



HARVARD SEWER & WATER COMMISSIONS

MINUTES

Wednesday, March 26, 2014
Town Hall Meeting Room

Cindy Russo, Chair *Kyle Hedrick* *Rick Maiore*

Present

Commissioners: Cindy Russo, Kyle Hedrick, Rick Maiore

Others: Joan Eliyesal, The Harvard Press; Paige O'Brien

The meeting was called to order by Ms. Russo at 9:05 a.m.

Review & Approve Minutes of 2/26/2014

Mr. Hedrick moves to accept as presented; Mr. Maiore seconds. Vote, aye, unanimous.

Water Commission

Rules & Regulations – Mr. Maiore will send the working draft PDF to Ms. Russo for conversion into a Word document. Commission will review at the next meeting.

Review Pending Applications for Connection Permits

- 5 Littleton Road, Sullivan – Ms. Russo moved to approve connection fee and inspection fee waiver. Mr. Maiore seconds; vote, aye, unanimous. Installation must be complete within 90 days from approval (6/26/2014).

Town Administrator's Report & Update

- Nothing to report.

Consider Any Issues Relating to Connections

- No issues to consider.

Review Pending Applications for Drain Layer's Licenses

- No applications to approve.

Water Commission – Annual Town Meeting

DPW Superintendent Rich Nota will be presenting articles at ATM and Mr. Maiore will be available to field any comments or concerns directed to the Water Commission.

Consider Modifying the Properties in the Sewer District

Ms. Russo proposed identifying individual properties that could easily, with the existing infrastructure, connect to the town sewer. Mr. Maiore proposed taking the existing raw data to draw a reasonable picture of how much disposable capacity there is.

Water Commission – Emergency Water Supply

Discussion continues about what to do about the well near the sewer plant. Ms. Russo will ask former Water Commissioner Ted Morine about the likelihood of using the well in a back-up emergency situation.

DigSafe Membership

Mr. Bragan will contact Weston + Sampson for map information. Application process will resume at the next meeting. Mr. Hedrick proposes having these maps digitized and stored with DPW. Mr. Maiore will speak with the Board of Assessors and Lorraine Leonard to find out where the map digitizing stands that the Assessors did.

Ms. Russo motioned to adjourn at 9:45 a.m.; Mr. Hedrick seconds; vote aye, unanimous.

The next meeting tentatively scheduled for Wednesday, April 16, 2014
9 a.m. in the Town Hall meeting room.

Respectfully submitted by Paige O'Brien