



## HARVARD SEWER & WATER COMMISSIONS

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### MINUTES

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Wednesday, June 11, 2014  
Town Hall Meeting Room

*Cindy Russo, Chair*     *Kyle Hedrick*     *Rick Maiore*

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#### *Present*

Commissioners: Cindy Russo, Kyle Hedrick, Rich Maiore

Others: Tim Bragan, Town Administrator; Paige O'Brien

*The meeting was called to order by Ms. Russo at 9:05 a.m.*

#### **Review & Approve Minutes of 5/21/2014**

Mr. Hedrick moves to accept as presented; Ms. Russo seconds. Vote, aye, unanimous.

#### **Review Pending Applications for Connection Permits**

- 3 Oak Hill; Vilain – Mr. Maiore motions to waive 2014 connection fee and inspection. Mr. Maiore also moves to approve connection pending payment of connection fee. Mr. Hedrick seconds; vote aye, unanimous.

#### **Town Administrator's Report & Update**

- Damaged pump – one of two pumps at The Bromfield School has failed; will be replaced during week of June 23;

#### **Consider Any Issues Relating to Connections**

- Extending water line for Fire station and Hildreth House – Mr. Bragan showed the Commission a diagram of the ledge profile. The trench being used for sewer needs to be deep enough to make a new water line go up hill. Hildreth House has low-water pressure problems in the summer time due to the uphill feed. Commission agrees that this is a viable solution, but is concerned about the cost to do so.
- Mr. Bragan advocated for another E1 pump to be located on the west side of the Town Hall because the building won't be rebuilt with a new foundation; existing system would be discontinued. Mr. Hedrick motioned to accept this recommendation; Mr. Maiore seconds. Vote, aye, unanimous.
- Residents on Old Boston Turnpike have not installed a water meter so the town is currently charging the maximum rate. The property has been connected for 6 months and the owners have been sent many requests for compliance. Mr. Maiore moves to send letter giving the property owners 30 days to install a meter; after which the Commission may exercise its right to charge a fine of \$300. Mr. Bragan will send a letter.
- Mr. Bragan will give Mr. Hedrick data about those in the district that have yet to apply for connection permits. Mr. Hedrick will call to check in with the property owners.

### **Review Pending Applications for Drain Layer's Licenses**

- No applications to approve.

### **Water Commission – Emergency Water Supply**

Discussion tabled until next meeting.

### **DigSafe Membership**

Discussion tabled until next meeting.

Ms. Russo motioned to adjourn at 9:50 a.m.; Mr. Hedrick seconds; vote aye, unanimous.

The next meeting will be scheduled pending incoming applications.

*Respectfully submitted by Paige O'Brien*