



HARVARD SEWER & WATER COMMISSIONS

MINUTES

Wednesday, May 21, 2014
Town Hall Meeting Room

Cindy Russo, Chair *Kyle Hedrick* *Rick Maiore*

Present

Commissioners: Cindy Russo, Kyle Hedrick

Others: Tim Bragan, Town Administrator; Lorraine Leonard, Finance Director; Robert Ratta, RM Ratta Corp.; Paige O'Brien

The meeting was called to order by Ms. Russo at 9:05 a.m.

Sewer Enterprise Fund

Ms. Leonard, Finance Director, reported on the current financial standing of the sewer budget. Bills have been sent. Ms. Leonard suggested that if rates are going to be raised then a public hearing needs to be held before end of June in time for November billing. The Commission is inclined to keep the rates level for the next year to encourage continued hook-ups and not expect those currently connected to take on the responsibility. The discussion will resume at the next meeting when all Commissioners are present.

Review & Approve Minutes of 5/07/2014

Mr. Hedrick moves to accept as amended; Ms. Russo seconds. Vote, aye, unanimous.

Review Pending Applications for Connection Permits

- 15 Lovers Lane; Connelly - Mr. Bragan reported that the connection was taking place without proper permitting. The installer, RM Ratta Corp., neglected to submit, on behalf of the homeowner, the application and other supporting documents. There is a severe case of ledge making it difficult for a standard installation. Mr. Ratta completed application and Ms. Russo moved to approve the application pending the following actions taking place: all fees are paid and signed by property owner. Mr. Hedrick seconds; vote aye, unanimous.

Town Administrator's Report & Update

- Damaged pump - need to get media out of plant; media has reached the settling chamber which is the last stop before it hits the sand filter. The plan is to wait until the end of June (when schools are closed), shut down plant and pump it out.

Consider Any Issues Relating to Connections

- 15 Lovers Lane; Connelly – See above *Application for Connection Permits*.

Review Pending Applications for Drain Layer's Licenses

- No applications to approve.

Water Commission – Emergency Water Supply

Discussion tabled until next meeting.

DigSafe Membership

Discussion tabled until next meeting.

Ms. Russo motioned to adjourn at 9:55 a.m.; Mr. Hedrick seconds; vote aye, unanimous.

The next meeting will be scheduled pending incoming applications.

Respectfully submitted by Paige O'Brien