will use \$10 for posters that will be put up in town, and he has created a splash ad/notice for the town website. He has put the sign on the Common. He has received reservations for 7 people so far.

Program Discussion: Lisa has confirmed with the speakers to join our Zoom link at 7 pm. She will give a welcome and introduction and she will explain the rules before handing over to the speakers, who anticipate a 75-minute program ending at 8:15. Questions submitted to "Chat" will be answered in order during the Q & A at the end.

Other Business: Jeff will send a publicity package for each of the upcoming speakers by the end of September to the Press. Direct email reminders to the WFL list (220 addresses) will be sent the week before each event.

Next Meeting: Wednesday, September 23 at 6:00pm, to discuss Sept 11 event and the next event on October 9. - Edward Renehan discussing Pete Seeger and the Blacklist.

This meeting was adjourned at 7:04 PM, motion made by Lisa, seconded by Alison. Unanimously accepted by roll call.

Minutes respectfully submitted by Jennifer Combs