



HARVARD WATER - SEWER COMMISSION

MINUTES

Thursday, Oct. 12, 2017
Harvard Town Hall

Cindy Russo, Chair

Kyle Hedrick

Richard Maiore

Present

Commissioners: Cindy Russo, Chair; Kyle Hedrick; Rick Maiore

Others: Tim Bragan, Town Administrator, Tim Kilhart, Director Public Works, Jack Guswa

The meeting was called to order by Ms. Russo at 8:00 A.M.

1. Pond Road Drainage project.

Tim Kilhart and Jack Guswa attended to discuss the project, which was approved by 2015 ATM. Rich Nota did not leave drawings, just an objective. Working with Jack Guswa, Ted Morine and Kyle Hedrick from the former Water System Study Committee, Tim Kilhart prepared a plan and proposal.

Tim Kilhart presented and explained the proposal to the Commission. Jack confirmed that the plan accomplishes exactly what the committee intended fits with earlier discussions with Con Com.

Tim Kilhart stated that he believes we can do it within \$69,000 budget, hopefully less. There will probably be some ledge, but should be a small amount. He will file a Notice of Intent with Con Com and then reach out for 3 quotes; it is his hope that the project can be done for less than \$50K, which is an easier process.

The work will be done next year, as soon as Conservation gives us the approval to start. Tim stated that the Con Com may require that the work not be done until low-flow season. The Commission urged him to ask Con Com to allow the work done as soon as possible as it is important to protect the wells.

A copy of the proposal and plan are attached to these minutes.

On motion from Kyle, seconded by Rick, the Commission voted unanimously to approve proposed plan.

2. DEP inspection.

Tim Kilhart reported on the recent DEP inspection of the water system. DEP found that the system's Cross connections / back flow devices weren't tested on schedule. This could result in a NON report, which would require a meeting with DEP and a plan for corrective action. Tim had already scheduled the inspections prior to meeting with DEP, and is hopeful that the NON can be avoided. He is working to quickly bring the system into compliance.

Some properties (ie the condos at 15 Littleton Road) have cross connection devices that have never been inspected. DEP says whoever supplies the water is responsible for the inspections.

During the inspection, Ron stated that the Town brought the water to a stub and the property owner took it from there. However, DEP later confirmed that the Town is nonetheless responsible.

The Town currently inspects 13 Cross connection / Back flow protection devices at a cost of \$39 each. In the future, there will be more devices to inspect, now that we realize some have been missed. The housing at Hildreth will also add additional inspections.

We need a cross connection policy, addressing payment for inspections and providing that we can deny access to the system if the property owner does not allow inspections. Tim Kilhart will reach out to other towns for sample policies and will present a proposed policy to the Commission for review.

Other inspection results:

1. Must replace gaskets on wells 2 and 5.
2. Must replace two master meters. We have two new ones in house, but will need some plumbing to install.

3. Public Comment

Alice von Leske addressed the Commission, speaking as a private citizen. She acknowledged that the proposed Hildreth senior housing project has no “affordable units” but believes it has several other benefits to the town. These are: (1) It would provide a place for citizens to relocate within the town at moderate prices, (2) although there is no set-aside for current Harvard residents, any person who moves to one of the condos is a Harvard resident who would benefit, and (3) the project will generate tax revenue for the town.

4. Hildreth House Senior Housing

Rick Maiore informed the Commission that the Hildreth committee will be consulting with the BOS and revising its RFP. It will return apply for a permit after these are completed.

There was a discussion of determining the capacity of the plant. Tim Bragan suggested that DEP would review and comment on our calculations, together with the data they have on the plant and inform us as to whether they see any issues with adding the additional use. Tim would expect a response within 30 days.

Rick moved that we ask Tim to request this review. Kyle seconded. The motion was unanimously approved. Tim will provide copies of the data for review prior to sending to DEP.

5. The minutes of 9/27/17 were approved as presented.

6. Town Administrator’s reports:

Tim Bragan reported a letter has been sent to Mr. Carley and no response has been received.

The meeting was adjourned at 9:00.

NOT TO SCALE

